



Durham Street Park Development Committee Minutes

Wednesday, June 16, 2022, 10:00 a.m.

Electronic Meeting

Present: Kym Hutcheon, Councillor

Dan Wong

Eric Coleman

Sarah Douglas

Christine Brandt

Mark Coleman, Director of Community Services

Sonya Watson, Chief Administrative Officer

Paulette Peirol, Community Development Coordinator

Regrets: Mayor Chris Peabody

Katrina Wei

Jeff Davis

Jessie Bates

Guests: Sean Kelly - SKA

Jacklyn Short - SKA

1. Call to Order and Acceptance of Agenda 10:05 a.m.

Resolution:

Moved by Kym Hutcheon

Seconded by Christine Brandt

That the Durham Street Park Development Committee hereby accept the agenda for the meeting on June 16, 2022 as presented.

Carried

2. Disclosure of Pecuniary Interest and General Nature Thereof

None

3. Delegations

None

4. Minutes

4.1 Durham Street Park Development Committee Minutes - May 26, 2021

Resolution:

Moved by Eric Coleman

Seconded by Kym Hutcheon

That the Durham Street Park Development Committee hereby accept the minutes of the meeting on May 26, 2021 as presented.

Carried

5. Business Arising from the Minutes

None

6. Review of Heritage Panels Design

Jacklyn and Sean from SKA presented to committee three (3) conceptual design styles for the heritage panels. Committee's consensus and preference is for design #1a with some minor modifications to header/footer – blue with QR code in footer. Discussion also included vintage black and white photos. Staff to finalize text revisions with Dan and photo selections.

7. Fund Raising to date – Update

7.1 Donations to Date – staff provided committee with list of grants and donations to date totalling in the range of \$226,000.

7.2 My Main Street Grant – staff advised committee of the notice of approval in the amount of \$54,000 for the following specified elements of the project:

Heritage Interpretation Wall \$15,000

Water Curtain \$15,000

Performance Stage \$7,000

Café Tables with chairs (6) 17,000

8. Outstanding Planning

Committee discussed need for additional promotion of fundraising campaign, acknowledging donors to date, donation cheque presentations, social media posts.

9. Project Tender Update

Tender for construction of the project was released on June 1st and closes on June 30th. Twelve (12) local and regional landscape companies and contractors were advised of the tender opportunity. Report to Council and Committee pending.

10. New Business Brought Forward

None

11. Next Meeting

Tentative July 14, 2022 to be determined (now scheduled for Wednesday August 10, 2022 at 11:00am).

12. Adjournment

Resolution:

Moved by Eric Coleman

Seconded by Sarah Douglas

That the Durham Street Park Development Committee hereby adjourn at 11:00 a.m.

Carried