



The Corporation of the Municipality of Brockton

Council Meeting Minutes

Tuesday, January 31, 2023, 7:00 p.m.

Bruce County Council Chambers - 30 Park Street, Walkerton, ON

Council Present: Chris Peabody, Mayor
James Lang, Deputy Mayor
Mitch Clark, Councillor
Tim Elphick, Councillor
Kym Hutcheon, Councillor
B. Carl Kuhnke, Councillor
Gregory J. McLean, Councillor

Staff Present: Sonya Watson, Chief Administrative Officer
Fiona Hamilton, Director of Legislative and Legal Services (Clerk)
Trish Serratore, Chief Financial Officer
Mark Coleman, Director of Community Services
Dieter Weltz, Building and Planning Manager/CBO

1. Indigenous Land Acknowledgement Statement

2. Acceptance of Council Agenda

Resolution 23-04-01

Moved By: Kym Hutcheon

Seconded By: Gregory J. McLean

That the Council of the Municipality of Brockton accept the Agenda for the regular Council Meeting on January 31, 2023 as presented.

Carried

3. Declaration of Pecuniary Interest and General Nature Thereof

Gregory J. McLean declared a conflict of interest on item 8.6 Truth and Reconciliation

4. Public Meetings Required Under the Planning Act

5. Delegations

5.1 Saugeen Valley Conservation Authority Programs and Services

Jennifer Stephens, General Manager from the Saugeen Valley provided an overview of the mandate of the SVCA and the history of the organization, including its legislated responsibilities.

Ms. Stephens discussed the flood forecasting and warning program, explaining the various levels for flood watch throughout the watershed, noting the benefit to agencies and municipal officials in being able to provide rapid advance warning. Ms. Stephens described the properties owned by the SVCA and the mandatory programs administered from those properties.

Ms. Stephens also provided an overview of the Drinking Water Source Protection program and the water quality program consisting of a mix of mandatory and voluntary programs. Ms. Stephens noted the surface water sampling being conducted in the watershed which was subsidized by the Province, and continually conducted at many sites previously abandoned by the Province.

Ms. Stephens discussed the provincial groundwater monitoring program for brown water wells, including 23 aquifers being assessed at 14 different sites within the area. As water quality sampling can be a snapshot, the SVCA had invested in additional monitoring to determine the insects and sediment levels to provide anecdotal information about the general water quality at the site. Ms. Stephens noted this monitoring was not a mandatory program, but provided crucial information about the sites being monitored.

Ms. Stephens explained that the forestry services provided by the SVCA was also not a mandated program, but was funded from self-sustaining revenue sources and not levy funded. The forests were tended and managed on a number of SVCA forested properties. Approximately 153,000 trees are planted annually, and these extensive forest management practices made the SVCA able to sustain forests on a rotational basis.

Ms. Stephens informed Council that the general levy programs were just shy of 4 million dollars with non-levied programs of 2 million dollars including forestry, and self-sustaining campgrounds with the Municipality of Brockton contributing \$179,000 to the levy.

Recent changes to the Conservation Authorities Act had been amended since 2021 with a transition plan submitted to the Province of Ontario to transition from one type of process to programs and services into three categories: Category 1 mandated programs, Category 2 where Municipalities ask the SVCA to participate, and Category 3 programs that the SVCA itself makes a priority.

The SVCA was looking to enter into an agreement with Brockton for Category 3 services without any additional levy funding, though the agreement would define funds required from Brockton in order to support the programs and services. Ms. Stephens noted the agreement would be forthcoming in the future.

Ms. Stephens responded to questions from Council about how the SVCA acquired the properties throughout the watershed. The SVCA obtained some properties by donation, and if requested, could sell the properties, but intended not to do so in as the properties were acquired for the protection of the natural resources.

Mayor Peabody discussed the County of Bruce's commentary on the SVCA budget, and the impact of changes as a result of Bill 23. The SVCA noted planning fees could not be reduced as they were currently frozen.

5.2 Recreation Master Services and Facilities Plan

Danielle Lenarcic Biss provided an overview of the process, consultation, and draft recommendations in the Master Recreation Plan. Ms. Lenarcic Biss advised that the Plan would guide the Municipality for the next decade to 2033. Ms. Lenarcic reviewed the four phases involved in the development of the plan, including a review of current plans, policies and data, analyzing demographics in the community, and comparative research; consultation with stakeholders including surveys and interviews with community partners before compiling draft recommendations which were presented at the Open House; presenting the revised Master Plan and implementation strategy; and creating the final Master Plan.

