



The Corporation of the Municipality of Brockton

Council Meeting Minutes

Tuesday, September 6, 2022, 7:00 p.m.

Electronic Meeting

Council Present: Chris Peabody, Mayor
Dan Gieruszak, Deputy Mayor
Steve Adams, Councillor
Tim Elphick, Councillor
Kym Hutcheon, Councillor
Dean Leifso, Councillor

Council Absent: James Lang, Councillor

Staff Present: Sonya Watson, Chief Administrative Officer
Fiona Hamilton, Director of Legislative and Legal Services (Clerk)
Sarah Johnson, Deputy Clerk
Trish Serratore, Chief Financial Officer
Dieter Weltz, Building and Planning Manager/CBO
Paulette Peirol, Community Development Coordinator
John Strader, Acting Director of Operations

1. Acceptance of Council Agenda

Resolution 22-21-01

Moved By: Kym Hutcheon

Seconded By: Dean Leifso

That the Council of the Municipality of Brockton accept the Agenda for the regular Council Meeting on September 6, 2022 as presented.

Carried

2. Declaration of Pecuniary Interest and General Nature Thereof

3. Public Meetings Required Under the Planning Act

4. Delegations

4.1 John Bujold - Baker Tilly Draft Financial Statements

John Bujold, Partner with Baker Tilly SGB LLP, presented the overall goal and conclusions reached in the 2021 audit, noting that the accounting standards were appropriate for the industry and free from management bias. There was also no material misstatement, no independent issues or any other deficiencies in internal controls that would need to be reported on or any disagreements with management that would not be resolved.

Mr. Bujold noted the audit evidence was sufficient and appropriate to be able to provide an opinion on the Financial Statements that were presented in accordance with Canadian Public Sector Accounting Standards.

Mr. Bujold advised there was a decrease in net financial asset which was a snapshot in a particular period of time and was related to the purchase of a long-

term capital asset that will benefit residents for many years. The Municipality of Brockton was still well within the borrowing limits set for municipalities in Ontario.

Mr. Bujold responded to questions from Council related to large fluctuations related to COVID-19, describing that proper procedures were put in place during COVID-19 to ensure the safety of residents which resulted in projects that were delayed and swings in user charges and fees, but that overall Brockton remained in strong financial position despite those challenges. It was noted that the overall amount of debt repayment would need to be managed, but could be done so by aligning the debt repayment with the life cycle of the asset.

5. Minutes

5.1 Council Minutes - August 23, 2022

Councillor Adams requested that the minutes be amended to reflect the suggestion for staff to meet monthly with representatives from the Minor Soccer organization. Councillor Adams further clarified that the main concern communicated from Lake Rosalind and Marl Lake residents about taxation.

Resolution 22-21-02

Moved By: Dan Gieruszak

Seconded By: Kym Hutcheon

That the Council of the Municipality of Brockton adopt the minutes of the August 23, 2022 Council Meeting as amended.

Carried

6. Business Arising From the Minutes

7. Reports

7.1 2021 Municipal Year End

Resolution 22-21-03

Moved By: Steve Adams

Seconded By: Tim Elphick

That the Council of the Municipality of Brockton hereby receives Report Number FIN2022-29 - 2021 Municipal Year End, prepared by Trish Serratore, Chief Financial Officer for information purposes and further directs staff to bring forward a report in November for the new Council's authorization for year-end transfers, once the legislative period restricting certain acts has expired.

Carried

7.2 Community Development Coordinator Update – September 2022

Resolution 22-21-04

Moved By: Dan Gieruszak

Seconded By: Kym Hutcheon

That the Council of the Municipality of Brockton hereby accepts Report Number ED2022-08 - Community Development Coordinator Update – September 2022, by Paulette Peirol, Community Development Coordinator, for information purposes.

Carried

7.3 New Brockton CIP Programs

Paulette Peirol, Community Development Coordinator responded to an inquiry on the application process, advising that grants were being proposed for the remainder of the year, and staff were working with the Finance Department to create applications for loans permitted within the CIP programs. Sonya Watson, CAO responded to an inquiry about funding, noting that monies are allocated for the rest of the year, and staff will evaluate programs and their associated costs within the 2023 budget.

