



**The Corporation of the Municipality of Brockton**

## **Council Meeting Minutes**

**Tuesday, November 1, 2022, 7:00 p.m.**

**Electronic Meeting**

**Council Present:** Chris Peabody, Mayor  
Dan Gieruszak, Deputy Mayor  
Steve Adams, Councillor  
Tim Elphick, Councillor  
Kym Hutcheon, Councillor  
James Lang, Councillor  
Dean Leifso, Councillor

**Staff Present:** Sonya Watson, Chief Administrative Officer  
Fiona Hamilton, Director of Legislative and Legal Services (Clerk)  
Sarah Johnson, Deputy Clerk  
Trish Serratore, Chief Financial Officer  
Dieter Weltz, Building and Planning Manager/CBO  
Mark Coleman, Director of Community Services

**1. Indigenous Land Acknowledgement Statement**

**2. Acceptance of Council Agenda**

**Resolution 22-24-01**

Moved By: Steve Adams

Seconded By: Tim Elphick

That the Council of the Municipality of Brockton accept the Agenda for the regular Council Meeting on November 1, 2022 as presented.

**Carried**

**3. Declaration of Pecuniary Interest and General Nature Thereof**

None disclosed at this time.

**4. Years of Service for Outgoing Council Members**

Mayor Peabody acknowledged the efforts of each of the outgoing Council members, including the number of years served and Committees they were affiliated with during their terms of Council and presented recognition certificates for each member.

Council members and staff expressed their appreciation for the outgoing Council members and wished them well in their future endeavors.

**4.1 Council Recognition Certificate - Deputy Mayor, Dan Gieruszak**

Deputy Mayor, Dan Gieruszak, served on 4 terms of Council in 2003-2006, 2006-2010, 2014-2018 and 2018-2022. Deputy Mayor Gieruszak served on the Bradley Community Centre Committee, Economic Development Committee, Finance Committee, Planning Advisory Committee, Project Management Team, Saugeen Municipal Airport Commission and Saugeen Valley Conservation Authority. Deputy Mayor Gieruszak's advocacy for economic development has

been greatly appreciated by our businesses and has helped foster new development in Brockton's growing community.

4.2 Council Recognition Certificate - Councillor Steve Adams

Councillor, Steve Adams, served on 5 terms of Council, 3 terms with the Town of Walkerton, and on Brockton Council from 2014-2018 and 2018-2022. Councillor Adams served on the Elmwood Fire Department Joint Board of Management, Environmental Advisory Committee, Finance Committee, Hanover/Walkerton Waste Management Committee, Multi-Municipal Wind Turbine Working Group, Planning Advisory Committee, Police Services Board, Project Management Team, Recreation Committee, and Saugeen River Fishery Task Force. Councillor Adams' advocacy for financial oversight and public safety has been greatly appreciated.

4.3 Council Recognition Certificate - Councillor Dean Leifso

Councillor, Dean Leifso, served on 2 terms of Council in 2014-2018 and 2018-2022. Councillor Leifso has served on the Economic Development Committee, Elmwood Community Centre Board, Elmwood Fire Department Joint Board of Management, Heritage Committee, Multi-Municipal Wind Turbine Working Group, Planning Advisory Committee, Police Services Board, Project Management Team, and Saugeen Mobility and Regional Transit. Councillor Leifso's advocacy for Brockton's hamlet communities, appreciation for cultural heritage, and rural infrastructure has been greatly appreciated.

5. **Public Meetings Required Under the Planning Act**

5.1 Zoning By-Law Amendment - Armoury Building Z-2022-105

Monica Walker Bolton provided an overview of the application to amend the zoning on the designated heritage building to allow for the use of the property as a lawyer's office and accessory apartments. The application was circulated for agency comments, including the Brockton Heritage Committee, and no other concerns with provided by the commenting agencies.

Council discussed the proposal and expressed support for the uses of the building.

