

Report to Council

Report Title: Monument and Marker – Fees and Charges Update

Prepared By: Cally Mann, Municipal Executive Coordinator

Department: Operations

Date: March 8, 2022

Report Number: PW2022-03 **File Number:** C11PW

Attachments: 2022 Fees and Charges - Schedule F

Recommendation:

That the Council of the Municipality of Brockton hereby receives Report Number PW2022-03 - Monument and Marker – Fees and Charges Update, prepared by Cally Mann, Municipal Executive Coordinator and in doing so approves bringing forward a By-Law to amend Schedule F of the 2022 Fees and Charges By-Law.

Report:

Background:

Under the Funeral, Burial and Cremation Services Act, 2002, Ontario Regulation 30/11 outlines the prescribed costs for various Care and Maintenance fees that the Municipality needs to collect. Section 166 of this Ontario Regulation specifically outlines the costs that are put into the Care and Maintenance Trust for the installation of monument or marker based on the size.

Analysis:

The Ontario Regulation 30/11 was updated with new prescribed costs for Care and Maintenance portion of the installation, including:

Monument / Marker Type	Current Cost	New Cost
Flat Marker – measuring less than 173 square inches	\$0	\$0
Flat Marker – measuring more than 173 square inches	\$50	\$100
Upright Monument less than 4 feet in height or width	\$100	\$200
Upright Monument more than 4 feet in height or width	\$200	\$400

Staff are seeking Council's approval to update By-law 2021-134 – 2022 Fees and Charges By-law to be in line with the new fees as per Ontario Regulation 30/11.

Strategic Action Plan Checklist:

What aspect of the Brockton Strategic Action Plan does the content/recommendations in this report help advance?

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| • Recommendations help move the Municipality closer to its Vision | N/A |
| • Recommendations contribute to achieving Heritage, Culture, and Community | N/A |
| • Recommendations contribute to achieving Quality of Life | N/A |
| • Recommendations contribute to achieving Land Use Planning and the Natural Environment | N/A |
| • Recommendations contribute to achieving Economic Development | N/A |
| • Recommendations contribute to achieving Municipal Governance | N/A |

Financial Impacts/Source of Funding:

- Do the recommendations represent a sound financial investment from a sustainability perspective? Yes

The interest collected in the Care and Maintenance Trust is used to maintain specific elements of the cemetery, including monument bases.

Reviewed By:



Trish Serratore, Chief Financial Officer

Respectfully Submitted by:



Cally Mann, Municipal Executive Coordinator

Reviewed By:



Sonya Watson, Chief Administrative Officer