Resolution 22-21-05

Moved By: Steve Adams

Seconded By: Dean Leifso

That the Council of the Municipality of Brockton hereby approves Report Number ED2022-09 - New Brockton CIP Programs, prepared by Paulette Peirol, Community Development Coordinator, and in doing so offers the proposed CIP incentive programs for businesses for the remainder of 2022 with an expiry on allotted funds for projects approved in the 2022 year of August 31, 2023.

Carried

7.4 Chief Building Official's Activity Report for August 2022

Resolution 22-21-06

Moved By: Steve Adams

Seconded By: Tim Elphick

That the Council of the Municipality of Brockton hereby receives Report Number BLDG2022-20 – Chief Building Official's Activity Report for August 2022, prepared by Dieter Wetz, Building and Planning Manager/CBO for information purposes.

Carried

7.5 Carreiro Limited Services Agreement

Resolution 22-21-07

Moved By: Steve Adams

Seconded By: Dean Leifso

That the Council of the Municipality of Brockton hereby receives Report Number BLDG2022-21 – Carreiro Limited Service Agreement, prepared by Dieter Wetz, Building and Planning Manager/CBO and in doing so approves bringing forward a By-Law entering into a Limited Service Agreement with Darlene Helen Carreiro.

Carried

7.6 Brockton Child Care Parking Lot

John Strader, Acting Director of Operations responded to questions from Council confirming that a conversation would be had with the Bruce Grey Catholic School Board about appropriate communication and signage associated with the temporary solution. The permanent solution would require budget considerations.

Resolution 22-21-08

Moved By: Tim Elphick

Seconded By: Steve Adams

That the Council of the Municipality of Brockton hereby receives Report Number PW2022-20 – Brockton Child Care Parking Lot, prepared by John Strader, Acting Director of Operations, for information purposes.

Carried

7.7 Compensation and Pay Equity Review

Council discussed the proposed motion, and impact for the new Council. Council voted to amend the motion to instead recommend a compensation review be completed in 2024.

Resolution 22-21-09

Moved By: Dean Leifso

Seconded By: Dan Gieruszak

That the Council of the Municipality of Brockton hereby receives Report Number HR2022-05 – Compensation and Pay Equity Review, prepared by Sonya Watson, Chief Administrative Officer for information purposes and in doing so recommends a comprehensive compensation and pay equity review being completed in 2024.

Carried

7.8 Council Member Recognition Policy

Resolution 22-21-10

Moved By: Dean Leifso

Seconded By: Dan Gieruszak

That the Council of the Municipality of Brockton hereby approves Report Number CLK2022-23 - Council Member Recognition Policy, prepared by Sonya Watson, CAO and Fiona Hamilton, Director of Legislative and Legal Services (Clerk) and in so doing authorizes bringing forward a By-Law to amend the Committee of Council Recognition Policy.

Carried

8. Public Notification

8.1 FASD Awareness Day

The Council of the Municipality declared September 9, 2022 as Fetal Alcohol Spectrum Disorder (FASD) Awareness Day in the community of Brockton. Learn more by visiting [Keystone Bruce Grey's website](#) or the [Canadian FASD Research Network's website](#). Bruce Grey residents can also participate in Keystone's colouring contest.

9. Accounts

9.1 Accounts - \$2,100,420.64

Resolution 22-21-11

Moved By: Steve Adams

Seconded By: Tim Elphick

That the Council of the Municipality of Brockton approve payment of the accounts in the amount of \$2,100,420.64.

Carried

10. Correspondence Requiring Action

11. Information

11.1 Bayshore Broadcasting Article - Changes Proposed For Grey Bruce Federal Electoral Boundaries

Council discussed the change in ridings, and impact on Bruce County municipalities. Mayor Peabody informed Council that a motion will be brought forward to County Council opposing the change in ridings, and suggested bringing forward a motion at the next meeting for Brockton Council's consideration.

11.2 Royal Canadian Legion Ontario Command Zone C-3 - Invitation to Fall Convention

11.3 Northumberland County Resolution - Expanding Amber Alert System

11.4 Northumberland County Resolution - Support Perry on Private Members Bill C-233 Keiras Law

11.5 Northumberland County Resolution - Support Shuinah on Former Mohawk Institute Residential School Document Release

11.6 Town of Wasaga Beach Resolution - Strong Mayors, Building Homes Act

Councillor Leifso supported bringing forward a motion at the next meeting, and encouraged more independence for Councils regarding Provincial policies in order to support development. Mayor Peabody noted that ROMA Task Force had developed recommendations for attainable housing, including a focus on rural character, which was discussed by the County of Bruce.

