

Elmwood Community Centre Board Meeting Minutes

Date: September 18, 2018

Present: Dale Ahrens, Dean Leifso, Ernie Falkiner, Patsy Becker, Linda Thompson

Absent: Mayor Eccles

Guests: Eric McDougall – Municipality of Brockton, Parks, Recreation and Facilities Manager

Stephanie Pavao – Municipality of West Grey, Manager, Parks, Recreation and Culture

Steve Lehman – Custodian, Elmwood Community Centre

1. Call to Order

2. Adopt Agenda

Motion: Moved by D. Leifso Seconded by E. Falkiner

That the September 18, 2018 agenda be adopted as presented.

Carried.

3. Declaration of Pecuniary Interest and Nature Thereof

None

4. Minutes of Previous Meetings

Motion: Moved by E. Falkiner Seconded by D. Leifso

That the August 28, 2018 minutes be adopted as presented.

Carried.

5. Treasurer's Report

- P. Becker reported that the operating and 2018 capital funds have been received from West Grey and Brockton
- Revenue of \$303.75 from the July BBQ at Grant's Independent – it will be used for the kitchen project
- P. Becker has approval to pay the auditor's invoice

Motion: That the Treasurer's Report is adopted as presented.

Moved by E. Falkiner Seconded by D. Leifso

Carried.

6. Business

Joint Recreation Agreement

Number of Board Member Representation Section 2 and Section 10 the Transfer of Annual Operating and Capital Funds

The Board reviewed the revisions presented

Motion: To approve the revisions of September 18 to Sections 2 and 10, within the Joint Recreation Agreement

Moved by D. Leifso Seconded by E. Falkiner

Carried.

Number of Facility Rentals for August

- L. Thompson provided a report that the hall has 16 rentals in September 3 are both floors, in 2017 the hall rentals were 9, 2 were both floors.

Kitchen Renovation Update

- D. Ahrens and E. Falkiner met with Domm's Construction this afternoon. Domm's has subcontracted to Weber Electric and Lang's Plumbing.
- Domm questioned whether the back kitchen outside exit door and the furnace door should be switched or is the furnace door necessary.
- E. McDougall provide draft documents:
 1. 2018 Elmwood Community Centre Financing Agreement, Schedule A to By-law #2018
 2. Collaborative Agreement between the Corporation of the Municipality of Brockton, Elmwood Community Centre and the Municipality of West Grey
 3. The Corporation of the Municipality of Brockton, By-law #2018
 4. Memorandum of Understanding between the Corporation of the Municipality of Brockton and the Elmwood Community Centre Board
- D. Ahrens questioned the payment schedule in the financing agreement. E. McDougall said the payment schedule can be revised to monthly, yearly, etc.

Motion: for Board to accept and approve revised 4 documents.

Moved by D. Leifso Seconded by E. Falkiner

Carried.

- Domm's thinks the cold air register in the kitchen might impact the cabinets
- L. Thompson to send out October, November and December hall rentals to E. Falkiner, D. Ahrens, S. Lehman and P. Becker

Roof Update

- E. McDougall will follow up with the vendor to schedule the roof repair

Tree Planting

- D. Ahrens spoke to Steve Ayerhart, Municipality of West Grey Utilities Supervisor regarding the planting of a 2 trees at the Elmwood Community Centre. The trees are being provided by Home Hardware under the Tree Canada Program. Presentation will be on September 27 at 3:00 p.m.

Flowers 2019 and Christmas Decorations

- D. Ahrens informed the Board that the Elmwood District & Chamber of Commerce is writing a letter to the Municipalities of West Grey and Brockton in the need to collaborate for the beautification of the Town of Elmwood.
- D. Leifso stated it is an Elmwood District and Chamber of Commerce and Municipality's committee's issue.
- S. Pavao and E. McDougall have met to discuss this issue and they will work together to coordinate the flowers and Christmas decorations.

Budget 2019

- D. Ahrens has requested this be the first item on the next board meeting agenda.
- P. Becker to provide budget versus actual spreadsheet.

Hydro Outage

There is a planned hydro outage for the Town of Elmwood on September 23 1:00 a.m. to 5:00 a.m.

New Business

Sign for Elmwood outside of Post Office

- D. Ahrens stated that the sign in front of the Post Office is very heavy, needs 2 people to open, and the weather gets in
- S. Young has businesses willing to donate funds for a new sign
- D. Ahrens to contact treasurers at the municipalities to inquire about tax credits

7. Next Meeting

Tuesday, October 16, 2018 at 7:00 p.m.

8. Adjournment

Motion: Moved by E. Falkiner Seconded by D. Leifso

Carried.

That the ECCB meeting be adjourned.