

# The Corporation of the Municipality of Brockton



## Council Meeting Minutes

**Bruce County Council Chambers - 30 Park Street, Walkerton**  
**Tuesday, October 9, 2018**  
**6:30 p.m.**

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### Council

David Inglis, Mayor	Present
Dan Gieruszak, Deputy Mayor	Present
Steve Adams, Councillor	Present
Bill Bell, Councillor	Present
Dean Leifso, Councillor	Present
Chris Oberle, Councillor	Present
Chris Peabody, Councillor	Present

### Staff

Sonya Watson, CAO	Present
Fiona Hamilton, Clerk	Present
Trish Serratore, Chief Financial Officer	Present
John Strader, Roads Supervisor	Present
Jamie Morgan, Director of Operations	Present
Terry Tuck, CBO	Present

The Council Meeting was called to order at 6:34 p.m. with Mayor David Inglis presiding.

### 1. Acceptance of the Agenda

Resolution 18-20-335                      Moved by D. Gieruszak                      Seconded by S. Adams

That the Council of the Municipality of Brockton accept the Agenda for the regular Council Meeting on Tuesday, October 9, 2018 as presented.

Carried.

### 2. Disclosure of Pecuniary Interest and General Nature Thereof

Councillor Oberle declared for item 5.3 and 9.1 Russell Municipal Drain stating he has a personal relationship with one of the affected landowners of the Russell Municipal Drain 2018 and was declaring a conflict of interest on the advice of the Integrity Commissioner, Harold G. Elston.

### 3. Closed Session

Councillor Oberle removed himself from the Council Chambers prior to the beginning of the closed session as he was in a conflict of interest position.

Resolution 18-20-336                      Moved by S. Adams                      Seconded by D. Leifso

That the Council of the Municipality of Brockton enter into Closed Session at 6:36 p.m. in order to address a matter pertaining to:

- Litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board –**Municipal Drain**

Carried.

That the Council of the Municipality of Brockton does now hereby rise from Closed Session at 7:05 p.m. and approves the direction provided to staff in Closed Session.

Carried.

That the Council of the Municipality of Brockton does now hereby recess from the Open Session at 7:12 p.m. and moves into the Committee of Adjustment meeting.

That the Council of the Municipality of Brockton does now return to Open Session at 7:20 p.m.

Carried.

#### **4. Public Meetings Required Under the Planning Act**

None.

#### **5. Delegations**

##### **5.1 Bruce County Museum and Cultural Centre - The Archives and Community Wing Expansion**

Cathy McGirr, Director, Deb Sturdevant, Archivist and Maria Canton, Development Officer presented the proposed expansion for the Bruce County Museum and Cultural Centre ("BCMCC"). The goal of the proposed expansion was to expand the research and processing areas, create more room for archives and collections, and add 2600 square feet of much needed community space. Council for the County of Bruce had already committed to spending \$2 million to finance the proposed project which was estimated to cost a total of \$11.6million.

The representatives from the BCMCC confirmed that records from the former Townships of Brant and Greenock are stored in a temperature and humidity controlled environment that was already nearly to capacity. Maria Canton, Development Officer, requested that Council consider donating \$5,000 per year for 5 years for a total of \$25,000.00. In exchange, the BCMCC would guarantee space for future transfers, provide easier access to items, provide complimentary use of the community spaces for municipal purposes and offer residents of Brockton up to two (2) free admission days per year.

The Deputy Mayor noted that the cost per square foot was much higher than would normally be expected, and the staff from the BCMCC explained that some additional cost was warranted due to the specialty HVAC system and confirmed that the plans were still in a preliminary stage and could be refined. Council were also informed that all schools in the area were visiting the Bruce County Museum and Cultural Centre and that Brockton residents currently made up 2% of the total membership numbers.

That the Council of the Municipality of Brockton defer the consideration of the donation request made by representatives from the Bruce County Museum and Cultural Centre regarding the Archives and Community Wing Expansion to the 2019 Budget deliberations to be determined by the new elected Council.

Carried.

##### **5.2 Mark Paoli, County of Bruce - GPS Engagement Project**

Mark Paoli, a Senior Planner with the County of Bruce, provided an overview of the Bruce GPS Project, part of a broader effort to transform land use planning within the County of Bruce. The goal of the Bruce GPS Project was to obtain community input on the priorities and themes that should be included in the Official Plan.

Bruce County staff were planning on attending different community events, such as the Chepstow Reunion, to speak directly with members of the public and were also sending out invitations to attend workshops in different locations.

Council asked Bruce County staff which stakeholders they would be meeting and emphasized the importance of communication in maintaining a positive relationship between Council for the Municipality of Brockton and Bruce County Planning Staff.

