

## Report to Council

<b>Report Title:</b>	MPAC Data Sharing Services Agreement		
<b>Prepared By:</b>	Trish Serratore, Chief Financial Officer		
<b>Department:</b>	Finance		
<b>Date:</b>	November 28, 2023		
<b>Report Number:</b>	FIN2023-34	<b>File Number:</b>	C11FIN
<b>Attachments:</b>	MPAC DSSA Fact Sheet MPAC DSSA Frequently Asked Questions MPAC Data Sharing and Services Agreement		

### Recommendation:

That the Council of the Municipality of Brockton hereby receives Report Number FIN2023-34 - MPAC Data Sharing Services Agreement, prepared by Trish Serratore, Chief Financial Officer and in doing so authorizes a By-Law coming forward to enter into a MPAC Data Sharing Services Agreement.

### Report:

#### Background:

In the past, for municipalities to use MPAC services the following agreements had to be signed:

- Municipal License Agreement, 2007
- Municipal Connect Terms and Condition of Use, 2007
- MPAC Terms and Conditions, 2007
- Product Use Sheets (relating to use at Kiosk/website), 2007
- Ontario Parcel Master Agreement, 2007
- Service Level Agreement, 2008

A new Data Sharing and Services Agreement (DSSA) was developed in consultation with a municipal working group made up of members from MPAC's Municipal Liaison Group (MLG) and will consolidate the agreements listed above.

#### Analysis:

To reflect MPAC's evolving relationship with all Ontario municipalities, a new Data Sharing and Services Agreement (DSSA) has been developed. The DSSA consolidates and replaces several dated agreements into a

single document that modernizes the MPAC-municipal data sharing relationship and provides greater clarity concerning:

- Permitted uses of MPAC data by municipalities
- Protection of municipal data by MPAC
- Service Level Agreement performance obligations

This Data Sharing and Services Agreement (the “DSSA”) integrates and clarifies many existing MPAC Municipality agreements including: The Service Level Agreement (the “SLA”), the Municipal License Agreement and Product Use Sheets, the Municipal Connect License and the Ontario Parcel Master Agreement General Municipal Licence Agreement (the “OPMA GMLA”).

The DSSA is also a flexible framework that can accommodate future data products and services. It was developed in consultation with a municipal working group made up of members from the Municipal Liaison Group (MLG).

The deadline for signing the DSSA is December 23, 2023. The DSSA is to begin January 1, 2024, and will be in place for four years. The agreement will auto renew each year thereafter. The DSSA is a required agreement for all municipalities in Ontario.

Not signing the DSSA could result in eventual restrictions to Municipal Connect and other MPAC products, but MPAC’s statutory services would not be affected.

The DSSA is a standardized document for all municipalities which offers a flexible framework for future enhancements.

### **Strategic Action Plan Checklist:**

What aspect of the Brockton Strategic Action Plan does the content/recommendations in this report help advance?

- |   |     |
|---|-----|
| • Recommendations help move the Municipality closer to its Vision                       | N/A |
| • Recommendations contribute to achieving Heritage, Culture, and Community              | N/A |
| • Recommendations contribute to achieving Quality of Life                               | N/A |
| • Recommendations contribute to achieving Land Use Planning and the Natural Environment | N/A |
| • Recommendations contribute to achieving Economic Development                          | N/A |
| • Recommendations contribute to achieving Municipal Governance                          | N/A |

### **Financial Impacts/Source of Funding:**

- Do the recommendations represent a sound financial investment from a sustainability perspective?  
N/A

There are no financial implications

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**Respectfully Submitted by:**

A handwritten signature in black ink, appearing to read 'Trish Serratore', with a stylized, looping flourish at the end.

Trish Serratore, Chief Financial Officer

**Reviewed By:**

A handwritten signature in black ink, appearing to read 'Sonya Watson', with a long, sweeping flourish extending to the right.

Sonya Watson, Chief Administrative Officer