

Report to Council

Report Title:	2024 Council Meeting Schedule		
Prepared By:	Sarah Johnson, Deputy Clerk and Fiona Hamilton, Director of Legislative and Legal Services (Clerk)		
Department:	Clerk's		
Date:	September 12, 2023		
Report Number:	CLK2023-21	File Number:	C11CL, C03
Attachments:	Draft 2024 Council Meeting Calendar		

Recommendation:

That the Council of the Municipality of Brockton hereby receives Report Number CLK2023-21 - 2024 Council Meeting Schedule, prepared by Sarah Johnson, Deputy Clerk and Fiona Hamilton, Director of Legislative and Legal Services (Clerk) and in doing so approves the following regular Council Meeting dates for 2024 to be held at 7:00 p.m., unless otherwise noted in accordance with the Municipality of Brockton's Procedural By-Law:

Tuesday, January 9, 2024
Tuesday, January 16, 2024 (Budget Meeting) 9:00 a.m.
Wednesday, January 17, 2024 (Budget Meeting) 9:00 a.m.
Tuesday, January 23, 2024
Tuesday, February 6, 2024
Tuesday, February 20, 2024
Tuesday, March 5, 2024
Tuesday, March 26, 2024
Tuesday, April 9, 2024
Tuesday, April 23, 2024
Tuesday, May 7, 2024
Tuesday, May 21, 2024
Tuesday, June 4, 2024
Tuesday, June 18, 2024 (Cargill Community Centre)
Tuesday, July 9, 2024
Tuesday, August 13, 2024
Tuesday, August 27, 2024
Tuesday, September 10, 2024 (Elmwood Community Centre)
Tuesday, September 24, 2024
Tuesday, October 8, 2024

Tuesday, October 22, 2024

Tuesday, November 12, 2024

Tuesday, November 26, 2024

Tuesday, December 10, 2024

And that these dates be circulated to all Council members and posted on the Municipal website.

Report:

Background:

In accordance with the Municipality of Brockton's Procedural By-Law, staff have compiled a draft calendar of the 2024 Council Meeting dates.

Analysis:

Council Meetings

The meetings have been scheduled for the second and fourth Tuesdays of each month at 7:00 p.m. at the Bruce County Council Chambers, unless specified.

Two dates have been determined for off-site meetings at the Cargill Community Centre (June 18, 2024), and Elmwood Community Centre (September 10, 2024) to accommodate Brockton's rural residents. These dates have been confirmed with both the Cargill Community Centre and Elmwood Community Centre.

Staff are proposing that the Council Meetings continues to be held in hybrid format accommodating both in-person meetings at the Bruce County Council Chambers, and virtual participation through Zoom Video Conferencing and eSCRIBE livestreaming.

Due to March Break occurring the week of March 11-15, 2024, the two (2) March Council Meetings have been spread out to allow individuals to take time off that month.

The May and June Council Meetings have also been adjusted to occur on the first and third Tuesdays of the month in order to accommodate the AMCTO Conference occurring the week of June 9-12, 2024.

2024 Budget Meetings

Two (2) meetings on Tuesday, January 16, 2024 and Wednesday, January 17, 2024 have been scheduled as Budget Meetings to consider the 2024 Municipal Budget.

Staff are proposing that the Budget Meetings on January 16th and 17th occur from 9:00 a.m. to 3:00 p.m. at the Walkerton Clean Water Centre. There is the ability to consider the 2024 Municipal Budget at either the Tuesday, January 23, 2024 or Tuesday, February 6, 2024 Council Meetings if required.

Staff are recommending that Council approve the attached 2024 Council Meeting Schedule.

Strategic Action Plan Checklist:

What aspect of the Brockton Strategic Action Plan does the content/recommendations in this report help advance?

- Recommendations help move the Municipality closer to its Vision Yes
- Recommendations contribute to achieving Heritage, Culture, and Community N/A
- Recommendations contribute to achieving Quality of Life N/A
- Recommendations contribute to achieving Land Use Planning and the Natural Environment N/A
- Recommendations contribute to achieving Economic Development N/A
- Recommendations contribute to achieving Municipal Governance Yes

Financial Impacts/Source of Funding:

- Do the recommendations represent a sound financial investment from a sustainability perspective?
N/A

Reviewed By:



Trish Serratore, Chief Financial Officer

Respectfully Submitted by:



Sarah Johnson, Deputy Clerk



Fiona Hamilton, Director of Legislative and Legal Services (Clerk)

Reviewed By:



Sonya Watson, Chief Administrative Officer