### 5.3 Ed Delay - Russell Municipal Drain (see Item 9.1)

Councillor Oberle declared that he had a conflict of interest regarding the Russel Municipal Drain 2018 and stepped away from the Council table.

The Engineer, Ed De Lay, then presented his report and provided a brief overview of the proposed drain construction. Mr. De Lay summarized the timeline of the events that had already occurred and the geographical conditions in the area of the watershed. Mr. De Lay mentioned that the Saugeen Valley Conservation Authority had originally identified an area of the property as a wetland, and that an Aquatic Ecologist from R.J. Burnside and Associates Limited had confirmed this designation.

Ed De Lay described the additional measures that were required to ensure that the wetland was not altered or interfered with and provided a summary of the anticipated total construction costs of \$135,000.00. Council asked what the correct procedure would be if all landowners, including the petitioner were not satisfied with their assessment and Ed De Lay confirmed that any changes to the assessment could be made at the Court of Revision.

Council also discussed that the drain appeared to be costing significant sums of money with little benefit to landowners. Ed De Lay confirmed that the landowners were receiving some benefit in that many did not currently have a legal outlet for drainage.

Mayor Inglis asked the petitioner, John Russell, who was in attendance with his lawyer, Cynthia Weeks, whether he intended to withdraw his name from the petition. Ms. Weeks confirmed that John Russell did not intend to withdraw his name from the petition. There were other affected landowners present at the meeting, but they did not add their names to the petition when asked by Mayor Inglis.

### 5.4 Wayne Poechman - Russell Municipal Drain

Wayne Poechman reviewed correspondence that he had received from the Saugeen Valley Conservation Authority. Mr. Poechman explained that he had originally not supported the petition for a municipal drain because he was unfamiliar with the legislation and the importance of wetlands to local ecosystems. Mr. Poechman confirmed that he now supported the municipal drain as he wanted to ensure that the wetland was protected. When asked, Ed De Lay confirmed that any future maintenance to the municipal drain or accompanying interference with the wetland would fall under the jurisdiction of the Drainage Superintendent.

## **6. Minutes**

Resolution 18-20-340

Moved by B. Bell

Seconded by C. Peabody

That the Council of the Municipality of Brockton adopt the minutes of the September 24, 2018 Council Meeting as presented.

Carried.

## **7. Business Arising from Minutes**

Councillor Adams mentioned that the properties on Lee and Coates Street looked as though they had been improved and asked whether those efforts would continue. Municipal staff confirmed that the contractor was committed to fixing any problems and that residents had been provided with the contractor's contact information. Municipal staff would monitor the situation throughout the fall.

## **8. Status Report**

None.

## **9. Reports**

### 9.1 Russell Municipal Drain 2018 – Consideration of Engineer's Report - Report CLK2018-13 - Prepared by Fiona Hamilton, Clerk

After hearing from the affected landowners, Council decided to take more time to consider the Engineer's Report.

Resolution 18-20-342

Moved by D. Leifso

Seconded by C. Peabody

That the motion dealing with Receive Report Number CLK 2018-13 Russell Municipal Drain 2018-13 and identified as item 9.1 on the October 9, 2018 Council Agenda be tabled for the following reason: further time to consider the proposed options.

Carried.

9.2 The Walkerton and District Optimist Club Memorandum of Understanding and Collaborative Agreement - Report FIN2018-34 - Prepared by Trish Serratore, CFO

Council confirmed with staff that all the equipment would meet the appropriate safety and accessibility standards and asked how the old playground equipment would be disposed of. Municipal staff informed Council that it may not be possible to sell any of the old equipment as it would have to meet current safety standards rather than the standards applicable at the installation date.

Resolution 18-20-343

Moved by B. Bell

Seconded by C. Peabody

That the Council of the Municipality of Brockton receives Report Number FIN2018-34 – The Walkerton and District Optimist Club Memorandum of Understanding and Collaborative Agreement, prepared by Trish Serratore, CFO for information purposes, and authorizes Eric McDougall, Parks, Recreation and Facilities Supervisor and Trish Serratore, CFO to present the Funding Agreement, Memorandum of Understanding and Collaborative Agreement to the Walkerton and District Optimist Club and authorizes a By-Law coming forward.

Carried.

9.3 Elmwood Community Centre Board Agreement - Report FIN2018-33 - Prepared by Trish Serratore, CFO - Revised

Resolution 18-20-344

Moved by S. Adams

Seconded by D. Leifso

That the Council of the Municipality of Brockton receives Report Number FIN2018-33 – Elmwood Community Centre Board Agreement, prepared by Trish Serratore, CFO for information purposes, and authorizes Eric McDougall, Parks, Recreation and Facilities Supervisor and Trish Serratore, CFO to present the proposed Financing Agreement to The Corporation of the Municipality of West-Grey, and the Elmwood Community Centre Board, and further authorizes a By-Law to come forward.

