

## **Elmwood Community Centre Board Meeting Minutes**

Feb 28, 2023 7pm at Elmwood

Present: Michael Sugden, Ernie Falkiner, Scott Foerster, Mark Coleman, Hazel Pratt, James Lang via Phone, K Hewlett

Staff: Patsy Becker, Marianne Smith, Steve Lehman

### **1. Call to Order**

7:04 p.m.

### **2. Election of Chair and Vice-Chair**

M.Coleman Chaired meeting to facilitate election of Chair and Vice-Chair positions.

To nominate H.Pratt as Chair effective immediately

Motion: E.Falkiner      Seconded by M.Sugden

CARRIED

To nominate M.Sugden as Vice-chair effective immediately

Motion: E.Falkiner      Seconded by H.Pratt

CARRIED

M.Coleman passed Chair to H.Pratt

### **3. Approval of Agenda**

That the February 28<sup>th</sup> agenda be adopted

### **4. Declaration of Pecuniary Interest (direct or indirect)**

None

### **5. Approval of Previous Meeting Minutes with Amendments**

Motion: Moved by E.Falkiner Seconded by M.Sugden

CARRIED

### **6. Treasurer's Report**

January Financial Statement.

To accept the January Financial Statements as presented.

Motion: Moved by S.Foerster Seconded by E.Falkiner

CARRIED

Municipal reps offered to inquire about transfer payments

### **7. Business Arising from the Previous Minutes**

BookMobile: Questions on time frame – Summer vs all year and electrical requirements.

E.Falkiner to look into.

## **8. Ongoing Business**

C.Shultz playground fund. E.Falkiner will contact

Foyer flooring update – Nothing yet from Grey Bruce interiors.

## **9. New Business**

Baseball – Summer usage. Hanover League has high number registration and inquiring on Elmwood diamond usage. Usage could be 2x per week starting May. Questions on Electrical for pitching machine. Consider rates for practice vs game and with or without lights. H.Pratt to contact E.Stangler about dugouts. Work needs to be done on diamond. H.Pratt to inquire if grounds maintenance crew would drag diamond on a regular basis.

Smart Serve new and Expiring – K.Hewlett offered to share list of those that are certified. H.Pratt will see into in person training. E.Falkiner has agreed to bring forward to Elmwood Chamber and consider doing training/retraining.

Letter of Understanding – Seniors. M.Sugden working on letter for Elmwood Seniors usage and limits. Confirmed with S.Lehman that usage was going well with no issues.

Workplace Health and Safety – M.Coleman updated on information required. AED maintenance, Health and Safety board updated and keep record of inspections.

Documenting incidents and reporting chain of command. H.Pratt to look into fire plan and have municipalities confirm capital request for fire alarm. Elmwood Fire hall has fire plan on file.

## **10. Next meeting**

April 4th 2023 at 7:00PM at Elmwood Community Centre

## **11. Adjournment**

M.Sugden made motion to adjourn Seconded by E.Falkiner