



The Corporation of the Municipality of Brockton

Council Meeting Minutes

Tuesday, April 25, 2023, 7:00 p.m.

Bruce County Council Chambers - 30 Park Street, Walkerton, ON

Council Present: Chris Peabody, Mayor

Mitch Clark, Councillor

Tim Elphick, Councillor (Absent for Items 1-3)

Kym Hutcheon, Councillor

B. Carl Kuhnke, Councillor

Gregory J. McLean, Councillor

Council Absent: James Lang, Deputy Mayor

Staff Present: Sonya Watson, Chief Administrative Officer

Fiona Hamilton, Director of Legislative and Legal Services (Clerk)

Trish Serratore, Chief Financial Officer

Nicholas Schnurr, Director of Operations

Dieter Weltz, Building and Planning Manager/CBO

1. Indigenous Land Acknowledgement Statement

2. Acceptance of Council Agenda

Resolution 23-10-01

Moved By: B. Carl Kuhnke

Seconded By: Kym Hutcheon

That the Council of the Municipality of Brockton accept the Agenda for the regular Council Meeting on April 25, 2023 as presented.

Carried

3. Declaration of Pecuniary Interest and General Nature Thereof

4. Public Meetings Required Under the Planning Act

4.1 Planning Report - Zoning By-Law Amendment Z-2023-007 (Brockton Housekeeping)

Benito Russo, Bruce County Planner, informed everyone in attendance how to receive updates related to the application.

Mr. Russo provided an overview of the changes proposed within the housekeeping amendment to align with provincial legislation and to provide clarity for interpretation questions to help reduce the number of minor variances.

Mr. Russo reviewed the applicable definitions any amended provisions, including those to allow for additional residential dwelling units on agricultural properties that would not be considered for future severance possibilities.

Mr. Russo summarized the planning distinctions that were being clarified between zones to support appropriate development and adding provisions for archaeological special category for specific areas with high archaeological potential. These provisions would allow for certain types of applications to be

considered in advance of an archeological assessment being provided. These changes were proposed after consideration of the fact that some applicants would need to incur significant expense in obtaining an assessment before advancing their development application.

A change was also proposed to allow for automatic zoning provisions for surplus farm dwelling severances to result in reduced timelines and decreased costs for applicants.

Councillor Elphick joined the meeting at 7:10 p.m.

The housekeeping by-law also included changes to include zoning details applicable to a residential hospice that had not been included in the last comprehensive zoning by-law update.

The housekeeping by-law also permitted an increased maximum lot coverage for some areas within Brockton to see common requests for height relief for non-farm agricultural lots in the countryside.

Mr. Russo responded to questions from Council confirming that the additional dwelling unit on farms could not be severed through this by-law. It was noted that proposed provincial legislation may change this regime if enacted.

No members of the public in attendance in person or remotely indicated they wanted to participate in the public meeting.

Resolution 23-10-02

Moved By: Kym Hutcheon

Seconded By: B. Carl Kuhnke

That the Council of the Corporation of the Municipality of Brockton has considered and hereby accepts the Planning Report prepared by Benito Russo, Bruce County Planner, dated April 25, 2023, and entitled Municipality of Brockton Planning Report and further that Council approves the proposed Zoning By-Law Amendment submitted by the Municipality of Brockton, File Z-2023-007 and authorizes a Site Specific By-Law coming forward.

Carried

5. Delegations

5.1 Victoria Jubilee Hall - Window Replacement Request

Bob McCulloch, on behalf of Victoria Jubilee Hall, provided Council with a proposal to replace a number of windows in the upper levels of Victoria Jubilee Hall. While a number of windows had been replaced by volunteers, those that were higher up required professional assistance. It was noted that water was penetrating in from the windows resulting in some rot and potential damage.

Mr. McCulloch summarized that the recommendation was to use tempered plate glass to preserve the heritage windows behind the wood windows while also ensuring adequate weather proofing.

It was noted that while Victoria Jubilee Hall was requesting funding, the volunteers would still be responsible for any unforeseen repairs that may become apparent once the windows were replaced.

