

Report to Council

Report Title:	2023 Council Meeting Schedule		
Prepared By:	Sarah Johnson, Deputy Clerk and Fiona Hamilton, Director of Legislative and Legal Services (Clerk)		
Department:	Clerk's		
Date:	September 20, 2022		
Report Number:	CLK2022-24	File Number:	C11CL, C03
Attachments:	Draft 2023 Council Meeting Calendar		

Recommendation:

That the Council of the Municipality of Brockton hereby receives Report Number CLK2022-24 - 2023 Council Meeting Schedule, prepared by Sarah Johnson, Deputy Clerk and Fiona Hamilton, Director of Legislative and Legal Services (Clerk) and in doing so approves amending the 2022 Council Meeting Calendar to remove the meeting scheduled for November 22, 2022 to hold the meeting on November 29, 2022 at 7:00 p.m.

And further that Council approves the following regular Council Meeting dates for 2023 to be held at 7:00 p.m., unless otherwise noted in accordance with the Municipality of Brockton's Procedural By-Law:

Tuesday, January 10, 2023

Tuesday, January 17, 2023 (Budget Meeting) 9:00 a.m.

Wednesday, January 18, 2023 (Budget Meeting) 9:00 a.m.

Thursday, January 19, 2023 (Budget Meeting) 9:00 a.m.

Tuesday, January 31, 2023 (Budget Meeting at 1:00 p.m. and Council Meeting at 7:00 p.m.)

Tuesday, February 14, 2023

Tuesday, March 7, 2023

Tuesday, March 28, 2023

Tuesday, April 11, 2023

Tuesday, April 25, 2023

Tuesday, May 9, 2023

Tuesday, May 23, 2023

Tuesday, June 6, 2023 (Cargill Community Centre)

Tuesday, June 20, 2023

Tuesday, July 11, 2023

Tuesday, July 25, 2023

Tuesday, August 8, 2023

Tuesday, August 22, 2023
Tuesday, September 12, 2023
Tuesday, September 26, 2023 (Elmwood Community Centre)
Tuesday, October 10, 2023
Tuesday, October 24, 2023
Tuesday, November 14, 2023
Tuesday, November 28, 2023
Tuesday, December 12, 2023

And that these dates be circulated to all Council members and posted on the Municipal website.

Report:

Background:

In accordance with the Municipality of Brockton's Procedural By-Law, staff have compiled a draft calendar of the 2023 Council Meeting dates.

Analysis:

Council Meetings

Staff are preparing the orientation for the new term of Council, and propose to reschedule the November 22, 2022 Council Meeting to November 29, 2022 in order to offer the new Council additional time to learn the legislative requirements, processes, and roles prior to the meeting.

The meetings have been scheduled for the second and fourth Tuesdays of each month at 7:00 p.m. at the Bruce County Council Chambers, unless specified.

Two dates have been determined for off-site meetings at the Cargill Community Centre (June 6, 2023), and Elmwood Community Centre (September 26, 2023) to accommodate Brockton's rural residents. These dates have been confirmed with both the Cargill Community Centre and Elmwood Community Centre.

Staff are proposing that the Council Meetings will be hybrid in-person meetings through eSCRIBE at the Bruce County Council Chambers once the necessary equipment has been shipped and installed in order to accommodate regular meetings at the Bruce County Council Chambers as requested by Council, and still offer the opportunity for members, staff, and residents to participate virtually (there are only two components still needing to be shipped).

Due to the R.O.M.A. Conference occurring the week of January 22-28th, the January 24th meeting was rescheduled to the 31st.

Due to March Break occurring the week of March 13th-17th, the March 14th meeting was rescheduled to the 7th.

2023 Budget Meetings

Four (4) meetings on Tuesday, January 17, 2023, Wednesday, January 18, 2023, Thursday, January 19, 2023 and Tuesday, January 31, 2023 have been scheduled as Budget Meetings to consider the 2023 Municipal Budget. Staff are proposing that the Budget Meetings occur from 9:00 a.m. to 3:00 p.m. at the Walkerton Clean Water Centre, and the meeting on January 31st would begin at 1:00 p.m. and continue into the regular Council Meeting at 7:00 p.m. Additional time has been allotted to allow for more introduction and questions for new Council Members that may not be familiar with the municipal budgeting process and legislative requirements.

Staff are recommending that Council approve the attached 2023 Council Meeting Schedule.

Strategic Action Plan Checklist:

What aspect of the Brockton Strategic Action Plan does the content/recommendations in this report help advance?

- | | |
|---|-----|
| • Recommendations help move the Municipality closer to its Vision | Yes |
| • Recommendations contribute to achieving Heritage, Culture, and Community | N/A |
| • Recommendations contribute to achieving Quality of Life | N/A |
| • Recommendations contribute to achieving Land Use Planning and the Natural Environment | N/A |
| • Recommendations contribute to achieving Economic Development | N/A |
| • Recommendations contribute to achieving Municipal Governance | Yes |

Financial Impacts/Source of Funding:

- Do the recommendations represent a sound financial investment from a sustainability perspective?
N/A

Reviewed By:



Trish Serratore, Chief Financial Officer

Respectfully Submitted by:



Sarah Johnson, Deputy Clerk



Fiona Hamilton, Director of Legislative and Legal Services (Clerk)

Reviewed By:

A handwritten signature in black ink, appearing to read 'Sonya W', with a long, sweeping horizontal line extending to the right.

Sonya Watson, Chief Administrative Officer