The community consultation strategy included a random telephone survey, online survey, and feedback on the Municipality's community engagement website, Build Your Brockton, social media posts, and information in the Brockton Buzz newsletter. Individual interviews were also conducted with staff and Councillors, and surveys were distributed to groups that facilitate programs and use municipal recreation spaces for activities. Additional interviews were conducted with these groups and the Parks and Recreation Committee and Saugeen Valley Conservation Authority. Approximately 60 people attended the Community Open House on January 11th. Ms. Lenarcic Biss noted the summary of the most common feedback received.

Ms. Lenarcic Biss noted that Brockton's current population is about 10,000 people with community needs likely to increase by 2,000 residents by 2033.

The consultants reviewed the recommendations contained in the draft Master Recreation Plan, specifically those for programming and events, indoor and outdoor facilities, open spaces and service delivery.

Council discussed the engagement received, and the demographics obtained from the survey and the associated costs for the implementation plan. Mary Catherine Mehak advised that some of the immediate costs from the implementation plan were included in the municipal budget and that many recommendations would be implemented by current staff.

Council discussed the proposal to review the current arena while planning ahead for a new facility. Ms. Mehak noted the recommendation for the feasibility study to look at both sites – the site of the existing arena and the East Ridge Business Park and make determinations based on the required footprint.

Council discussed the process involved in consultation and whether recommendations were equally weighted. Ms. Mehak advised that the findings were reviewed collectively and recommendations were built from there to identify the community needs and input heard from staff and Council to best approach those needs.

Council discussed the recommendation for a full-time volunteer coordinator and whether feedback was received for the community to support this decision. Ms. Lenarcic Biss and Stacey Zonneveld advised that recommendations were included in the Strategic Action Plan to support increasing the Municipality's assistance with event coordination and volunteer efforts.

6. Minutes

6.1 Council Minutes - January 10, 2023

Resolution 23-04-02

Moved By: Mitch Clark

Seconded By: Tim Elphick

That the Council of the Municipality of Brockton adopt the minutes of the January 10, 2023 Council Meeting as presented.

Carried

7. Business Arising From the Minutes

8. Reports

8.1 Draft Recreation Master Services and Facilities Plan

Resolution 23-04-03

Moved By: Kym Hutcheon

Seconded By: Gregory J. McLean

That the Council of the Municipality of Brockton hereby receives Report Number REC2023-03 – Draft Recreation Master Services and Facility Plan, prepared by Mark Coleman, Director of Community Services for information purposes; and in doing so receives the draft plan as presented by thinc design and directs that the draft plan be presented to the Brockton Parks and Recreation Committee for consideration and comment; and that the final plan be presented to Council for consideration of adoption at the March 7, 2023 Council Meeting.

Carried

8.2 Feasibility Study in Support of Green and Inclusive Community Buildings Funding Application

Mark Coleman, Director of Community Services advised Council of a correction to the report, noting that the grant referred to was incorrect and should be the FCM "Feasibility Study for New Construction Energy Efficient Municipal Facilities" Grant which would cover 50% of eligible costs up to \$175,000.

Mr. Coleman responded to questions from Council about the potential cost of what would be included in the facility. Mr. Coleman noted the cost of the facility would depend on the materials and amenities that were included. It was suggested that on average a twin pad arena with a multi-purpose space and a hall could cost between 26 to 30 million dollars. Mr. Coleman advised that the grant does not require sizing specifications or amenities, but covers projects up to 25 million dollars to a maximum of 13.5 million dollars.

Council inquired if the Parks and Recreation Committee has been consulted on the recommendation for the feasibility study. Mr. Coleman noted that the Parks and Recreation Committee is aware of the recommendation and would like to pursue the grant opportunity.

Council inquired on the difference in cost between a net zero or non-net zero facility. Mr. Coleman noted the importance of finding efficiencies and ensuring the building operates sustainably, and the fact that most available grants required net zero building.

Council inquired if the feasibility study would focus on a new build or refurbishing the existing facility. Mr. Coleman noted the benefit for both scenarios including retrofitting for the existing facility, or building a new facility in a new location.

Resolution 23-04-04

Moved By: Kym Hutcheon

Seconded By: Gregory J. McLean

That the Council of the Municipality of Brockton hereby receives Report Number REC2023-04 – Feasibility Study in Support of Green and Inclusive Community Buildings Funding Application, prepared by Mark Coleman, Director of Community Services for information purposes; and

Further that Council directs Staff to submit grant applications to 1) Federation of Canadian Municipalities (FCM) New Construction Energy Efficient Municipal Facilities Study, and 2) the Green and Inclusive Communities Building Program; and

Further that Council accepts Option C of the proposal from I.B. Storey in the amount of \$68,490.00 + HST; and

Further that Council authorizes the CFO to fund up to \$68,490.00 for Option C from the Brockton Recreation Reserve Fund.

Carried

8.3 Brockton Child Care Closing due to Training

Council commented on the possibility of scheduling training days with consideration given to the school age programs as well.

