

Report to Council

Report Title:	Cargill and District Community Fund Building Permit Fee		
Prepared By:	Trish Serratore, Chief Financial Officer		
Department:	Finance		
Date:	January 22, 2019		
Report Number:	FIN2019-01	File Number:	C11FIN
Attachments:	Letter from Cargill & District Community Fund Cargill Community Centre Entrance Project Committee Cargill & District Community Fund Cargill Community Centre Renovation Tender Report Number BLDG2018-04 – Building Permit Fee Refund Resolution 18-25-439		

Recommendation:

That the Council of the Municipality of Brockton hereby accepts Report Number 2019-01 – Cargill and District Community Fund Building Permit Fee, prepared by Trish Serratore, Chief Financial Officer and approves adding the building permit fee to the total tendered amount of the Cargill and District Community Fund entrance project; and in so doing that the Municipality of Brockton’s commits to paying forty percent of the tendered amount.

Report:

Background:

On December 17, 2018, Terry Tuck, Chief Building Official presented Report Number BLDG2018-04 – Building Permit Fee Refund regarding the building permit fee refund for the Cargill and District Community Fund Entrance Project. Terry noted in his report that “a permit **shall not be considered issued** unless the permit fee is paid”.

Council passed Resolution 18-25-439 accepting the recommendation to not waive the building permit fee on December 17, 2018.

In October 2018, staff had already applied the cost of the building permit fee to the capital project. There was no further adjustments made based on Council’s decision.

Analysis:

Cargill and District Community Fund -Cargill Community Centre Entrance Project Committee are concerned that the \$7,100 is outside the tendered scope of the project which would result in an additional cost to them not otherwise funded by the Municipality of Brockton.

By way of this report staff recommend a confirmation based on the previous Resolutions passed by Council that the \$7,100.00 building permit fee be included in the overall project amount such that the Municipality of Brockton would be funding 40% of that cost.

Sustainability Checklist:

What aspect of the Brockton Sustainable Strategic Plan does the content/recommendations in this report help advance?

- Do the recommendations help move the Municipality closer to its Vision? N/A
- Do the recommendations contribute to achieving Cultural Vibrancy? N/A
- Do the recommendations contribute to achieving Economic Prosperity? N/A
- Do the recommendations contribute to Environmental Integrity? N/A
- Do the recommendations contribute to the Social Equity? N/A

Financial Impacts/Source of Funding:

- Do the recommendations represent a sound financial investment from a sustainability perspective? Yes

Respectfully Submitted by:



Trish Serratore, Chief Financial Officer

Reviewed By:



Sonya Watson, Chief Administrative Officer