Action: Council will be forwarded a copy of the Attainable Housing recommendations from the ROMA Task Force.

Resolution 22-21-12

Moved By: Tim Elphick

Seconded By: Dean Leifso

That the Council of the Municipality of Brockton hereby receives all items provided in Section 11. Information.

Carried

12. By-Laws

Resolution 22-21-13

Moved By: Dan Gieruszak

Seconded By: Kym Hutcheon

That the Council of the Municipality of Brockton authorize that the following by-laws be read, enacted, signed, sealed, and numbered as follows:

- By-Law 2022-138 - Amend Procedural By-Law - Land Acknowledgement
- By-Law 2022-139 - RT07 Tourism Relief Fund Agreement By-Law
- By-Law 2022-140 - Carreiro Limited Service Agreement By-Law
- By-Law 2022-141 - Adopt Council, Volunteer, and Committee of Council Recognition Policy By-Law

Carried

13. Committee Minutes

14. New Business Brought Forward

1. Housing and Homelessness

Councillor Hutcheon discussed concerns brought forward by businesses and residents regarding the increased visibility of homelessness in the community. Council noted that staff are doing all they can to assist in the matter, and that a report would come forward at the next meeting outlining the Municipality's response.

Mayor Peabody noted that Bruce County Housing would present a delegation to Council at a future meeting, outlining initiatives being conducted at a County-level to assist with housing problems.

Sonya Watson, CAO confirmed that staff would be bringing forward a report for the next meeting outlining staff's response, and the amount of time involved in responding to these matters.

15. Closed Session

Resolution 22-21-14

Moved By: Steve Adams

Seconded By: Tim Elphick

That the Council of the Municipality of Brockton enter into Closed Session at 7:53 p.m. in order to address a matter pertaining to:

- Security of the property of the municipality or local board
- Personal matters about an identifiable individual, including municipal or local board employees - **Service Proposal**
- A proposed or pending acquisition or disposition of land by the municipality or local board
- Labour relations or employee negotiations
- Litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board - **Third Party Claim**
- Advice that is subject to solicitor/client privilege, including communications necessary for that purpose
- A matter in respect of which a council, board, committee or other body may hold a closed meeting under another Act. 2001, c.25, s.239 (2)
- Information explicitly supplied in confidence to the municipality or local board by Canada, a province or territory or a Crown agency of any of them
- A trade secret or scientific, technical, commercial, financial or labour relations information, supplied in confidence to the municipality or local board, which, if disclosed could reasonably be expected to prejudice significantly the competitive position or interfere significantly with contractual or other negotiations of a person, group of persons, or organization
- A trade secret or scientific, technical, commercial, financial information that belongs to the municipality or local board and has monetary value or potential monetary value - **Service Proposal**

- A position, plan, procedure, criteria or instruction to be applied to any negotiation carried on or to be carried on by or on behalf of the municipality or local board
- The meeting is held for the purpose of educating or training the members and at the meeting, no member discusses or otherwise deals with any matter in a way that materially advances the business or decision-making of the council, local board or committee.

Carried

Resolution 22-21-15

Moved By: Dan Gieruszak

Seconded By: Kym Hutcheon

That the Council of the Municipality of Brockton hereby approve the direction provided to staff in Closed Session.

Carried

16. Confirmation of Proceedings

Resolution 22-21-16

Moved By: Dan Gieruszak

Seconded By: Dean Leifso

That the Council of the Municipality of Brockton authorize that the following by-law be read, enacted, signed, sealed, and numbered as follows:

- By-Law 2022-142 - September 6, 2022 Confirmatory By-Law

Carried

17. Adjournment

Resolution 22-21-17

Moved By: Steve Adams

Seconded By: Tim Elphick

That the Council of the Municipality of Brockton does now adjourn at 8:15 p.m. to meet again on September 20, 2022.

Carried

Mayor - Chris Peabody

Director of Legislative and Legal Services (Clerk) – Fiona Hamilton