Carried.

9.4 Speeding Concerns on Old Durham Road, Walkerton - Report PW2018-23 - Prepared by John Strader, Roads Supervisor

John Strader, Roads Supervisor, informed Council that a Child at Play sign would cost approximately \$30.00-\$50.00 and clarified the existing policy where the Municipality would install any Child at Play signs purchased by a homeowner but would not otherwise purchase those signs.

Resolution 18-20-345

Moved by C. Peabody

Seconded by B. Bell

That the Council of the Municipality of Brockton receive Report Number PW2018-22 – Speeding Concerns on Old Durham Road, Walkerton, prepared by John Strader, Roads Supervisor for information purposes and provides further direction to staff on proceeding to advertise the request and bringing forward an amended Traffic and Parking Amendment Policy.

Carried.

9.5 Drinking Water System Inspection Reports - Report UT2018-05 - Prepared by Jamie Morgan, Director of Operations

Councillor Adams requested that a copy of the Water System Inspection Report be sent to the Lake Rosalind Property Owners Association and Jamie Morgan, Director of Operation, confirmed that municipal staff would do so.

That the Council of the Municipality of Brockton receives Report Number UT2018- 05 - Drinking Water System Inspection Reports, prepared by Jamie Morgan, Director of Operations, for information purposes.

Carried.

9.6 Brockton Zero Waste Logo - Report CLK2018-12 - Prepared by Brandy Patterson, Environmental Advisory Committee Secretary

That the Council of the Municipality of Brockton approves Report Number CLK2018-12 – Brockton Zero Waste Logo, prepared by Brandy Patterson, Environmental Advisory Committee Secretary and in so doing approves the Brockton Zero Waste logo recommended by the Environmental Advisory Committee for use on municipal materials, publications, and media as a way to encourage staff and residents to choose zero waste alternatives to help divert waste from municipal landfill facilities.

Carried.

9.7 Walkerton Cemetery Report - Report FIN2018-32 - Prepared by Trish Serratore, CFO

That the Council of the Municipality of Brockton receives Report Number FIN2018-32 – Walkerton Cemetery Report, prepared by Trish Serratore, CFO for information purposes.

Carried.

9.8 September Financial Report for 2018 - Report FIN2018-31 - Prepared by Trish Serratore, CFO

That the Council of the Municipality of Brockton hereby receives Report Number FIN2018-31 – September Financial Report for 2018, prepared by Trish Serratore, CFO for information purposes.

Carried.

9.9 Surplus Asset Policy - Report FIN2018-30 - Prepared by Trish Serratore, CFO

Municipal staff responded to questions from Council and confirmed that specialty or donated items would be reviewed on a case by case basis with the Chief Administrative Officer making the final determination in the event of a conflict between department heads or a Committee of Council.

That the Council of the Municipality of Brockton approves Report Number FIN2018-30 - Surplus Asset Policy, prepared by Trish Serratore, CFO and in doing so approves bringing forward the Surplus Asset Policy for adoption by By-law.

Carried.

9.10 Search Engine Optimization – RED Grant Application - Report CAO2018-22 - Prepared by Sonya Watson, CAO

Sonya Watson, Chief Administrative Officer, confirmed to Council that the search engine optimization would include key word searches and other technical analysis to help promote the new branding campaign and highlight the current accomplishments of the Municipality of Brockton.

That the Council of the Municipality of Brockton hereby receives Report Number CAO2018-20 - Search Engine Optimization – RED Grant Application, prepared by Sonya Watson, Chief Administrative Officer for information purposes regarding the Rural Economic Development Fund application for the Search Engine Optimization Project.

Carried.

9.11 2018 Municipal and School Board Election Update - Report CLK2018-11 - Prepared by Fiona Hamilton, Clerk

Resolution 18-20-352

Moved by B. Bell

Seconded by C. Peabody

That the Council of the Municipality of Brockton receive Report Number CLK2018-11 – 2018 Municipal and School Board Election Update, prepared by Fiona Hamilton, Clerk for information purposes.

Carried.

9.12 Brockton Corporate Boards and Committees of Council - Report CAO2018-23 - Prepared by Sonya Watson, CAO – Addendum

Resolution 18-20-353

Moved by C. Peabody

Seconded by B. Bell

That the Council of the Municipality of Brockton hereby approves Report Number CAO2018-23 - Brockton Corporate Boards and Committees of Council, prepared by Sonya Watson, Chief Administrative Officer and in so doing approves moving forward with the Committee Appointment process as outlined; and further information pertaining to the Committee mandates and volunteer recognition come forward in 2019.