Mr. McCulloch responded to questions from Council about the types of materials that would be permitted by the Architectural Conservancy of Ontario.

6. Minutes

6.1 Council Minutes - April 11, 2023

Resolution 23-10-03

Moved By: B. Carl Kuhnke

Seconded By: Kym Hutcheon

That the Council of the Municipality of Brockton adopt the minutes of the April 11, 2023 Council Meeting as presented.

Carried

7. Business Arising From the Minutes

Resolution 23-10-04

Moved By: Kym Hutcheon

Seconded By: Gregory J. McLean

That Council of the Municipality of Brockton authorized Mayor Peabody, Deputy Mayor Lang and Councillor Clark as the signing authorities for any new investment accounts for this Term of Council, unless otherwise states in a specific resolution.

Carried

8. Reports

8.1 Heritage Trust Fund Program Changes

Council discussed the use of the program for the designated heritage properties. Fiona Hamilton, Director of Legislative and Legal Services (Clerk), clarified that the overall amount of the program had not been reviewed since 2010, and that these recommended amendments were intended to facilitate the requests brought forward from two designated heritage properties who wished to complete required repairs during the 2023 construction season. A fulsome review of the Heritage Trust Fund Program would still be conducted by the Brockton Heritage Committee and additional amendments would come forward in the future.

Resolution 23-10-05

Moved By: Kym Hutcheon

Seconded By: Gregory J. McLean

That the Council of the Municipality of Brockton hereby receives Report Number CLK2023-09 – Heritage Trust Fund Program Changes prepared by Sarah Johnson, Deputy and Fiona Hamilton, Director of Legislative and Legal Services (Clerk) and in doing so approves a By-Law coming forward to amend the Brockton Heritage Trust Fund Program.

Carried

8.2 Victoria Jubilee Hall Window Replacement Request

Council expressed support in providing Victoria Jubilee Hall with the full amount of \$31,380.

Resolution 23-10-06

Moved By: Kym Hutcheon

Seconded By: Gregory J. McLean

That the Council of the Municipality of Brockton hereby receives Report Number CLK2023-07 - Victoria Jubilee Hall Window Replacement Request, prepared by Sarah Johnson, Deputy Clerk and Fiona Hamilton, Director of Legislative and Legal Services (Clerk) and in doing so approves the replacement of the 15 windows by Trillium Glass Inc. as recommended by the Brockton Heritage

Committee, and further supports updating By-Law 2010-40 – Brockton Heritage Trust Fund Program, and provides further direction to staff: Grant for \$31,380.

Carried

8.3 Former Baptist Church Building Facade Improvement Request

Fiona Hamilton, Director of Legislative and Legal Services (Clerk) responded to an inquiry regarding the number of applications that could be received from a property, noting that the current program does not have any limitations. Ms. Hamilton advised that the proposed amendments to the Heritage Trust Fund Program By-Law may encourage some listed heritage properties to apply to designate their property as the changes to the Ontario Heritage Act requires all listed properties to be reviewed over the next two years.

Resolution 23-10-07

Moved By: Kym Hutcheon

Seconded By: Gregory J. McLean

That the Council of the Municipality of Brockton hereby receives Report Number CLK2023-08 – Former Baptist Church Building Façade Improvement Request, prepared by Sarah Johnson, Deputy Clerk and Fiona Hamilton, Director of Legislative and Legal Services (Clerk) in doing so approves the proposal to repair the exterior masonry as recommended by the Brockton Heritage Committee and further supports updating By-Law 2010-40 – Brockton Heritage Trust Fund Program, and provide further direction to staff relating to Mr. Fischer's funding request: \$5,000 grant.

Carried

8.4 Trimming of Trees on Municipal Right-of-Way

Council discussed the need for timely communication with residents when unforeseen incidents occur.

Resolution 23-10-08

Moved By: Gregory J. McLean

Seconded By: Kym Hutcheon

That the Council of the Municipality of Brockton hereby receives report Number PW2023-10 -Trimming of trees on Municipal Right-of-Way, prepared by Nicholas Schnurr, Director of Operations for information purposes.

