



Brockton Parks and Recreation Committee Minutes

Date: Wednesday, April 19, 2023

Time: 7:00 pm

Location: Walkerton Community Centre
290 Durham Street West
Walkerton, ON N0G 2V0

1. Call to Order and Acceptance of Agenda

Attendance: Bryn Maus, Hayley Murray, Katrina Wei, Don Moore, Trish Serratore, Fiona Hamilton, Brad Thomson, Janine Jez, Emma Smith-McLelland, James Lang, Jordan Turcotte

Regrets: Kyle Parks

Motion: K. Wei

Seconded: B. Maus

That the Brockton Parks and Recreation Committee hereby accept the agenda for the meeting on April 19, 2023 as presented.

Carried

2. Declarations of Pecuniary Interest and the General Nature Thereof

None

3. Delegations

3.1 Tennis/Pickle Ball Sub Committee Update

Pickleball/Tennis Players representative Maureen Schmidt gave an update on progress in regards to fencing at Tennis Court from sub-committee created to assist in costs of rehabilitation/enhancing tennis court project. The sub-committee has been in contact with organization/groups (including Rotary, Kinsmen, Kinettes, Dirt Pigs, Knights of Columbus, Optimist, CDCF and plans on presenting to other community groups). The Rotary club has committed to a \$25,000 donation to be paid \$5,000 for 5 years. The CDCF has already

completed spring donations but is interested in a presentation in the fall. Kinsmen presentation was this week, no decision has been made but Maureen felt there was positive responses. Jim from the Rotary Club is looking for a partnership to complete fencing. Community groups have requested a photo opportunity to advertise their donations. Quote given for an idea of cost is \$24,000. Maureen has looked into some grants, all grants need to be council approved. Maureen brought up that 50% of cost is required up front, it was brought up if Municipality would cover until donations came in if needed.

4. Adoption of Minutes

4.1 Brockton Recreation Committee Meeting Minutes – February 21, 2023

Moved: H. Murray

Seconded: D. Moore

That the Brockton Parks and Recreation Committee hereby approve the minutes from the meeting on February 21, 2023 as presented.

Carried

5. Business Arising from the Minutes

James Lang brought forth concerns in regards to the Sub Committee for Tennis/Pickle Ball who may require guidance on following Municipal policies and procedures.

6. Conflict of Interest Review

Fiona Hamilton, Director of Legislative and Legal Services (Clerk) reviewed the Municipal Conflict of Interest Policy, and the new Code of Conduct.

- respect reviewed

- conflict of interest (you, spouse or child have monetary interest must be declared)

- in this specific committee having members very involved in different committees will need to declare conflict of interest, Fiona advised having full quorum if their are agenda items that may be a conflict of interest

- if you have question review the code of conduct, or call Fiona and she will be happy to go over it
- integrity commissioner if needed (if issues coming up all the time)
- new with code of conduct, hospitality gifts regime over a certain limit speak to staff for clarification

7. Project Updates

7.1 Tennis/Pickle Ball

RFP's closed today at Noon and two proposals were submitted. These proposals will be presented to Council on April 25, 2023.

7.2 Soccer Washrooms

Domm Construction was the successful contractor for the Soccer Field Washrooms. The final draft will be presented to the Recreation Committee and Soccer Committee. The estimated time to break ground will be in September after the soccer season has completed.

The Committee brought forward concerns that other groups may be upset their facilities are not getting a new washroom. Brad Thomson explained that Saugeen Valley likely wouldn't approve washroom facilities at the ball diamond location. Trish Serratore mentioned that the side arena washrooms are being updated.

7.3 Ice Plant Repairs

The ice is being taken out May 1, 2023. The header is leaking and requires repairs. Black & MacDonald is going to complete repairs to bring the equipment up to code starting in May, with plans to be completed for regular start-up time after Dirt Pigs.

7.4 WCC Ice Surface Lighting

Brad Thomson and Trish Serratore are working on updating the surface lighting. The lights need to be replaced as the current parts are no longer being made to replace the broken ones. The Ice Plant repairs came under budget so staff are hoping to be able to use the remainder to replace lights. The project was originally included in the 2023 budget; however, this project was ultimately removed prior to budget approval. Trish Serratore is looking into an energy savings grant.

7.5 Score Clock Replacement

The arena score clock is dated and has had many issues during the 2022-2023 season. Repairs have been made throughout the season, none of which fixed the clock issues. Brad Thomson and Trish Serratore met with Pepsi Co. who has committed to sponsoring the clock in exchange for advertisement space on the clock - \$10,000 total over 5 years, upon council approval. The clock costs \$15,000 to install. The Committee brought forth a proposal for sponsorship from Minor Hockey and/or Walkerton Capitals to sponsor an additional sign below the clock. Staff have been looking into the best way to go about asking for sponsorships. Upon Council approval, the clock could be installed in July or August 2023 prior to the ice being put in.

