

Report to Council

Report Title: Sidewalk Snow Removal for the Villages of Chepstow, Cargill and Elmwood Tender

Prepared By: John Strader, Works Supervisor

Department: Public Works

Date: November 5, 2018

Report Number: PW2018-24 **File Number:** C11PW

Attachments: Ontario Regulation 366/18

Recommendation:

That the Council of the Municipality of Brockton receive Report Number PW2018-24 -2018 Sidewalk Snow Removal for the Villages of Chepstow, Cargill and Elmwood Tender, prepared by John Strader, Works Supervisor for information purposes and seeks further direction from Council on sidewalk snow removal for the 2018/2019 winter season.

Report:

Background:

The Municipality of Brockton has a Winter Maintenance Policy of Sidewalks (Policy T06-99-17) regarding snow removal. Due to limited funds, equipment, and staffing, not all sidewalks receive this service. At the present time, the Municipality has one sidewalk plow, and it is limited to only certain sidewalks in Walkerton. The villages and/or hamlets in Brockton do not receive this sidewalk snow removal service.

Analysis:

At the beginning of October 2018, at the request of Council, Brockton advertised for quotations for Snow Removal for the Villages of Chepstow, Cargill and Elmwood. The Request for Quotes (RFQ) was advertised on www.Brockton.ca/InformalQuotes as well as The Walkerton Herald Times, The Post and The Cargill News. The tender closed on October 24, 2018 and no quotations were submitted from local contractors.

As noted in previous reports, staff have advertised for quotations for the removal of snow from sidewalks in villages, but have not received a response from contractors. It is still unknown whether contractors have the equipment to do sidewalks, since many of the sidewalks in these villages are only four feet wide. In the past it is staff's experience that insurance for this particular work can be expensive for smaller companies.

Names of local residents were provided to staff by Councilor Adams for Snow Removal in the hamlet of Chepstow for consideration. Staff reviewed the Municipality of Brockton's insurance policy inquiring as to whether or not the Municipality of Brockton could add the residents as a "rider" on the insurance policy, however it is not supported.

Staff are currently working on the 2019 Operating budget and looking for Council's direction. At this time there are two options:

- 1) Purchase equipment and hire staff to complete the work internally or
- 2) Continue with current service closing the sidewalks for the winter months

Sustainability Checklist:

What aspect of the Brockton Sustainable Strategic Plan does the content/recommendations in this report help advance?

- | | |
|---------------------------------------------------------------------------|-----|
| • Do the recommendations help move the Municipality closer to its Vision? | N/A |
| • Do the recommendations contribute to achieving Cultural Vibrancy? | N/A |
| • Do the recommendations contribute to achieving Economic Prosperity? | N/A |
| • Do the recommendations contribute to Environmental Integrity? | N/A |
| • Do the recommendations contribute to the Social Equity? | N/A |

Financial Impacts/Source of Funding:

- Do the recommendations represent a sound financial investment from a sustainability perspective?
N/A

Varies depending on the option chosen.

Reviewed By:



Chief Financial Officer

Respectfully Submitted by:



John Strader, Works Supervisor

Reviewed By:

A handwritten signature in black ink, appearing to read "Sanya Ald", with a long, sweeping horizontal flourish extending to the right.

Chief Administrative Officer