Carried

8.5 Asset Retirement Obligations Policy

Resolution 23-10-09

Moved By: Gregory J. McLean

Seconded By: Kym Hutcheon

That the Council of the Municipality of Brockton hereby receives Report Number FIN2023-11 – Asset Retirement Obligations Policy, prepared by Trish Serratore, Chief Financial Officer and Jessica Pinkse, Tax Collector/Deputy Treasurer and in doing so approves a By-Law coming forward to adopt the Asset Retirement Obligations Policy.

Carried

8.6 PepsiCo Sponsorship Agreement and New Score Clock

Trish Serratore, Chief Financial Officer, responded to questions from Council about the spending limits within the Purchasing and Procurement Policy and the

type of scoreboard being proposed by staff. Council questioned whether there might be an opportunity for other display options that could also operate as a score clock while adding additional functionality. Staff were also encouraged to consider other potential corporate sponsors.

Ms. Serratore emphasized the problems associated with the current scoreboard and the immediate need for it to be replaced within the timeframe before the next season.

Council decided to refer the motion to staff to bring forward a report presenting additional opportunities for sponsorships and alternative scoreboard options.

Resolution 23-10-10

Moved By: Gregory J. McLean

Seconded By: Kym Hutcheon

That the Council of the Municipality of Brockton hereby receives Report Number REC2023-12-Pepsico Sponsorship Agreement and New Time Clock, prepared by Trish Serratore, Chief Financial Officer and Brad Thomson, Acting Community Services Supervisor and in doing so approves a By-Law coming forward to enter into a 5-year agreement with Pepsico Canada and to receive funding towards the purchase of a new score clock for the Walkerton Community Centre.

And further, Council authorizes the CFO to fund the purchase of the timeclock from the recreation reserve fund with the five-year contributions to be directed back as received in the future.

Referred to Staff with Instructions

8.7 Updated Municipal Alcohol Management Policy

Council noted that the language changing "banquet hall" to "auditorium" should be updated in all areas to remain consistent.

Resolution 23-10-11

Moved By: Gregory J. McLean

Seconded By: Kym Hutcheon

That the Council of the Municipality of Brockton hereby receives Report Number REC2023-13 – Updated Municipal Alcohol Management Policy, prepared by Trish Serratore, Chief Financial Officer/Acting Director of Community Services and in doing so approves a By-Law coming forward to approve the recommended changes to the Municipal Alcohol Management Policy.

Carried

8.8 Wightman Request to Broadcast Council Meetings

Fiona Hamilton, Director of Legislative and Legal Services (Clerk) responded to an inquiry from Council regarding the relationship with Wightman, advising that there was no agreement and no cost to broadcast the recordings on Wightman TV, noting that no formal commitment had been requested. Wightman had requested that staff send the zoom recordings to be broadcast on Channel 6.

Resolution 23-10-12

Moved By: B. Carl Kuhnke

Seconded By: Kym Hutcheon

That the Council of the Municipality of Brockton hereby receives Report Number CLK2023-10 – Wightman Request to Broadcast Council Meeting, prepared by Sarah Johnson, Deputy Clerk and Fiona Hamilton, Director of Legislative and Legal Services (Clerk) and in doing so accepts the proposal from Wightman

Communications to broadcast Council Meeting Recordings on Wightman TV Channel 6.

Carried

9. Public Notification

9.1 Information Session on Walkerton Bridge Construction

Council noted the importance of the meeting for the community and the proposed preferred option. Mayor Peabody responded to an inquiry regarding the expenses associated with the Village of Paisley's temporary bridge.

10. Accounts

10.1 Accounts - \$1,008,961.59

Resolution 23-10-13

Moved By: B. Carl Kuhnke

Seconded By: Gregory J. McLean

That the Council of the Municipality of Brockton approve payment of the accounts in the amount of \$1,008,961.59.