**Resolution 22-24-02**

Moved By: Dan Gieruszak

Seconded By: Kym Hutcheon

That the Council of the Corporation of the Municipality of Brockton has considered and hereby accepts the Planning Report prepared by Monica Walker-Bolton, Bruce County Planner, dated November 1, 2022, and entitled Municipality of Brockton Planning Report and further that Council approves the proposed Zoning By-Law Amendment submitted by the Municipality of Brockton, File Z-2022-105 and authorizes a Site Specific By-Law coming forward.

**Carried**

6. **Delegations**

7. **Minutes**

7.1 Council Minutes - October 11, 2022

Council requested additional information on the contingency plan if the South Bruce Grey Health Centre were to close the all three locations, and if the Hanover emergency room were to close.

**Resolution 22-24-03**

Moved By: James Lang

Seconded By: Dean Leifso

That the Council of the Municipality of Brockton adopt the minutes of the October 11, 2022 Council Meeting as presented.

**Carried**

**8. Business Arising From the Minutes**

**9. Reports**

**9.1 50 Ontario Road Site Plan Control Agreement**

**Resolution 22-24-04**

Moved By: Steve Adams

Seconded By: Tim Elphick

That the Council of the Municipality of Brockton hereby receives Report Number BLDG2022-24 – 50 Ontario Road Site Plan Control Agreement, prepared by Dieter Wetz, Building and Planning Manager/CBO for information purposes related to the Site Plan Control Approvals and development within the Municipality of Brockton.

**Carried**

**9.2 Tourism Relief Fund Grant Project Update**

Mark Coleman, Director of Community Services responded to an inquiry regarding the market value of benches.

**Resolution 22-24-05**

Moved By: Dan Gieruszak

Seconded By: Kym Hutcheon

That the Council of the Municipality of Brockton hereby receives Report Number REC2022-20 - Tourism Relief Fund Grant Project Update, prepared Mark Coleman, Director of Community Services and Trish Serratore, Chief Financial Officer for information purposes.

**Carried**

**9.3 Enabling Accessibility Fund Grant Application – Phase II Optimist Park Playground**

**Resolution 22-24-06**

Moved By: James Lang

Seconded By: Dean Leifso

That the Council of the Municipality of Brockton hereby approves Report Number REC2022-21 – Enabling Accessibility Fund Grant Application – Phase II Optimist Park Playground, prepared by Mark Coleman, Director of Community Services and in doing so approves the submission of an application to the 2022 Small Projects Component – Enabling Accessibility Fund for accessible playground equipment in support of Phase II of the Optimist Park Accessible Playground.

**Carried**

**9.4 PerfectMind Software – 5 Year Contract Extension**

Council discussed the current use of the software and whether it could be further expanded in the future to allow for more self-serve use for residents. Mark

Coleman, Director of Operations noted that staff must still be contacted for certain bookings to arrange scheduling and cleaning of facilities and avoid overlap of bookings. Council inquired on the contract extension time period and Mr. Coleman provided an overview of the renewal period offered and comparative software solutions, noting staff's preference to continue use of PerfectMind with the ability to review additional modules in the future.

**Resolution 22-24-07**

Moved By: Dan Gieruszak

Seconded By: Kym Hutcheon

That the Council of the Municipality of Brockton hereby receives Report Number REC2022-19 – PerfectMind Software - 5 Year Contract Extension, prepared by Mark Coleman, Director of Community Services and in doing so approves entering an Agreement to extend use of the PerfectMind facility booking platform until December 22, 2027;

And further approves the exemption from the Procurement Policy for the 5-year contract extension agreement for use of the PerfectMind facility booking software platform due to the essential nature for administration of facility booking;

And further approves a by-law to come forward to enter into an agreement with PerfectMind Inc. for a 5-year contract extension.

**Carried**

9.5 Lease Agreement with SMART for Brant Work Shop

Sonya Watson, CAO responded to an inquiry noting that S.M.A.R.T. had requested the lease agreement be approved by Council.

