



## **Brockton Heritage Committee Minutes**

Monday, April 4, 2022, 4:30 pm  
Electronic Meeting

**Present:**     **Dean Leifso, Co-Chair**  
                  **Denise Lagundzin, Co-Chair**  
                  **Ted Cobean**  
                  **Barb Kerry**  
                  **Lynda Breig**  
                  **Ron MacKinnon**  
                  **Fiona Hamilton, Director of Legislative and Legal Services (Clerk)**

**Absent:**     **Tanya Tilson**  
                  **Frank Weiler**  
                  **Murray Wells**  
                  **Joe Reichenbach**

### **1.     Call to Order and Acceptance of Agenda**

The meeting was called to order at 4:36 p.m.

#### **Resolution:**

Moved by Lynda Breig

Seconded by Barb Kerry

That the Brockton Heritage Committee hereby accepts the agenda for the meeting on April 4, 2022 as presented.

**Carried**

### **2.     Declarations of Pecuniary Interest and the General Nature Thereof**

### **3.     Delegations**

### **4.     Adoption of Minutes**

#### **4.1     Brockton Heritage Committee Minutes - February 7, 2022**

#### **Resolution:**

Moved by Dean Leifso

Seconded by Barb Kerry

That the Brockton Heritage Committee hereby approves the minutes from February 7, 2022 as presented.

**Carried**

### **5.     Business Arising from the Minutes**

#### **5.1     Walkerton Newspaper Digitization Request from Bruce County Museum**

Fiona Hamilton, Clerk informed the Committee that the documents were provided to the Bruce County Museum and Archives in February 2022 which were stored and included in their digitization project.

#### **5.2     Potential Consideration of Armoury Building**

Fiona Hamilton, Clerk informed the Committee that Council will consider proposals for the future use of the Armoury Building at their upcoming Council Meeting, and decide whether or not they wish to dispose of the building. Ms. Hamilton will include the Heritage Committee's letter for Council's consideration.

**Resolution:**

Moved by Barb Kerry

Seconded by Lynda Breig

That the Brockton Heritage Committee hereby approve Denise Lagundzin's letter regarding the potential disposition of the Armoury Building to be sent to the Council of the Municipality of Brockton on behalf of the Committee.

**Carried**

Ms. Hamilton advised that the proposals will include prices, and be considered in Closed Session, and then Council will debate whether to dispose of the building in Open Session following the consideration of the confidential proposals.

The Committee inquired as to the particular Municipal staff member that applies for grants. Ms. Hamilton noted that the Municipality uses GrantMatch and Public Sector Digest for larger value grants, or staff internally apply as opportunities arise. Denise Lagundzin informed the Committee that she could speak with former coworkers at the Whitby Lynde House Museum to discuss available grants that the Committee may wish to apply for. Ms. Hamilton informed the Committee on the Municipality's grant policy, noting that applications are usually brought forward to Council for approval.

Ms. Hamilton noted that the Municipality plans on submitting a grant application through the resilience stream of the Ontario Trillium Fund this week for possibilities for archive storage, and upgraded equipment and furniture to facilitate hybrid Committee meetings. The Committee supported proceeding with the grant application.

**Resolution:**

Moved by Barb Kerry

Seconded by Lynda Breig

That the Brockton Heritage Committee hereby support the Municipality of Brockton in applying for the Ontario Trillium Fund resilience stream grant.

**Carried**

Ron MacKinnon joined the meeting at 4:41 p.m.

**6. Correspondence**

**7. Accounts**

7.1 February 2022 Financial Report

7.2 March 2022 Financial Report

**Resolution:**

Moved by Lynda Breig

Seconded by Barb Kerry

That the Brockton Heritage Committee hereby approve the financial reports from February 2022 and March 2022 as presented.