Carried

11. Correspondence Requiring Action

11.1 Operation Smile Canada - Request to Proclaim Longest Day of SMILES

Resolution 23-10-14

Moved By: Gregory J. McLean

Seconded By: B. Carl Kuhnke

Whereas Operation Smile Canada is a global medical charity providing free, life-changing surgeries and medical care to children born with cleft conditions around the world;

And Whereas Every 3 minutes, a child is born with a cleft condition, and lack of access to safe, effective surgery means that easily treatable conditions like cleft lip and cleft palate can become fatal;

And Whereas Operation Smile Canada believes every child born with a cleft condition deserves exceptional surgical care;

And Whereas The Longest Day of SMILES® will unite Canadians from coast to coast to coast as they raise awareness and funds;

And Whereas On June 18th, 2023, the citizens of the Municipality of Brockton are encouraged to learn more about how to support this worthy cause by visiting www.longestdayofsmiles.ca;

And Whereas Our community can help celebrate the Longest Day of SMILES® by posting #longestdayofsmiles on social media;

Now Therefore Be It Resolved that the Council of the Municipality of Brockton do hereby proclaim June 18th, 2023 as “Longest Day of SMILES®” in the Municipality of Brockton and commend its thoughtful observance to all citizens of our municipality.

Carried

11.2 Municipality of Kincardine - Invitation to Drainage Act 101 Training

- 11.3 Saugeen Municipal Airport - Invitation to Information Day and Flight for Councillors

Mayor Peabody advised that he will attend the event, and Councillor Kuhnke noted new initiatives being held at the Saugeen Municipal Airport.

- 11.4 Hawks' Nest Press Release - Hawks' Nest Announces Municipal Partner Level Sponsors

Mayor Peabody advised that he would be attending the event.

- 11.5 Nuclear Innovation Institute - Invitation to Bruce Power Bus Tour for Clean Energy Frontier Program

Councillor Elphick and Councillor McLean noted they would like to attend the event.

12. Information

- 12.1 Ministry of the Solicitor General - ROMA Delegation Follow Up and Grant Opportunities

- 12.2 Ministry of Fisheries and Oceans - Establishment of Critical Habitat Order under the Species at Risk Act

- 12.3 South Bruce O.P.P. Detachment Commander Report - February-March 2023

- 12.4 Crime Stoppers of Grey Bruce Coordinator Report - January-March 2023

- 12.5 Drinking Water Source Protection Committee Minutes - November 25, 2022

- 12.6 Saugeen Municipal Airport Commission Minutes - September 2022 to February 2023

- 12.7 Township of Carlow-Mayo Resolution - Support Chatham-Kent on Bill 5 Stopping Harassment and Abuse by Local Leaders

- 12.8 Town of Cobourg Resolution - Support Essex on Municipalities Retaining Surplus Proceeds from Tax Sales

- 12.9 Town of Cobourg Resolution - Support Plympton-Wyoming on Reducing Municipal Insurance Costs

- 12.10 Town of Essex Resolution - Reinstatement of Legislation Permitting a Municipality to Retain Surplus Proceeds from Tax Sales

- 12.11 Town of Greater Napanee Resolution - Support Essex on Municipalities Retaining Surplus Proceeds from Tax Sales

- 12.12 Township of Perry Resolution - Support Chatham-Kent on Bill 5 Stopping Harassment and Abuse by Local Leaders

- 12.13 Town of Plympton-Wyoming Resolution - Support Chatham-Kent on Reducing Municipal Insurance Costs

- 12.14 Town of Plympton-Wyoming Resolution - Support Essex on Municipalities Retaining Surplus Proceeds from Tax Sales

- 12.15 City of Port Colborne Resolution - Support Grimsby on Changes to Heritage Properties Register

- 12.16 City of Port Colborne Resolution - Support North Perth on School Bus Stop Arm Cameras

- 12.17 City of Port Colborne Resolution - Support Trent Lakes on Oath of Office

- 12.18 Municipality of Magnetawan Resolution - Support Chatham-Kent on Bill 5 Stopping Harassment and Abuse by Local Leaders
- 12.19 Municipality of Magnetawan Resolution - Support Essex on Municipalities Retaining Surplus Proceeds from Tax Sales
- 12.20 Northumberland County Resolution - AMO's Call to Action on Housing and Homelessness
- 12.21 Municipality of South Huron Resolution - Support North Perth on School Bus Stop Arm Camera
- 12.22 City of Stratford Resolution - Use of Long Term Care Funding to Support Community Care Services

Resolution 23-10-15

Moved By: Gregory J. McLean

Seconded By: B. Carl Kuhnke

That the Council of the Municipality of Brockton hereby receives all items provided in Section 12. Information.