Resolution 23-04-05

Moved By: Gregory J. McLean

Seconded By: Kym Hutcheon

That the Council of the Municipality of Brockton hereby receives Report Number BCCC2023-01 – Brockton Child Care Centre Closing due to Training, prepared by Sharon Bross, Brockton Child Care Centre Supervisor/RECE, for information purposes and supports the March 24, 2023 training day for Brockton Child Care staff.

Carried

8.4 Animal Control and By-Law Enforcement 2022 Year End Activity Report

Council discussed the high number of false alarms.

Action: Staff will communicate about the importance of checking alarm systems through the Brockton Buzz and social media education.

Resolution 23-04-06

Moved By: James Lang

Seconded By: Tim Elphick

That the Council of the Municipality of Brockton hereby receives Report Number BL2023-01 - Animal Control and By-Law Enforcement 2022 Year End Activity Report, prepared by Nathaniel Dodd, Animal Control/By-Law Enforcement Officer and Dieter Wetz, Building and Planning Manager/CBO for information purposes

Carried

8.5 Donation Request – Mildmay Broomball

Resolution 23-04-07

Moved By: James Lang

Seconded By: Tim Elphick

That the Council of the Municipality of Brockton hereby approves Report Number FIN2023-02– Donation Request – Mildmay Broomball, prepared by Trish Serratore, Chief Financial Officer and in doing so approves the following donation:

1. \$300.00 (\$150 each team) to the Mildmay Junior Moose and Mildmay Twisted Sisters Juvenile Girls Broomball team

Carried

8.6 Truth and Reconciliation Event Community Group Room Fee Request

Councillor McLean declared a conflict of interest in relation to the fee request.

Resolution 23-04-08

Moved By: Kym Hutcheon

Seconded By: Mitch Clark

That the Council of the Municipality of Brockton hereby receives Report Number CLK2023-03 - Truth and Reconciliation Event Community Group Room Fee Request, prepared by Fiona Hamilton, Director of Legislative and Legal Services (Clerk) for information purposes and further approves allowing the Truth and Reconciliation Group to meet monthly at the gallery space of the Walkerton Library without paying the fee in the Fees and Charges By-law.

Carried

8.7 2022 Parkland Cash in Lieu

Resolution 23-04-09

Moved By: Kym Hutcheon

Seconded By: Mitch Clark

That the Council of the Municipality of Brockton hereby receives Report Number FIN2023-01 – 2022 Parkland Cash in Lieu, prepared by Trish Serratore, Chief Financial Officer for information purposes.

Carried

8.8 Update on Grant Applications 2022

Resolution 23-04-10

Moved By: Gregory J. McLean

Seconded By: Kym Hutcheon

That the Council of the Municipality of Brockton hereby receives Report Number REC2023-02 – Update on Grant Applications 2022, prepared Mark Coleman, Director of Community Services, Trish Serratore, Chief Financial Officer and Sonya Watson, Chief Administrative Officer for information purposes.

Carried

8.9 Early Investment in Education and Skills Update

Resolution 23-04-11

Moved By: James Lang

Seconded By: Tim Elphick

That the Council of the Municipality of Brockton hereby receives Report Number CAO2023-02 – Early Investment in Education and Skills Update, prepared by Sonya Watson, Chief Administrative Officer and in doing so supports the 2023 Early Investment in Education and Skills Program Parameters as presented and funding allocations as outlined; and further approves the remaining 2022 funds be used as part of the 2023 funding opportunities for the community; and further supports a contribution of up to \$2,500 yearly towards the endowment fund-Walkerton Clean Water Legacy fund to support youth.

Carried

8.10 Nuclear Waste Management Organization Update - 2023

Resolution 23-04-12

Moved By: Mitch Clark

Seconded By: Tim Elphick

That the Council of the Municipality of Brockton hereby receives Report Number CAO2023-03 - Nuclear Waste Management Organization Update - 2023, prepared by Sonya Watson, Chief Administrative Officer for information purposes.

Carried

8.11 Bill 23 Impact on Ontario Heritage Act

Resolution 23-04-13

Moved By: Gregory J. McLean

Seconded By: Kym Hutcheon

That the Council of the Municipality of Brockton hereby receives Report Number CLK2023-02 - Bill 23 Impact on Ontario Heritage Act, prepared by Sarah Johnson, Deputy Clerk for information purposes.

Carried

9. Public Notification

9.1 Notice of Public Information Meeting

A Public Information Meeting was scheduled for Wednesday, February 1, 2023 at 6:00 p.m. at the Bruce County Council Chambers to discuss the Cliff Erosion along Valleyside Drive in Walkerton.

10. Accounts

10.1 Accounts - \$1,864,211.75

Resolution 23-04-14

Moved By: Kym Hutcheon

Seconded By: Gregory J. McLean

That the Council of the Municipality of Brockton approve payment of the accounts in the amount of \$1,864,211.75.