**Carried**

**8. Old Business/Ongoing Projects**

#### 8.1 Heritage Plaques for Truax Dam and Bridge 11

The Committee reviewed the photos and text for the Truax Dam plaque; the photos will be distributed to the graphic designer at the Bruce County Museum who will create the plaque design. The Committee discussed the best way to share the original photographs with the graphic designer.

#### 8.2 Heritage Archives Consideration

Fiona Hamilton, Clerk advised that the archives located in the Walkerton Library will be moved to another location as a public viewing centre in order to allow library staff additional space for programming and meetings. A grant application will be submitted to establish a professional setting for archive storage.

The Heritage Committee's collection will need to be relocated from the Fire Hall when the Regional Training Centre expands in the future.

#### 8.3 Cloud-based Transfer System for Heritage Photo Requests

The Municipality's IT Technician will provide additional information to staff as to the most secure platform for heritage photo requests.

#### 8.4 Heritage Designation Policy

The Committee updated the Heritage Building Plaque Program Policy, noting that the recipient must pay for the plaque and installations and that the Committee would supervise and make arrangements for the plaque installation.

Fiona Hamilton, Clerk noted that the cost of the plaque and installation would be added to the Municipality's Fees and Charges By-Law upon approval from Council.

The Committee discussed the change in the plaque border design in comparison to the Town of Saugeen Shores.

##### **Resolution:**

Moved by Ted Cobean

Seconded by Barb Kerry

That the Brockton Heritage Committee hereby approve the Heritage Building Plaque Program Policy as amended.

**Carried**

#### 8.5 Award for Outstanding Contributions in Preserving and Promoting Brockton Local Heritage

The Committee discussed comparative award criteria and suggested establishing an application form for the Municipality of Brockton.

Dean Leifso, Barb Kerry, and Lynda Breig offered to sit on the sub-Committee for establishing the award criteria.

#### 8.6 Local History Books on Brockton Heritage Website

### **9. New Business**

#### 9.1 Heritage Archive Grant Opportunities

## 9.2 Brant Central School Records

Fiona Hamilton, Clerk informed the Committee that the archivist from the Bruce County Museum and Archives advised that the school records are owned by the school board, not the Municipality of Brockton, and the records are mandated under the Municipal Freedom of Information and Protection of Privacy Act requiring confidentiality of the information. The archivist would prefer to include all outstanding school records together at the museum for proper storage and protection. The archivist will visit the Heritage Committee's archive room to review the records for Brant Central School and Walkerton Public School, and determine which collection items should be moved to the museum.

### **Resolution:**

Denise Lagundzin

Barb Kerry

That the Brockton Heritage Committee hereby approve transferring the Brant Central School and Walkerton Public School records to the Bruce County Museum and Archives.

**Carried**

## 9.3 Microfiche Reader

Denise Lagundzin informed the Committee that Ontario Ancestry have a microfiche reader they are disposing of, and inquired if the Committee would like it donated. The Committee discussed the microfiche reader compared to the current equipment, and decided that they did not require an additional machine.

It was noted that the microfiche Walkerton newspaper records were distributed to the Bruce County Museum and Archives.

## 9.4 Curling Club Banner Donation

Ted Cobean informed the Committee that the Walkerton Curling Club banner has been sent to the London museum to be rehabilitated for a cost. Mr. Cobean returned photographs of the banner and trophies to the Curling Club.

## 9.5 Millpond Gallery Historical Books

Ted Cobean inquired if the Committee would like to participate again in the Mill Pond Gallery book collection. The Committee agreed to participate this year.

## 9.6 OnLand Training

The Committee inquired when Deb Sturdevant would be available to train the Committee on the use of OnLand. Fiona Hamilton, Clerk will follow up with Ms. Sturdevant.

# 10. Adjournment

### **Resolution:**

Moved by Dean Leifso

Seconded by Barb Kerry

That the Brockton Heritage Committee hereby adjourns at 5:34 p.m. to meet again on June 7, 2022 at 4:30 p.m. or at the call of the Chair.

**Carried**