Carried

13. By-Laws

Resolution 23-10-16

Moved By: Gregory J. McLean

Seconded By: B. Carl Kuhnke

That the Council of the Municipality of Brockton authorize that the following by-laws be read, enacted, signed, sealed, and numbered as follows:

- By-Law 2023-046 - Zoning Amendment By-Law - Brockton Housekeeping Z-2023-007
- By-Law 2023-047 - Adopt Asset Retirement Obligations Policy By-Law
- ~~By-Law 2023-048 – Pepsico Canada Agreement By-Law~~
- By-Law 2023-049 - Amend Heritage Trust Fund Program By-Law
- By-Law 2023-050 - Establish and Assume Lands as a Public Highway (Part 2 on 3R-10727) By-Law
- By-Law 2023-051 - Adopt Amended Municipal Alcohol Policy By-Law

Carried

14. Committee Minutes

Resolution 23-10-17

Moved By: Kym Hutcheon

Seconded By: Gregory J. McLean

That the Council of the Municipality of Brockton receive the minutes of the following committees and or boards as presented:

- Brockton Parks and Recreation Committee Minutes - February 21, 2023
- Elmwood Community Centre Board Minutes - February 28, 2023
- Brockton Police Services Board Minutes - March 2, 2023

Carried

15. New Business Brought Forward

1. Ridout Street Traffic Concerns

Councillor McLean noted concerns brought forward by residents along Ridout Street including speeding, pedestrian safety, and the future development which will result in increased traffic volumes. Council discussed previous data collected along Ridout Street, and traffic calming measures that were installed and subsequently removed due to resident feedback. Council discussed whether to reduce the speed limit to 40km/hr. It was suggested that the Black Cat Radar be installed to collect updated data prior to pursuing additional traffic calming measures.

Nicholas Schnurr, Director of Operations advised that the Black Cat Radar would be installed, and a further report would be brought forward.

Action: Staff to bring forward a report at the next Council Meeting about speeding concerns along Ridout Street.

16. Closed Session

Resolution 23-10-18

Moved By: Kym Hutcheon

Seconded By: Gregory J. McLean

That the Council of the Municipality of Brockton enter into Closed Session at 8:17 p.m. in order to address a matter pertaining to:

- Personal matters about an identifiable individual, including municipal or local board employees - **Committee Recruitment**
- A proposed or pending acquisition or disposition of land by the municipality or local board - **East Ridge Business Park Transaction Update**
- Labour relations or employee negotiations - **Staffing Update**

Carried

Resolution 23-10-19

Moved By: Kym Hutcheon

Seconded By: Gregory J. McLean

That the Council of the Municipality of Brockton hereby approves the direction provided to staff in Closed Session and in doing so acknowledges the promotion of Jackson Traverse to Facilities and Parks Attendant and the hiring of various 2023 summer students.

Carried

Resolution 23-10-20

Moved By: Kym Hutcheon

Seconded By: Gregory J. McLean

That the Council of the Municipality of Brockton authorize that the following by-law be read, enacted, signed, sealed, and numbered as follows:

- By-Law 2023-052 - 2022-2026 Council Committee Appointments By-Law

Carried

17. Confirmation of Proceedings

Resolution 23-10-21

Moved By: Kym Hutcheon

Seconded By: Gregory J. McLean

That the Council of the Municipality of Brockton authorize that the following by-law be read, enacted, signed, sealed, and numbered as follows:

- By-Law 2023-053 - April 25, 2023 Confirmatory By-Law

Carried

18. Adjournment

Resolution 23-10-22

Moved By: Kym Hutcheon

Seconded By: Gregory J. McLean

That the Council of the Municipality of Brockton does now adjourn at 8:49 p.m. to meet again on May 9, 2023.

Carried

Mayor - Chris Peabody

Director of Legislative and Legal Services (Clerk) – Fiona Hamilton