**Resolution 22-24-08**

Moved By: Steve Adams

Seconded By: Tim Elphick

That the Council of the Municipality of Brockton hereby approves Report Number CAO2022-33 – Lease Agreement with SMART for Brant Work Shop, prepared by Sonya Watson, Chief Administrative Officer for information purposes and approves the Lease Agreement with Saugeen Mobility and Regional Transit for the Brant Works Shop with a by-law coming forward.

**Carried**

9.6 2023 Proposed Fees and Charges

Council discussed the expanded fees in the recreation department. Mark Coleman, Director of Operations advised that the proposed fees were shared with the Recreation Committee prior to being brought for Council approval, and the amended fees were consistent with surrounding areas. Council discussed the benefit the auditorium provides viewers at hockey games, and the additional associated fee. Council agreed to increase the fees for bag tags to be in line with neighbouring municipalities.

**Resolution 22-24-09**

Moved By: James Lang

Seconded By: Dean Leifso

That the Council of the Municipality of Brockton hereby approves Report Number FIN2022-32– 2023 Proposed Fees and Charges, prepared by Trish Serratore, Chief Financial Officer Jessica Pinkse, Tax Collector/Deputy Treasurer and in

doing so approves a By-Law coming forward to adopt the 2023 Fees and Charges

**Carried**

9.7 Cemetery By-law 2022

Trish Serratore, Chief Financial Officer responded to an inquiry that if a family wished to purchase six cremations, they would need to purchase two plots as staff and the funeral home agreed to cremate four bodies in each plot.

**Resolution 22-24-10**

Moved By: Steve Adams

Seconded By: Tim Elphick

That the Council of the Municipality of Brockton hereby receives Report Number PW2022-21 – Cemetery By-Law, prepared by Trish Serratore, Chief Financial Officer and in doing so approves the Cemetery By-law as proposed and authorizes staff to begin the Bereavement Authority review period.

**Carried**

9.8 2022 Municipal and School Board Election Overview and Accessibility Report

Council discussed the decreased voter turnout. Fiona Hamilton, Clerk informed Council that Brockton is participating in a university study on voter turnout and voting methods.

**Resolution 22-24-11**

Moved By: Dan Gieruszak

Seconded By: Kym Hutcheon

That the Council of the Municipality of Brockton hereby receives Report CLK2022-27 – 2022 Municipal and School Board Election Overview and Accessibility Report, prepared by Fiona Hamilton, Director of Legislative and Legal Services (Clerk), for information purposes.

**Carried**

**10. Public Notification**

10.1 Hometown Christmas Market

**11. Accounts**

11.1 Accounts - \$1,809,746.54

**Resolution 22-24-12**

Moved By: James Lang

Seconded By: Dean Leifso

That the Council of the Municipality of Brockton approve payment of the accounts in the amount of \$1,809,746.54.

**Carried**

**12. Correspondence Requiring Action**

12.1 Hawks Nest - Request for Sponsorship for 2023 Event

Sonya Watson, CAO advised that sponsorship for the Hawks Nest was included within the budget and Council had authorized proceeding with a \$2,000 sponsorship.

12.2 YMCA of Owen Sound Grey Bruce - Invitation to Annual Community Meeting

### **13. Information**

13.1 Ministry of Municipal Affairs and Housing - More Homes Built Faster Ontario's Housing Supply Action Plan

13.2 Minister of Agriculture, Food, and Rural Affairs - Change to Ontario Wildlife Damage Compensation Program

13.3 Letter from Resident - Stop Sign Appreciation

13.4 Bruce County News Release - Multi-Residential and Ground-Related Affordable Housing Needed in Bruce County

13.5 South Bruce O.P.P. Detachment Commander's Report - September 2022

13.6 Clean Energy Frontier - October Update

13.7 Municipality of Kincardine - Class Environment Assessment for Replacement of Structure 212 Notice of Study Completion

13.8 Town of Mattawa Resolution - Bill 3

13.9 Municipality of Wawa Resolution - Strong Mayors Act

#### **Resolution 22-24-13**

Moved By: Steve Adams

Seconded By: Tim Elphick

That the Council of the Municipality of Brockton hereby receives all items provided in Section 13. Information.

