



# SAUGEEN MUNICIPAL AIRPORT

## THE SAUGEEN MUNICIPAL AIRPORT COMMISSION SPECIAL MEETING MINUTES

Thursday, August 4, 2022, 7:00 p.m., via Zoom

**Commissioners Present:** Dan Gieruszak, Chair  
Dave Hocking, Vice Chair  
Moe Hanif  
Bill Roseborough  
Jack Zeinstra

**Absent:** Tom Hutchinson

**Guests:** Catherine McKay, Recording Secretary

### 1. Call to Order

The Vice Chair called the meeting to order at 7:00 p.m.. One guest was admitted at 7:00 p.m.

### 2. Approval of the Agenda

**Motion** Moved by B. Roseborough  
That the agenda for August 4, 2022 be accepted as circulated.  
**Carried**

Seconded by J. Zeinstra

### 3. Disclosure of Pecuniary Interest and Declaration of Conflict of Interest

None declared.

### 4. New Business

#### A. Transfer from Reserves

The Vice Chair noted that he had earlier in the day distributed to Commissioners the Commission's balance sheet showing the amounts in the reserve accounts and added that it is possible to move funds back into reserve accounts during the year.

**Motion** Moved by B. Roseborough  
That \$10,063.69 be transferred from "Reserves – Runway" for payment of the invoice from Corporate Investigation Services.  
**Carried**

Seconded by M. Hanif

### 5. In Camera

**Motion** Moved by J. Zeinstra  
That the Commission convene in closed session at 7:10 p.m. in accordance with Section 239(1) of the Municipal Act in order to address matters about an identifiable individual, including employees/contractors, specifically regarding a Respect in the Workplace complaint investigation.  
**Carried**

Seconded by M. Hanif

The Recording Secretary remained for the in camera portion. The guest was moved to a waiting room for the closed session.

The Saugeen Municipal Airport Commission reconvened in open session at 7:35 p.m. and the Vice Chair confirmed that the Commission had gone in closed session in accordance with Section 239(1) of the Municipal Act and discussed matters about an identifiable individual, including employees/contractors, specifically regarding a Respect in the Workplace complaint investigation, and that no other matters were discussed.

**6. Direction Coming Out of In Camera**

There was no direction coming out of in camera.

**7. Confirmation of Proceedings Resolution**

**Resolution** Moved by J. Zeinstra

Seconded by M. Hanif

Whereas the Saugeen Municipal Airport Commission deems it expedient that the proceedings of meetings be confirmed and adopted;

Now Therefore the Saugeen Municipal Airport Commission Enacts as Follows:

- 1.0 That the actions of the Commission at its meeting held on August 4, 2022 in respect to each report, motion, resolution or other actions recorded and taken by the Commission at said meeting, are hereby adopted, ratified and confirmed, and furthermore;
- 2.0 That the Chair and appropriate representatives are hereby authorized and directed to do all things necessary to give effect to the said actions referred to in the proceeding, and;
- 3.0 That the Chair and Secretary, and their designates, are hereby authorized and directed to execute all documents as may be necessary on behalf of the Commission and to affix the corporate seal to all such documents as necessary;
- 4.0 That the Treasurer, or their designates, are hereby directed to execute any documents necessary on behalf of the Saugeen Municipal Airport Commission, and to affix the corporate seal to all such documents, as may be necessary;
- 5.0 That this resolution shall come into effect upon final passage;
- 6.0 This Resolution may be cited as the August 4, 2022 Confirmatory Resolution.

**Carried**

**8. Adjournment**

The Vice Chair reminded Commissioners about the events to be held on August 20, 2022 to mark the Airport's 60<sup>th</sup> anniversary.

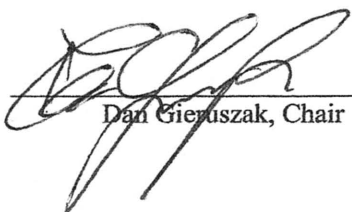
**Motion** Moved by B. Roseborough

Seconded by H. Hanif

That the Commission adjourn at 7:37 p.m..

**Carried**

**Next Meeting:** Wednesday, September 21, 2022 at 7:00 p.m., Airport Boardroom, or at the discretion of the Chair or Vice Chair.

  
\_\_\_\_\_  
Dan Gieruszak, Chair  
\_\_\_\_\_  
Catherine McKay, Recording Secretary