Carried

11. Correspondence Requiring Action

12. Information

12.1 Notice of Public Meeting for Zoning By-Law Amendment Z-2022-120

12.2 Consent Application Notice B-2022-118

12.3 Grey Sauble Conservation - 2022 Risk Management Services Status Report

12.4 South Bruce O.P.P. Detachment Commander Report - October to December 2022

12.5 Crime Stoppers of Grey Bruce - Tipster Magazine Winter 2023

12.6 Crime Stoppers of Grey Bruce - Tipster Magazine Fall 2022

12.7 Bruce Area Solid Waste Recycling 2023 Budget

12.8 Bruce Area Solid Waste Recycling Minutes - September 2022

- 12.9 Drinking Water Source Protection Committee Minutes - March 25, 2022
- 12.10 Drinking Water Source Protection Committee Minutes - July 22, 2022
- 12.11 Township of Brock Resolution - Support Puslinch on Bill 23 More Homes Built Faster Act, 2022
- 12.12 Township of Lanark Highlands Resolution - Violence Against Women
- 12.13 Township of Montage Resolution - Renfrew Inquest Recommendations
- 12.14 Township of Montage Resolution - World Thinking Day 2023
- 12.15 Town of Petrolia Resolution - School Board Trustee Elections
- 12.16 City of Thunder Bay Resolution - Bill 42: Gender Affirming Healthcare Act

Resolution 23-04-15

Moved By: Mitch Clark
Seconded By: Tim Elphick

That the Council of the Municipality of Brockton hereby receives all items provided in Section 12. Information.

Carried

13. By-Laws

Resolution 23-04-16

Moved By: Kym Hutcheon
Seconded By: Gregory J. McLean

That the Council of the Municipality of Brockton authorize that the following by-laws be read, enacted, signed, sealed, and numbered as follows:

- By-Law 2023-008 - The Market Garden Canada Community Revitalization Fund Amended Contribution Agreement 3 By-Law
- By-Law 2023-009 - Adopt Municipal Occupational Health and Safety Policy By-Law
- By-Law 2023-010 - Declare 934 Concession 10 Brant Road Allowance Surplus By-Law
- By-Law 2023-011 - Recreation Master Plan Municipal Modernization Program Intake III Transfer Payment Amending Agreement By-Law

Carried

14. Committee Minutes

Resolution 23-04-17

Moved By: Kym Hutcheon
Seconded By: Gregory J. McLean

That the Council of the Municipality of Brockton receive the minutes of the following committees and or boards as presented:

- Brockton Police Services Board Minutes - September 15, 2022
- Brockton Police Services Board Notes - October 13, 2022
- Elmwood Community Centre Board Minutes - December 6, 2022

Carried

15. New Business Brought Forward

1. Kinsmen Citizen of the Year

Councillor Hutcheon reminded Council that the Walkerton Kinsmen Club were still accepting nominations for the Citizen of the Year Award, with the deadline for nominations on February 3, 2023.

2. Skating Oval

Mark Coleman, Director of Community Services reported that staff were working on flooding the skating oval with the goal of opening it at Lobies Park.

3. Ski Trail

Councillor McLean thanked staff for preparing the cross-country ski trails.

16. Closed Session

Resolution 23-04-18

Moved By: Kym Hutcheon

Seconded By: Gregory J. McLean

That the Council of the Municipality of Brockton enter into Closed Session at 8:40 p.m. in order to address a matter pertaining to:

- A proposed or pending acquisition or disposition of land by the municipality or local board - **Road Allowance Instructions**
- Labour relations or employee negotiations - **Staffing Update**

Carried

Resolution 23-04-19

Moved By: Kym Hutcheon

Seconded By: Gregory J. McLean

That the Council of the Municipality of Brockton hereby approves the direction provided to staff in Closed Session and in doing so acknowledges the hiring of Dalton Stone, Municipal Services Coordinator effective March 1, 2023.

Carried

17. Confirmation of Proceedings

Resolution 23-04-20

Moved By: Kym Hutcheon

Seconded By: Gregory J. McLean

That the Council of the Municipality of Brockton authorize that the following by-law be read, enacted, signed, sealed, and numbered as follows:

- By-Law 2023-012 - January 31, 2023 Confirmatory By-Law

Carried

18. Adjournment

Resolution 23-04-21

Moved By: Mitch Clark

Seconded By: Tim Elphick

That the Council of the Municipality of Brockton does now adjourn at 9:00 p.m. to meet again on February 7, 2023 at 7:00 p.m. for a Special Council Meeting to consider the 2023 Municipal Budget.

Carried

Mayor - Chris Peabody

Director of Legislative and Legal Services (Clerk) – Fiona Hamilton