

Report to Council

Report Title: Cemetery By-Law Approval

Prepared By: Trish Serratore, Chief Financial Officer

Department: Operations

Date: November 29, 2022

Report Number: PW2022-22 **File Number:** C11PW,

Attachments: Cemetery By-law

Recommendation:

That the Council of the Municipality of Brockton hereby receives Report Number PW2022-22 – Cemetery By-Law Approval, prepared by Trish Serratore, Chief Financial Officer and in doing so brings forward the Cemetery By-law approved by the Bereavement Authority of Ontario for adoption by By-law.

Report:

Background:

Council initially passed the Brockton Cemetery By-law 2013-006 “Operations of Cemeteries” in 2013. The proposed by-law amendment contains a variety of updates and clarifications on specific sections, including: definitions, capacity numbers, winter interments, date changes, etc.

As a refresher in September 2021, Brockton Council approved the Winter Interment Pilot Project and on May 10, 2022, (Council Report PW2022-12) Council approved adding Winter Interments to the Brockton Cemetery Operations and the By-law. The Bylaw Amendment includes the permanent addition of Winter Internments.

In Report PW2022-13, staff provided the initial draft by-law which was presented to the public for review. The notice was posted at the Walkerton and Starkvale Cemeteries after Council approval and it was further advertised in the Walkerton Herald Times and Hanover Post’s newspapers the week of June 30th, 2021. Funeral homes and monument dealers who have worked in the cemeteries over the last year received a notice and request for comments on June 2nd, 2022.

Analysis:

Staff launched the Cemetery By-law Review page on Build your Brockton on June 21st and provided the link for the public, funeral homes and monument companies on June 23rd. During this time, the page had 13 visits and 0 engagements.

Staff reached out and met with the local Funeral Home to ensure they were part of the review of the By-Law.

Following this consultation on November 1, 2022 Council approved the final revised by-law as presented. Staff submitted the necessary documents to the Bereavement Authority of Ontario (BAO) for review and approval. On November 9th, staff received the attached approved by-law from the BAO.

It should be noted that once the BAO approves the by-law, it comes into effect on that day. This By-Law will now govern the operations at the Walkerton Cemetery.

Strategic Action Plan Checklist:

What aspect of the Brockton Strategic Action Plan does the content/recommendations in this report help advance?		
• Recommendations help move the Municipality closer to its Vision		N/A
• Recommendations contribute to achieving Heritage, Culture, and Community		N/A
• Recommendations contribute to achieving Quality of Life		N/A
• Recommendations contribute to achieving Land Use Planning and the Natural Environment		N/A
• Recommendations contribute to achieving Economic Development		N/A
• Recommendations contribute to achieving Municipal Governance		N/A

Financial Impacts/Source of Funding:

- Do the recommendations represent a sound financial investment from a sustainability perspective?
N/A

Respectfully Submitted by:



Trish Serratore, Chief Financial Officer

Reviewed By:



Sonya Watson, Chief Administrative Officer