

ELMWOOD COMMUNITY CENTRE BOARD MEETING MINUTES

January 4, 2022 at 7:00 PM Zoom

PRESENT: Dean Leifso, Michael Sugden, Ernie Falkiner, Alicia Devisser, Mark Coleman,
Hazel Pratt, Beth Hamilton

STAFF: Patsy Becker
Steve Lehman
Marianne Smith

ABSENT: Kodey Hewlett

1. Call to Order

7:08 p.m.

2. Approval of Agenda

That the January 4, 2022 agenda be adopted

Motion: Moved by D.Leifso Seconded by B.Hamilton

Carried

3. Letter of Resignation

Motion to accept with regrets letter of Resignation from D.Ahrens as Chair of Elmwood Community Centre Board with seven years of service and dedication to the Elmwood Community Centre Board.

Motion: Moved by D.Leifso Seconded by M.Sugden

Carried

Action: D.Ahrens was a member placement from Elmwood Chamber therefore, a formal letter to Chamber recommending committee member replacement to Community Centre should be made right away.

To amend agenda to add to ongoing business – structural review committee.

Motion: Moved by D.Leifso Seconded by B.Hamilton

Carried

4. Election of Chair

M. Coleman: to accept D.Ahrens as Chair Vacancy and to open floor to nominations to member on Board. D.Leifso nominated E. Falkiner. D.Leifso motioned to close nominations. E. Falkiner accepted nomination and elected as new Chair. Carried.

5. Election of Vice-Chair

Vacancy of Vice-Chair. Ernie opened floor for nominations to member on Board. D.Leifso nominated M.Sugden. D.Leifso motioned to close nominations. M.Sugden accepted nomination and elected as new Vice-Chair. Carried

6. Declaration of Pecuniary Interest (direct or indirect)

- none

7. Approval of Previous Meeting Minutes - with amendments

Motion: Moved by H.Pratt Seconded by A.Devisser

Carried

8. Treasurer's Report

November Financial Statement.

To accept the November Financial Statements as presented.

Motion: Moved by D.Leifso Seconded by A.Devisser

Carried

For P.Becker to send 2021 \$5000 loan payment to Brockton

Motion: Moved by B.Hamilton Seconded by H.Pratt

Carried

Action: B.Hamilton offered to compose and send letter on behalf of Community Centre to Elmwood Chamber for their financial generosity.

9. Business Arising from the Previous Minutes

Covid update: New provincial regulations have forced closure of facilities in Brockton

Accessibility Fund has been oversubscribed and we were unsuccessful in our application.

In that regard, it will require submission of 2022B plan for capital requests. M.Coleman to forward copy of that plan to B.Hamilton and K.Hewlett so they can submit to West Grey.

10. Ongoing Business

Technology update – Everything needed has been ordered – TV's network cables and video distribution materials. E.falkiner and S.Lehman will work on installation.

E Banking – Approved by Bank – E. Falkiner and P. Becker to set up account.

Promoting Facilities website – M.Smith to check with Ben at Alliance and E.Falkiner to check with D.Ahrens to make sure we are promoting all that we need.

Fire Plan – E.Falkiner to confer with D.Ahrens

Software Facility Booking System – B.Hamilton will look into

11. New Business

Signing Authority:

Motion to assign Treasurer, Vice-Chair and Chair signing authority for Bank and to have signing authority as single signature for amounts under \$500.00 and two signatures required for amounts of \$500.00 and greater.

Motion: Moved by D.Leifso Seconded by H.Pratt

Carried

Motion to create a Structural Review Committee and further that the following members serve as Structural Review Committee members: M.Sugden, M.Coleman, D.Ahrens

Motion: Moved by H.Pratt Seconded by M.Sugden

Carried

M. Sugden remarked on rekindling Hub Sub Committee

Elmwood Delegation has option to present Budget – Capital and Operations to Brockton assisted by M.Coleman and B. Hamilton to assist with West Grey.

P. Becker made reminder to send capital invoices with proof of expenditures to both Brockton and West Grey.

Langs to service water softener.

Montgomery to Service heat pumps January 17th

12. Next meeting:

Tuesday February 1, 2022 at 7:00PM

13. Adjournment

Motion: Moved by D.Leifso Seconded by H.Pratt
That the ECCB meeting be adjourned.

Carried