Carried.

**10. Public Notification**

None.

**11. Accounts**

Resolution 18-20-354

Moved by B. Bell

Seconded by C. Peabody

That the Council of the Municipality of Brockton approve payment of the accounts in the amount of \$793,446.94.

Carried.

**12. Correspondence Requiring Action**

**13. Information Correspondence**

13.1 Ontario Power Generation - Community Update September 2018

13.2 Canadian Nuclear Safety Commission - Record of Decision for Bruce Power Inc. Relicensing 2018

13.3 Saugeen Municipal Airport Minutes - August 15, 2018

13.4 Grey Bruce Health Unit - 2017 Annual Report

Resolution 18-20-355

Moved by D. Leifso

Seconded by S. Adams

That the Council of the Municipality of Brockton hereby receives all items provided in Section 12. Information.

Carried.

**14. Motions**

No additional motions.

**15. By-Laws**

Resolution 18-20-354

Moved by D. Leifso

Seconded by S. Adams

That the Council of the Municipality of Brockton authorize that the following by-laws be read, enacted, signed, sealed, and numbered as follows:

- By-Law 2018-080 - Adopt Surplus Asset Policy By-Law
- By-Law 2018-081 – Elmwood Community Centre Kitchen Renovation Financing Agreement By-Law

Carried.

## **16. Committee Reports**

Resolution 18-20-357

Moved by S. Adams

Seconded by D. Gieruszak

That the Council of the Municipality of Brockton receive the minutes of the following committees and or boards as presented:

- CDCF Cargill Community Centre Entrance Committee Minutes - August 20, 2018
- CDCF Cargill Community Centre Entrance Committee Minutes - August 27, 2018
- Heritage Committee Minutes - September 10, 2018
- Multi-Municipal Wind Turbine Working Group Minutes - July 12, 2018

Carried.

## **16. Business Brought Forward by Councillors**

### **16.1 Bruce County Public Library**

Deputy Mayor Gieruszak raised concerns about the selection of material by staff at the Bruce County Public Library.

Action: Mayor Inglis agreed he would share at the Council Meeting for the County of Bruce.

### **16.2 Streetlights**

Councillor Bell informed John Strader, Roads Supervisor that a citizen had informed him that a street light was out in an area of downtown Walkerton.

Action: John Strader confirmed that staff would check the operation of the street lights and informed Council that staff in the Roads Department were not performing any night patrols until the winter season.

### **16.3 Community Improvement Plan**

Sonya Watson, Chief Administrative Officer, responded to a question from Councillor Oberle on behalf of the Community Improvement Committee and confirmed that she was still analyzing the Community Improvement Plan with the County.

Action: A report will be brought forward by the Chief Administrative Officer.

### **16.4 Sidewalk Tenders**

Council then confirmed with John Strader, Roads Supervisor that the tenders had gone out for plowing sidewalks in Chepstow, Elmwood and Cargill and also discussed plowing in Glamis.

Action: John Strader, Roads Supervisor confirmed that he would speak with the staff at the County of Bruce about the plowing in Glamis.

### **16.5 Fairytale Fest**

Mayor Inglis informed Council that he had received a donation request from the individuals organizing the Fairytale Feast occurring at the Cargill Community Centre on Saturday, October 14, 2018 and Sunday, October 14, 2018 in support of Ronald McDonald House Charities and Southwestern Ontario and Grey Bruce Hospice. Council considered that the event was occurring in Brockton and that many residents of Brockton would use the services provided by the charities being promoted by the event. The following motion was passed.

Resolution 18-20-358

Moved by D. Gieruszak

Seconded by S. Adams

That the Council of the Municipality of Brockton hereby approves a donation in the amount of \$150.00 to the Fairytale Feast being held in October, 2018 in Brockton.

Carried.

## **17. Closed Session**

That the Council of the Municipality of Brockton enter into Closed Session at 9:40 p.m. in order to address a matter pertaining to:

- Personal matters about an identifiable individual, including municipal or local board employees – **Operations Department**

Carried.

That the Council of the Municipality of Brockton does now hereby rise from Closed Session at 10:14 p.m. and approves the direction provided to staff in Closed Session.

Carried.

## 18. Confirm Proceedings of Council

That the Council of the Municipality of Brockton authorize that the following by-law be read, enacted, signed, sealed, and numbered as follows:

- By-Law 2018-083 – October 9, 2018 Confirmatory By-Law

Carried.

## 19. Adjournment

That the Council of the Municipality of Brockton does now adjourn at 10:15 p.m. to meet again on Monday, November 5, 2018 at the Bruce County Council Chambers.

Carried.

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Mayor – David Inglis

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Clerk – Fiona Hamilton