Motion: H. Murray

Seconded: K. Wei

That the Parks and Recreation Committee recommends that Council approve entering into a 5-year commitment from Pepsi Co.'s to sponsor a new arena time clock for a total sponsorship of \$10,000, for two sponsorship advertisements on the clock

Carried

7.6 Market Garden Update

Brad Thomson reported that the Market Garden project is underway and currently on schedule. The electrician is working this week, and the property is at grade, concrete forms are in place, and being poured later this week or next week.

8. Programming Update

Emma Smith-McLelland reported that summer camp is 75% full. A camp survey was sent out and the majority requested daily registration instead of weekly. Ages 4-5-year olds were added based on parent feedback. The minimum numbers need to be met in order to run the program. The ratios for the younger age group is lower than the older age group. This year we are offering weekly trips, working on getting bus sponsorships (currently have secured two). If staffing allows, there is a plan to add 8 more spots on swim camp weeks as there are multiple registrants on the wait list.

Swimming Lesson registration is open and registration is steady. The pool opens June 19th to the public. Prior to the pool opening, schools are coming for a "Swim to Survive" program.

Ontario Senior Games registration is open. Brockton is part of District 27 (Grey/Bruce) Games. Brockton is hosting Duplicate Bridge and Solo, and looking for volunteers to help run the program. Brockton has submitted a grant for the Seniors Games on behalf of all participating Municipalities.

The Youth Drop-In programs started last week for dodgeball and open gym. The mini chefs program starts tomorrow, and filled up within two hours so an additional mini chefs' program will be added.

Fitness Programs switched to drop in programs effective April 1st and some new classes were added. It was noted that drop in programs were recommended in the Recreation Master Plan.

The Committee noted the increase in social media posts.

Upcoming events include:

Longest Day of Play on June 21st - A sponsor has been secured (free swim and free slushies)

Volunteer Appreciation - June 22, 2023

- In Cargill

Canada Day - July 1

- Received celebrate Canada grant (trying to find out what is covered)
- Rotary sponsoring
- Inflatables tentatively booked
- PJ Max musician performing

9. Trees and Trails

Waiting to hear from TD Friends Grant, put trees on north slope at centennial park (40-50 trees: 200 perennials: 50 shrubs). There will be trails through as well as the stairs that are currently there.

The Shade Tree Program tree is being relocated from the Municipal Office to the arena lobby (more foot traffic and inside). The tree has leaves based on donation (bronze, silver, and gold). Cox signs is working on design, all leaves are being

replaced. Don requested more information be advertised to the public in regards to Shade Tree Program.

The Committee had a family member reach out to her in regards to a memorial tree, information was forwarded Brad (Brad was in touched with family. The Municipality does not have a Memorial Tree Program. Brad worked with the family and they are going to purchase a tree (Horticulturalist picks tree and location to ensure it will survive).

The Tree Canopy Policy is being reviewed by Brad and Barb, it hasn't been reviewed recently.

Old playground were all Ash trees and needed to be removed as they were dying.

South Line trail has drainage issues.

All trails will be top dressed with stone dust this year.

New bench installs happening shortly, one rotary bench on CPR lookout already installed.

The Committee asked about memorial benches - something we could look into for future.

New signage for all trails this year, Cox working on these currently.

10. OTF Capital Stream Application

Capital Stream Application looking on recommendation from Rec Committee

OTF (Ontario Trillium Foundation) - grant max is \$150 000, must be one location.

That the Brockton Parks and Recreation Committee recommends item 10.1 for council consideration for OTF grant.

Moved: K. Wei

Seconded: D. Moore

Carried

10.1 Walkerton Ball Diamond Lighting Upgrades

Baseball diamond lights are approximately \$250 000 to replace with LED.
The current lights are not able to be repaired or replaced.

10.2 Replacement of Olympia

The Olympia is at the end of life to trade in to be worth anything. New Olympia will be net zero - electric. It is possible that net zero grant may be able to be obtained, as well as sponsorship opportunities. Wightmans sponsorship agreement expires September 30, 2023 and they have already confirmed they are not interested in extending.

10.3 Replacement and Upgrade of Westwood Park Playground

Fiona gave insight from her viewpoint, saying it may be more strategic to hold on Parks and Playgrounds, to focus on Recreation as the reserve fund for Recreation does not get replenished as often as Parks and Playgrounds.

10.4 JDR Subdivision Park

JDR subdivision park is not ready to be done.

10.5 Replacement of Arena Refrigeration Compressors

New compressor is approximately \$100 000 to \$120 000.

11. New Business

The Committee brought forth a concern in regards to lost rental in Cargill for a Celebration of Life. Staff told family/funeral home that security was required based off alcohol policy numbers. Family used another facility.

Staff were aware of this after the funeral. The Alcohol Policy has been updated/clarified for future bookings that do not require security (low risk events) and it is at clerk's department, to be reviewed by council.

12. Next Meeting

Next meeting - doodle poll requested (Wednesday works best). Doodle Poll will be sent out a couple weeks prior to meeting.

13. Adjournment

Adjourned at 8:35 p.m.

Moved: B. Maus

Seconded: K. Wei

Carried