



Brockton Heritage Committee Minutes

Monday, December 5, 2022, 4:30 pm
Victoria Jubilee Hall

Present: **Dean Leifso, Chairperson**
 Ted Cobean
 Barb Kerry
 Lynda Breig
 Ron MacKinnon
 Tanya Tilson

Absent: **Gregory J. Mclean, Council Representative**

Staff Present: **Fiona Hamilton, Director of Legislative and Legal Services (Clerk)**

1. Call to Order and Acceptance of Agenda

Resolution:

Moved by: Barb Kerry

Seconded by: Tanya Tilson

That the Brockton Heritage Committee accept the Agenda as presented.

Carried.

2. Declarations of Pecuniary Interest and the General Nature Thereof

3. Nominations and Appointment of Committee Chairperson

Ted Cobean nominated the former co-chair, Dean Leifso, to act as the chairperson for the Committee.

Resolution:

Moved by: Ted Cobean

Seconded by: Ron MacKinnon

That the Brockton Heritage Committee appoint Dean Leifso as the Chairperson of the Committee for the 2022-2026 Term of Council.

Carried.

4. Delegations

5. Adoption of Minutes

5.1 Brockton Heritage Committee Minutes - October 3, 2022

Resolution

Moved by: Ted Cobean

Seconded by: Tanya Tilson

That the Brockton Heritage Committee accept the Minutes of the October 3, 2022 meeting minutes.

Carried.

6. Business Arising from the Minutes

6.1 OnLand Training

The Committee discussed attending the OnLand training webinar being hosted for free by the Genealogical Society on February 13, 2023. Fiona Hamilton, Director of Legislative and Legal Services (Clerk) would inform the Genealogical Society about the Committee's attendance. The Committee could then determine if additional training was necessary after attending the webinar.

6.2 Armoury Building Re-Zoning Application

Fiona Hamilton, Director of Legislative and Legal Services (Clerk) provided an update to the Committee that the property was rezoned, with no appeals, and that the sale was scheduled to be completed on December 14, 2022.

7. Correspondence

8. Accounts

8.1 2022 Financial Report

The Committee directed staff to inquire with the finance department about the amount of \$39.08 for Service Agreements.

Resolution:

Moved By: Barb Kerry

Seconded by: Ron MacKinnon

That the Brockton Heritage Committee approve the 2022 Financial Report as provided.

Carried.

9. Old Business/Ongoing Projects

9.1 Heritage Plaques for Truax Dam and Bridge 11

Ms. Hamilton confirmed the plaque for the Truax Dam had been ordered through Miller Plaque. Ms. Hamilton would further inquire with Cox Signs about the plaque for Bridge 11 and the timeline for installation.

9.2 Cloud-Based Transfer System for Heritage Photo Request

Ms. Hamilton informed the Committee about Microsoft's requirement for two-factor authentication, which required a cell phone number to successfully log-in each time. Municipal staff were exploring whether this feature could be disabled or whether another system was required.

9.3 Award for Outstanding Contributions in Preserving and Promoting Brockton

The Committee noted this program was still under development.

9.4 Local History Books on Brockton Heritage Website

The Committee noted a new book was available about Henry Cargill at the Mill Pond book store in Cargill.

9.5 2023 Budget

The Committee reviewed the budget in the new format and amended it to include to include \$400.00 under publications. Ms. Hamilton identified any changes to the budget and confirmed an additional \$7,500.00 had been included in programs and promotions for planning related to Doors Open 2024.

Resolution

Moved by: Ted Cobean

Seconded by: Lynda Breig

That the Brockton Heritage Committee approve the amended 2023 Budget.

Carried.

10. New Business

10.1 Cargill House Colour Change

The Committee discussed the colour change and the fact that the by-law was registered on the title to the property with the designation of the Henry Cargill “White” House. The possible remedies under the Ontario Heritage Act were discussed and it was noted the colour should be returned to the original white with green trim.

Resolution:

Moved by: Barb Kerry

Seconded by: Tanya Tilson

That the Brockton Heritage Committee recommends to Council of the Municipality of Brockton require the registered owner of the property to restore the exterior of the property to the original white colour with all green trim work with an application to the Brockton Heritage Committee for recommendation setting out the method and contractors to be used for the restoration by February 6, 2023.

Carried.

10.2 Window Replacement Victoria Jubilee Hall

Ms. Hamilton explained that before and after photographs of the window change at Victoria Jubilee Hall were provided to the Committee to confirm it was an exact replacement required for maintenance purposes.

Members of the Committee provided additional details on the history and timing of the windows.

Barb Kerry and Ted Cobean declared conflicts of interest in relation to the matter and did not participate in voting.

Resolution:

Moved by: Lynda Breig

Seconded by: Tanya Tilson

That the Brockton Heritage Committee considered and acknowledges that the window replacement at Victoria Jubilee Hall was an exact replacement of the previous window for maintenance purposes such that no application to the Committee or Brockton Council for an alteration was required.

Carried.

10.3 2022-2026 Committee Appointment

The 2022-2026 Committee Appointment By-law was provided for information purposes.

10.4 Donation Policy Brochures

The Committee discussed leaving copies of the brochure in local funeral homes for people to consider appropriate donations to the Committee.

11. Adjournment

Resolution:

Moved by: Ron MacKinnon

That the Brockton Heritage Committee adjourn to meet again on February 6, 2023 at 4:30 p.m. at Victoria Jubilee Hall.

Carried.