

Report to Council

Report Title:	RFP Results for Soccer Washroom, Changerooms and Equipment Storage Building		
Prepared By:	Mark Coleman, Director of Community Services		
Department:	Parks and Recreation		
Date:	March 7, 2023		
Report Number:	REC2023-06	File Number:	C11REC, F18
Attachments:	Preliminary Design – Domm Construction		

Recommendation:

That the Council of the Municipality of Brockton hereby receives Report Number REC2023-06 – RFP Results for Soccer Washroom, Changerooms and Equipment Storage Building, prepared by Mark Coleman, Director of Community Services and in doing so accepts the proposal from Domm Construction for the design-build of the Soccer Washroom, Changerooms and Equipment Storage Building at the Bruce Power Regional Soccer Park in the amount of \$682,000.00 + HST.

Report:

Background:

On August 24, 2021 Council received report REC2021-19 ICIP Transfer Payment Agreement Soccer Park Washroom and Equipment Storage Building regarding the approved Community, Culture and Recreation Infrastructure funding stream application to the Investing in Canada Infrastructure Program (ICIP) to construct a 1,583 +/- sq. ft. accessible washroom, changeroom and concession building at the Bruce Power Regional Soccer Park.

The approved project totalling upwards of \$880,080.00 with funding in the amount of \$352,032 from the federal government and \$293,330.66 from the provincial government for a total of \$645,362.66 towards this project with the balance to be contributed by the municipality. The grant agreement is valid to March 31, 2027.

The Request for Proposal (RFP) for the Design-Build of Soccer Washroom, Changerooms and Equipment Storage Building was released in the fall of 2022 and there were no bids received at that time due to the backlog of projects within the construction industry.

The RFP was released again on January 18, 2023 and closed on February 22, 2023. There were 12 plan takers and the Municipality received three (3) qualified proposals from the following contractors/architects:

- 1) Domm Construction Ltd.
- 2) Allan Avis Architects Inc.
- 3) Spand Construction Limited

Analysis:

A Review Committee comprised of the Director of Community Services, Chief Financial Officer, Chief Administrative Officer, Chief Building Official and the Facilities and Parks Coordinator undertook a full review and evaluation of the three proposals submitted per the criteria and terms of the RFP. The evaluation consisted of 100 technical points based on the following criteria:

- Company Background and firm experience – 20 points
- Key individuals and qualifications, experience comparable projects – 20 points
- Project Team profile, reporting structure, assignments – 20 points
- Proposed Approach and Work Plan – 35 points
- Quality of Technical bid -adherence to instructions – 5 points

The submission from Domm Construction and Allan Avis Architects scored very close to each other in the technical review and evaluation.

Following that, each proposal was evaluated based on the Financial Proposal for 50 points. The lowest price was submitted by Domm Construction resulting in the highest combined total score.

Domm Construction was the only bidder to provide a preliminary design of the proposed building (attached) in their submission. Final design and permits would occur between now and August with construction to begin September 2023 and be substantially completed by December 31, 2023 so as to not interfere with the use of the soccer fields by Walkerton FC May through August.

Based on the full review, the committee is recommending Council accept the proposal from Domm Construction in the amount of \$682,000.00 + HST.

Strategic Action Plan Checklist:

What aspect of the Brockton Strategic Action Plan does the content/recommendations in this report help advance?

- | | |
|---|-----|
| • Recommendations help move the Municipality closer to its Vision | Yes |
| • Recommendations contribute to achieving Heritage, Culture, and Community | Yes |
| • Recommendations contribute to achieving Quality of Life | Yes |
| • Recommendations contribute to achieving Land Use Planning and the Natural Environment | Yes |
| • Recommendations contribute to achieving Economic Development | Yes |
| • Recommendations contribute to achieving Municipal Governance | N/A |

Financial Impacts/Source of Funding:

- Do the recommendations represent a sound financial investment from a sustainability perspective? Yes

The Domm Construction proposal is within the approved grant funding and 2023 budget with the municipal portion to be financed.

Reviewed By:

A handwritten signature in black ink, appearing to read 'Trish Serratore', with a stylized, looping flourish at the end.

Trish Serratore, Chief Financial Officer

Respectfully Submitted by:

A handwritten signature in black ink, appearing to read 'Mark Coleman', with a long, horizontal, slightly wavy line extending from the end.

Mark Coleman, Director of Community Services

Reviewed By:

A handwritten signature in black ink, appearing to read 'Sonya Watson', with a long, horizontal, slightly wavy line extending from the end.

Sonya Watson, Chief Administrative Officer