**Carried**

### **14. By-Laws**

#### **Resolution 22-24-14**

Moved By: Dan Gieruszak

Seconded By: Kym Hutcheon

That the Council of the Municipality of Brockton authorize that the following by-laws be read, enacted, signed, sealed, and numbered as follows:

- By-Law 2022-157 - Zoning Amendment By-Law Armoury Z-2022-105
- By-Law 2022-158 - Saugeen Mobility and Regional Transit Tenancy Agreement By-Law
- By-Law 2022-159 - PerfectMind Contract Extension Agreement By-Law
- By-Law 2022-160 - 2023 Fees and Charges By-Law
- By-Law 2022-161 - Appoint Nicholas Schnurr as Director of Operations By-Law

**Carried**

### **15. Committee Minutes**

### **16. New Business Brought Forward**

#### **1. Municipal Complex**

Councillor Adams noted that he had received feedback from community members about the desire to obtain public feedback prior to finalizing any design for a future municipal complex.

## 2. Outgoing Council Member Appreciation

The outgoing Members of Council expressed gratitude and appreciation for the healthy debate that had occurred at the Council table. The outgoing Council members also thanked their families for the personal sacrifices made in the name of family duty.

## 3. Concession 10 Review

Councillor Leifso advocated that the future Council consider reviewing Concession 10 between County Road 19 and County Road 3 as the bridge along Concession 8 is narrow for farm vehicles and the curves in the road as well as the hill pose a concern.

## 4. Elmwood Christmas Tree Lighting

Mayor Peabody noted that the Elmwood Chamber of Commerce is hosting their annual Christmas tree lighting ceremony on November 27th with a movie to begin at 3:00 p.m. and the tree lighting to start at 5:00 p.m. at the Lions Park.

## 17. Closed Session

### **Resolution 22-24-15**

Moved By: James Lang

Seconded By: Dean Leifso

That the Council of the Municipality of Brockton enter into Closed Session at 8:11 p.m. in order to address a matter pertaining to:

- Personal matters about an identifiable individual, including municipal or local board employees - **Sewer Back-Up**
- A proposed or pending acquisition or disposition of land by the municipality or local board - **Land Study Results**
- Labour relations or employee negotiations - **Staffing Update**
- Litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board - **Tribunal Hearing Update, Provincial Offences Matter**
- A position, plan, procedure, criteria or instruction to be applied to any negotiation carried on or to be carried on by or on behalf of the municipality or local board - **Municipal Project Contract**

**Carried**

### **Resolution 22-24-16**

Moved By: Dan Gieruszak

Seconded By: Kym Hutcheon

That the Council of the Municipality of Brockton hereby approves the direction provided to staff in Closed Session and in doing so acknowledges the hiring of Troy Costello, GIS/Asset Management Technician, effective October 31, 2022, the hiring of Janine Jez, Community Services Administrative Assistant, effective November 14, 2022, and the hiring of Jason MacPherson as the Inside/Outside Maintainer, effective November 14, 2022.

**Carried**

**18. Market Garden Project Update**

**Resolution 22-24-17**

Moved By: Kym Hutcheon

Seconded By: Dean Leifso

That the Council of the Municipality of Brockton hereby confirms the decision to proceed with the contract with CSL for construction work related to the Market Garden Park with a decision on additional funding sources being brought forward for consideration in an open session at a future Council meeting.

**Carried**

**19. Confirmation of Proceedings**

**Resolution 22-24-18**

Moved By: Kym Hutcheon

Seconded By: Tim Elphick

That the Council of the Municipality of Brockton authorize that the following by-law be read, enacted, signed, sealed, and numbered as follows:

- By-Law 2022-162 - November 1, 2022 Confirmatory By-Law

**Carried**

**20. Adjournment**

**Resolution 22-24-19**

Moved By: James Lang

Seconded By: Dean Leifso

That the Council of the Municipality of Brockton does now adjourn at 9:14 p.m. to meet again on November 15, 2022.

**Carried**

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Mayor - Chris Peabody

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Director of Legislative and Legal Services (Clerk) – Fiona Hamilton