

Report to Council

Report Title: Reduced Rental Fee Request – Susan Seitz

Prepared By: Trish Serratore, CFO/Acting Director of Community Services

Department: Recreation

Date: May 9, 2023

Report Number: REC2023-13 **File Number:** C11REC

Attachments: Letter from Susan Seitz

Recommendation:

That the Council of the Municipality of Brockton hereby receives Report Number REC2023-13 - Reduced Rental Fee Request – Susan Seitz, prepared by Trish Serratore, CFO/Acting Director of Community Services and in doing so approves staff's recommendation to maintain charging the hourly rate as outlined in the Fees and Charges By-Law.

Report:

Background:

On April 25, 2023 staff received the attached letter from Susan Seitz requesting a reduction in the Walkerton Auditorium rental.

Analysis:

Mrs. Seitz has previously rented the Walkerton Library; however, this space was not large enough for what she needed. Mrs. Seitz called the Brockton Recreation staff to book the Walkerton Community Centre Auditorium due to the larger space and flooring.

It was more cost efficient for Mrs. Seitz to go on the hourly rate which is \$36.00/hour + HST vs the daily rate of \$315 + HST. Mrs. Seitz total contract was \$504 + HST (\$569.52 total)

Staff recommend based on Mrs. Seitz needs that the Cargill Meeting room would be a great option and it is \$125 + HST per day, however this option was not suitable as she preferred to be in Walkerton.

Based on the alternative location offered to Mrs. Seitz and to avoid setting precedence for future requests, staff do not recommend reducing the auditorium rental fee.

It should be noted that while Council chose to waive the rental fee for the Truth and Reconciliation Group, this decision was linked to Brockton commitment towards reconciliation with Canada's Indigenous People and in

deference to the calls to action made by the Truth and Reconciliation Commission. It should not be conflated as granting waivers to all not-for-profits, service clubs or commercial businesses.

Strategic Action Plan Checklist:

What aspect of the Brockton Strategic Action Plan does the content/recommendations in this report help advance?	
• Recommendations help move the Municipality closer to its Vision	Yes
• Recommendations contribute to achieving Heritage, Culture, and Community	N/A
• Recommendations contribute to achieving Quality of Life	N/A
• Recommendations contribute to achieving Land Use Planning and the Natural Environment	N/A
• Recommendations contribute to achieving Economic Development	N/A
• Recommendations contribute to achieving Municipal Governance	Yes

Financial Impacts/Source of Funding:

- Do the recommendations represent a sound financial investment from a sustainability perspective? Yes
- If granted this request would result in reduced revenues for the Walkerton Community Centre budget.

Respectfully Submitted by:



Trish Serratore, CFO/Acting Director of Community Services

Reviewed By:



Sonya Watson, Chief Administrative Officer