



2022 Non-Tax Draft Budget Presentation

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Agenda – Day 1 Morning

1. Non-Tax Supported Budget

- Water & Wastewater Overview
- Capital Projects - Utilities
- Ontario Building Code Administration/Property Standards

2022 Non-Tax Supported Annual Budget Update

- Water & Wastewater
- Ontario Building Code Administration

Introduction

Combined, the total proposed 2022 operating budget is \$3,042,777 which includes:

- \$1.283 million operating budget for Water Services
- \$1.437 million operating for Wastewater Collection & Treatment Services
- \$321,486 operating for OBC Administration

2022 Water Service Annual Budget Update

Based on approved Water Works Financial Plan (2021-2026), Council approved the following rate increases each year:

Water Financial Plan:

- 2021 = 2%;
- 2022 = 3.8%;
- 2023 = 3.8%;
- 2024 = 3.8%;
- 2025 = 3.8%;
- 2026 = 3.8 %.

Wastewater Financial Plan:

- 2021 = 2%;
- 2022 = 4.8%;
- 2023 = 4.8%;
- 2024 = 4.8%;
- 2025 = 4.8 %;
- 2026 = 4.8%

2022 Water Service Annual Budget Update

2021 Accomplishments

- Construction of the Walker West Booster Pumping Station
- Purchase and installation of the North Tower Mixers
- Water Capacity Analysis performed by BM Ross and Associates
- Engineering complete on the Trunk Main replacement from Well 7&9 into Walkerton
- Replacement of the George Street Watermain
- New Chlorine Analyzer at Well 7&9
- New Surge Protector at the Chepstow Water Treatment Facility

2022 Water Service Annual Budget Update Initiatives

Our service

Initiation of key water supply projects including:

- Completion of the Walker West Booster Pumping Station
- North Tower health and safety and coating repairs and replacement work
- Repair the watermain under the Saugeen River
- Replace the Trunk Main from Well 7&9 into Walkerton
- Replace the watermain on Yonge Street between Jackson and Durham Streets
- Complete an Infrastructure Needs Study in anticipation of more residential, commercial, and industrial growth in Walkerton

2022 Water Service Annual Budget Update Initiatives

Our people

- Work closely with Veolia on the water supply services.
- Continued training and certification of licensed Water Services staff to support progressive licensing and continuous improvements within the Municipality's operations.

2022 Water Service Financial Information

Revenue	2020 budget	2021 approved budget	2022 draft budget	2022 budget change	2022 budget change
User fees and service charges	(\$1,199,719)	(\$1,223,243)	(\$1,283,498)	\$60,255	4.93%
Grants	(\$0)	(\$0)	(\$0)	(\$0)	0.00%
Total revenue	(\$1,199,719)	(\$1,223,243)	(\$1,283,498)	\$60,255	4.93%

Explanation of changes

- \$60,255 increase in water consumption rate revenue, combination of increased consumption and increase in water rates of 3.8%

2021 Water Annual Budget Update

Financial Information

Expenditure	2020 budget	2021 approved budget	2022 draft budget	2022 budget change	2022 budget change
Salary, wage and benefits	\$80,395	\$76,942	\$83,655	\$6,713	8.72%
Maintenance	\$93,500	\$93,500	\$93,500	\$18,200	19.47%
General expenses	\$1,025,824	\$1,052,801	\$1,088,143	\$35,342	3.36%
Total expenditures	\$1,199,719	\$1,223,243	\$1,283,498	\$60,255	4.93%

2022 Water Service Financial Information

Summary of Change:

- Increase due to new hardware required for water meter reading services and increase in operational costs.

