

Emergency Management Program Committee Meeting Minutes

Wednesday, December 6, 2017 10:00 a.m.

Location: Walkerton Fire Hall – 510 Napier Street, Walkerton

Present: Chris Wells, Alternate CEMC
David Inglis, Mayor
Debra Roth, CAO/Clerk
JoAnne Harbinson, Saugeen Valley Conservation Authority
Carl Clark, Westario Power
Drew Braithwaite, SBGHC Walkerton
Glen Wilhelm, Deputy Fire Chief
Colin Saunders, Director of Operations
Trish Serratore, Chief Financial Officer
David Sinko, South Bruce O.P.P.
Keegan Wilcox, South Bruce O.P.P.
Mike McKague, Director of Services Bruce County
Sarah Johnson, Secretary

Regrets: Mike Murphy, Community Emergency Management Co-ordinator
John Strader, Works Superintendent
Terry Tuck, Chief Building Official
Denna Leach, Grey Bruce Health Unit
Bruce County Paramedic Representative

1. Call to Order

Chris Wells welcomed everyone to the meeting at 10:02 a.m.

2. Welcome Introductions

Individuals introduced themselves the company they represented.

3. Previous Minutes

The committee reviewed the minutes from October 18, 2016.

Motion: Colin Saunders

Seconded: David Inglis

Carried.

4. Business Arising from Minutes

None.

5. Emergency Program Update

Emergency Preparedness Week was May 7 to 13, 2017. The campaign focused on the theme of “Prepare Your Selfie”, which was a provincially supported program, however it was felt that local rural municipalities did not participate much through social media. The program integrated with Fire Prevention, to include emergency management and preparedness. Pamphlets and prize packages were distributed through public education, which included emergency management. Information was also distributed in the community, and on social media regarding the 72 Hour Kit. The 72 Hour Kit was a successful program through the Walkerton Fire Department’s Facebook page. There was a “Like and Share” program over five days which ran a contest to give away a 72 Hour Kit at the end of the campaign. This campaign reached several thousand people.

The Brockton Emergency Exercise was held on November 28, 2017. There were nine speakers focused on disaster recovery, social services, importance of volunteers, the Red Cross agreement, Bruce Power, and a recap from the flooding in Harriston. The group broke into two separate sessions: a municipal EOC incident and then broke out into departments to discuss outcomes learned from exercise one. There was good feedback from the breakout sessions, and the ability for cross-departmental talks. Although, there was negative feedback of overloaded information, and a short timeline.

Web EOC is updating to version 8.3 version in January 2018. There is a possibility of cross-municipal interaction with Web EOC on bi-monthly basis to assist with training and proper use of software.

Senior management took the online IMS 100 Course to teach functions, concepts, principles of IMS. The course helped management understand structuring and how to work within the IMS.

Critical infrastructure is being reviewed, and Colin will circulate when it is complete.

The generators will be installed in 2018 for the Elmwood Fire Department, and Brockton Municipal Office. Service for generators for the Walkerton Community Centre, Cargill Community Centre, and Walkerton Fire Hall is ongoing and just about complete.

6. Emergency Response Plan

The plan was reviewed in 2017. It was identified that Brockton needs to increase their communications strategy, including social media.

7. HIRA

HIRA was reviewed, and there were no new updates.

8. Business Continuity Planning

On hold until 2018 in collaboration with the County CEMC.

9. County CEMC

On hold until 2018.

Deb updated that the County is busy with their economic development partnership with Bruce Power. There is a County CAO's meeting on Friday, December 8, and then the CAO's will meet with the County CEMC. Something is scheduled to happen in 2018 or 2019. Deb will pass on further information from Kelly Coulter this week.

10. Communications

The municipal phone system is being updated with a redundancy plan in case a Wightman outage occurs.

11. New Business

SVCA reported heavy rain in the summer which resulted in high water levels in Walkerton. If the community had received more rain in the watershed, they could have had severe damage over top on the dikes. It was isolated, but we will likely see more storms that will impact the watershed and water levels.

12. Adjournment

Deferred to Mike Murphy to schedule the next meeting in 2018.

The meeting was adjourned at 10:21 a.m.

Motion: Deb Roth

Seconded: Trish Serratore

Carried