

## Report to Council

**Report Title:** Saugeen Municipal Airport Member Municipal Meeting  
**Prepared By:** Fiona Hamilton, Director of Legislative and Legal Services (Clerk)  
**Department:** Clerk's  
**Date:** March 5, 2024  
**Report Number:** CLK2024-06 **File Number:** C11CL

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### Attachments:

### Recommendation:

That the Council of the Municipality of Brockton hereby approves Report Number CLK2024-06 – Saugeen Municipal Airport Member Municipal Meeting, prepared by Fiona Hamilton, Director of Legislative and Legal Services (Clerk) for information purposes, approves the meeting date, location, Chairperson, and draft Agenda for the meeting with the Municipality of Brockton, the Municipality of West Grey, and the Town of Hanover to discuss the Saugeen Municipal Airport;

And further authorizes sharing the cost of inviting the auditor to provide a brief overview of the finances of the Saugeen Municipal Airport.

### Report:

#### Background:

At the meeting on January 9, 2024, Brockton Council received correspondence from both the Municipality of West Grey and the Town of Hanover requesting a meeting with all three Councils and senior staff to engage in a comprehensive discussion about the Saugeen Municipal Airport. Brockton Council authorized proceeding with this meeting.

Staff from all three municipalities have met and discussed a plan for this meeting. The proposed date for the meeting is Wednesday, April 17, 2024, from 9:00 a.m. to 12:00 at the Elmwood Community Centre. The Owl Cameras will be used to ensure there is an option for remote participation in the meeting.

Dean Leifso is a resident of Elmwood who has operated a law practice in Hanover for many decades, is the Chairperson for the Brockton Heritage Committee and was a member of Brockton Council from 2014 to 2022. Mr. Leifso has agreed to act as the Chairperson for the meeting.

#### Analysis:

Staff from all three municipalities have discussed and recommend the following Agenda for the meeting:

- Acceptance of the Chairperson
- Acceptance of the Agenda
- Financial Overview from the Auditor
- Statement from each Mayor
- General Discussion about Future Options
- Summary of any additional information to be provided (if applicable)
- Discussion of next steps.

While there may be a small cost associated with inviting the auditor to present an overview of the financial circumstances of the Saugeen Municipal Airport, staff highly recommend doing so to ensure all three Councils receive this critical information directly from an external and unbiased professional source as a baseline for further discussions.

The proposal would be that the Chairperson would adopt the procedural by-law for the municipality he is most familiar with, noting that most provisions of procedural by-laws tend to be very similar. The minutes will be taken by Fiona Hamilton, Director of Legislative and Legal Services (Clerk) and shared with the Municipality of West Grey and the Town of Hanover after the meeting.

Municipal staff are seeking Council’s authorization to proceed with the meeting as planned, and requesting any additions, changes, or alterations to the draft Agenda prior to it being finalized. The Mayor’s statement is intended to be a position representative of that particular Council on their views on the future direction of the SMA. Once the agenda is finalized it will be circulated to the public and the Saugeen Municipal Airport Commission.

**Strategic Action Plan Checklist:**

What aspect of the Brockton Strategic Action Plan does the content/recommendations in this report help advance?

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|---|-----|
| • Recommendations help move the Municipality closer to its Vision                       | Yes |
| • Recommendations contribute to achieving Heritage, Culture, and Community              | Yes |
| • Recommendations contribute to achieving Quality of Life                               | Yes |
| • Recommendations contribute to achieving Land Use Planning and the Natural Environment | Yes |
| • Recommendations contribute to achieving Economic Development                          | Yes |
| • Recommendations contribute to achieving Municipal Governance                          | Yes |

**Financial Impacts/Source of Funding:**

- Do the recommendations represent a sound financial investment from a sustainability perspective? Yes

It is anticipated that the cost of the meeting will be limited due to cost sharing with the other municipalities and covered by funds already included in the 2024 Municipal budget.

**Reviewed By:**



Trish Serratore, Chief Financial Officer

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**Respectfully Submitted by:**



Director of Legislative and Legal Services (Clerk)

**Reviewed By:**



Sonya Watson, Chief Administrative Officer