



Volunteers striving for a better community for all to enjoy

CARGILL & DISTRICT COMMUNITY FUND
999 Greenock Brant Townline
Cargill, ON
N0G 1J0

January 15, 2019

Municipality of Brockton
100 Scott Street, P.O. Box 68
Walkerton, ON N0G 2V0

Attention: Council for the Municipality of Brockton

Dear Sirs & Madam:

RE: Cargill & District Community Fund (CDCF) – Cargill Community Centre Entrance Project – Building Permit

The CDCF Entrance Committee met on January 9, 2019 and reviewed the decision made by the Council for the Municipality of Brockton at the December 17, 2018 Council Meeting not to waive the building permit fee.

The Committee reviewed the tender document – Municipality of Brockton Cargill Community Centre – Proposed Addition/Renovation dated May 24, 2018. We wish to draw attention to “General Requirements, Section 01000, Page 1, 1 Permits and Allowances, 1.1 Building Permits .1 **Owner to pay for building permit. Contractor to submit building permit application to Municipality**” (copy attached). It was noted the building permit fee of \$7,100.00 is not included in the total tender amount of \$805,400.00, therefore, the Municipality of Brockton will not be providing forty (40) percent of this expense. After careful consideration, the following Motion was made:

Motion: Moved by B. Dales; Seconded by K. Schmidt

That a letter be sent to the Brockton Council to have the Municipality, owner of the building, to pay for and not waive the \$7,100.00 building permit fee. Carried.

The CDCF Entrance Committee, is requesting the Council for the Municipality Brockton have the building permit fee paid by the Municipality. Please contact me at 519.364.2549 or lippertcg@gmail.com if additional information is needed.

Respectfully Submitted,

Gail Lippert
Secretary, Entrance Committee
Cargill & District Community Fund
Attachment (1)