

Report to Council

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| Report Title: | Brockton Child Care Centre Outstanding Fees | | |
| Prepared By: | Sharon Bross, RECE, Brockton Child Care Centre Supervisor | | |
| Department: | Child Care | | |
| Date: | January 22, 2019 | | |
| Report Number: | BCCC2019-01 | File Number: | C11BR, S01 |
| Attachments: | N/A | | |

Recommendation:

That the Council of the Municipality of Brockton hereby receives Report Number BCCC2019-01 – Brockton Child Care Centre Outstanding Fees, prepared by Sharon Bross, Supervisor Brockton Child Care Centre for information purposes.

Report:

Background:

In the event that there are outstanding fees when a child ceases to be enrolled at the Brockton Child Care Centre, the policy is to direct the outstanding fee to the Finance Department for collection. If the parent of the child owns property in the Municipality of Brockton, the outstanding fees will be added to the parent's tax bill, this is in accordance with the Accounts Receivable Policy. If the parent of the child does not own property in the Municipality of Brockton, then the Credit Bureau is contacted to collect the outstanding fees. The Credit Bureau takes a percentage of the outstanding fees for payment of services. However, if the outstanding fees are under a specific amount, the Credit Bureau will not collect the outstanding fees.

Analysis:

The Child Care Committee is investigating other avenues to collect outstanding Brockton Child Care Centre fees.

At the January 8, 2019 Council Meeting, Brockton Council meeting an item from the Child Care Committee Minutes was raised that pertained to connecting the delinquent child care fees paid to enrollment in recreation programs. However, this option is not recommended since there would be privacy concerns as personal information about the child and their parent would be made aware to the Recreation Department, which is not operational to the Recreation Department's needs. This option would also unfairly punish the child, preventing their enrollment to the recreational programs due to reasons beyond their control.

The current fee collection system is working and the levels of uncollected fees are continually monitored.

Sustainability Checklist:

What aspect of the Brockton Sustainable Strategic Plan does the content/recommendations in this report help advance?

- Do the recommendations help move the Municipality closer to its Vision? N/A
- Do the recommendations contribute to achieving Cultural Vibrancy? N/A
- Do the recommendations contribute to achieving Economic Prosperity? Yes
- Do the recommendations contribute to Environmental Integrity? N/A
- Do the recommendations contribute to the Social Equity? N/A

Financial Impacts/Source of Funding:

- Do the recommendations represent a sound financial investment from a sustainability perspective? Yes

Reviewed By:



Chief Financial Officer

Respectfully Submitted by:



Sharon Bross, RECE, Brockton Child Care Centre Supervisor

Reviewed By:



Chief Administrative Officer