

Accessibility Advisory Committee Minutes

Date: Friday, June 23, 2023
Time: 10:00 am
Location: Municipal Office Meeting Room

Members Present Gregory J. McLean, Councillor and Chairperson
Tim Malo
Joseph Martel
Tom Wingfield
Suzanne Wingfield
Marion Last
Maryanne Buehlow

Members Absent Debbie Braun

Also Present: Carol Patterson

Staff Present Fiona Hamilton, Director of Legislative and Legal Services
(Clerk)
Dominic Paquette, Building Inspector

1. Call to Order and Acceptance of Agenda

Chairperson Mclean called the meeting to order at 9:58 a.m.

Motion:

Moved by: Maryanne Buehlow

Seconded by: Joseph Martel

That the Accessibility Advisory Committee hereby approve the agenda for the meeting on June 23, 2023 as presented.

Carried

2. Declaration of Pecuniary Interest and General Nature Thereof

3. Adoption of the Minutes

Motion:

Moved By" Tim Malo

Seconded By: Marion Last

That the Accessibility Advisory Committee hereby approve the minutes from May 26, 2023 as presented.

Carried

4. Business Arising from the Minutes

5. Correspondence

6. Old Business/Ongoing Projects

6.1 Municipal Office/ Canada Post Relocation of Accessible Parking Spaces

Chairperson McLean commented on the enthusiasm displayed by the Committee.

Joseph Martel provided a draft site plan he had provided and commented on the spaced that could be made available if the parking was reconfigured, including the types of accessible spaces that would be required.

The Committee discussed the dimensions of the spaces in relation to the curb cuts to ensure that the other accessible spots would still be free from barriers. It was also noted that additional signage would still be required.

The Committee endorsed either of the site plans and authorized submitting them to staff and Council for review and approval.

Motion:

Moved by: Tom Wingfield

Seconded By: Suzanne Wingfield

That the Accessibility Advisory Committee endorse both versions of the Site Plan prepared by Joseph Martel and direct they be provided to staff for review.

Carried

6.2 Bruce Power Regional Soccer Park Changeroom and Concession Building

Fiona Hamilton, Director of Legislative and Legal Services (Clerk) informed the Committee that the Bruce Power Regional Soccer Park Washroom Building would have exterior outlets included.

The Committee commented on the outdoor outlets throughout Brockton that should be checked to ensure they were operational.

Action: The Committee provided direction that the outlets be checked when recreation staff were maintaining open spaces and trails.

The suggestion was made that a sticker could be printed and put on the electrical outlets with contact information if a member of the public noticed an outlet was not operational.

It was noted that GIS could create a map showing the location of electrical outlets for charging as well as accessible bathrooms.

6.3 Downtown Sidewalk Signage

The Committee discussed some of the ongoing downtown sidewalk challenges.

Action: The sub-committee meet prior to the opening of the Market Garden scheduled for July 7, 2023 at 10:00 a.m. in the morning.

7. New Business

7.1 Accessibility Advisory Committee Meeting Calendar

Fiona Hamilton, Director of Legislative and Legal Services (Clerk), explained the plan proposed for touring municipal facilities, suggesting that the next meeting be held at the Pool in Centennial Park.

Motion:

Moved By: Joseph Martel

Seconded By: Marion Last

Carried

7.2 Review of Site Plan for Wilson Developments Lot 13 and 14

Fiona Hamilton, Director of Legislative and Legal Services (Clerk) explained the use of the building as self-serve storage units. Dominic Paquette, Building Inspector, explained the accessibility features that were included in the Site Plan such as sidewalks, tactile plates and the number of accessible parking spots.

Motion:

Moved: By: Tim Malo

Seconded By: Joseph Martel

That the Accessibility Advisory Committee endorse the Site Plan for Wilson Developments Lot 13 and 14 with no revisions.

Carried

7.3 Review of Site Plan for Weber's Electric

The Committee reviewed the Site Plan. Dominic Paquette, Building Inspector, described the features and the purpose of the building and noted that for the size of the building only one accessible parking spot was required, along with a barrier free door and washroom. Dom explained what features were required by the Ontario Building Code.

Motion:

Moved By: Marion Last

Seconded By: Maryanne Buehlow

That the Accessibility Advisory Committee endorse the Site Plan for Weber's Electric with no revisions.

Carried

8. Next Meeting

The Committee confirmed the next meeting date of August 25, 2023 at the Walkerton Pool and noted that the Downtown Sidewalk Sub-Committee meet on July 7, 2023 at 10:00 a.m.

9. Adjournment

Motion:

Moved By: Tim Malo

Seconded By: Maryanne Buehlow

That the Accessibility Advisory Committee hereby adjourn at 11:00 a.m. to meet again on August 25, 2023.

Carried

Chair– Greg McLean

Director of Legislative and Legal Services (Clerk) – Fiona Hamilton