2022 Wastewater Collection & Treatment Financial Information

- Based on 4.8% rate increase as per the Municipalities 2021 – 2026 financial plan
- \$1.437 million operating for Wastewater Collection & Treatment Services to support continued optimization of Brockton's wastewater systems

2022 Wastewater Treatment Annual Budget

2021 Accomplishments

- Finished Grate Replacement at the WWTP
- Installation of UV Disinfection System
- Retrofitted floating mixers
- Installation/ replacement of new scum troughs
- Installation of new Wet Well Sensor
- Replacement of Clarifier pontoons
- Initial Engineering on the replacement of the Ferric Tank
- Replaced the Sanitary Sewer on George Street

2022 Wastewater Treatment Annual Budget

2022 Initiatives

- Replace Sanitary Sewer on Yonge Street, between Jackson Street and Durham Street
- Complete the Inflow and Infiltration Study
- Replace front gate and fencing around the WWTP
- Replacing backup blowers
- Step Screen Overhaul
- Replace the Clarifier Wear Strip and Sprockets
- Engineer and replace the Automatic Screen for the Wet Well
- Refurbish the Bio generator

2022 Wastewater Treatment Annual Budget

Financial Information

Revenue	2020 budget	2021 approved budget	2022 draft budget	2022 budget change	2022 budget change
User fees and service charges	(\$1,075,347)	(\$1,095,924)	(\$1,147,444)	(\$51,520)	4.70%
Grants	\$0	\$0	\$0	\$0	0.0%
Agreements	(\$11,550)	(\$11,550)	(\$11,550)	(\$0)	0.0%
Total revenue	(\$1,086,897)	(\$1,107,474)	(\$1,158,994)	(\$51,520)	4.65%

Explanation of change

- \$51,520 increase in revenue due to proposed rate increase.

2022 Wastewater Treatment Annual Budget

Financial Information

Expenditure	2020 budget	2021 approved budget	2022 draft budget	2022 budget change	2022 budget change
Salary, wage and benefits	\$92,057	\$89,900	\$95,456	\$5,556	6.18%
Maintenance	\$60,000	\$60,000	\$74,500	\$0	24.17%
Utilities	\$150,000	\$150,000	\$150,000	\$0	0.00%
General Maintenance	\$784,840	\$807,574	\$839,038	\$31,464	3.90%
Total expenditures	\$1,086,897	\$1,107,474	\$1,158,994	\$51,520	4.65%

Explanation of change

- Increase in equipment maintenance
- Increase in sludge handling

2022 Wastewater Collection Annual Budget

Financial Information

Revenue	2020 budget	2021 approved budget	2022 draft budget	2022 budget change	2022 budget change
User fees and service charges	(\$132,228)	(\$134,771)	(\$137,660)	(\$62,057)	82.08%
Grants and Reserve Funds	(\$75,603)	(\$75,603)	(\$141,139)	(\$6,368)	4.72%
Total revenue	(\$207,831)	(\$210,375)	(\$278,799)	(\$68,424)	32.52%

Explanation of changes

- \$68,424 increase in revenue due to increased transfer from Reserve Fund required to assist with the increased operational costs.

2022 Wastewater Collection Annual Budget

Financial Information

Expenditures	2020 budget	2021 approved budget	2022 draft budget	2022 budget change	2022 budget change
Wages	\$15,787	\$13,981	\$16,775	\$2,795	19.99%
Maintenance	\$75,000	\$75,000	\$80,000	\$5,000	6.67%
General Expenses	\$117,044	\$121,394	\$182,024	\$60,630	49.94%
Total expenditures	\$194,482	\$210,375	\$211,697	\$68,424	32.52%

Explanation of changes

- Increase in Service Agreements for inflow and infiltration study to be completed in 2022

Budgeted Capital Projects

- New Gate at WWTP
- Fence Repairs
- Return Activated Sludge Line Valve and Check Replacements
- Replacement of Aging Back-up Blowers
- Replacement of Ferric Tank + Enclosure
- Step Screen Overall
- Clarifier Wear Strip and Sprocket Replacements
- Install new Secondary Digester Decant Line-MM
- Automatic Screen for Wet Well + Engineering
- Bio generator Refurbishment
- Yonge Street Sanitary Sewer
- Booster Station - Walker West Estates
- North Water Tower Fence
- Well 7&9 Chlorine Gas Scale replacement
- North Tower Work - Repairs, H&S upgrades, and exterior paint
- 130 Wallace Street Roof repair
- Durham Street River Crossing Water Main
- Replacement of Trunk main on County Road 2 (main feed into town)
- Replacement Fire Flow and Fire Hydrant Markers
- Durham Street East Hill from Elm St to Walker St - Engineering

2022 Non-Tax Supported Annual Budget Update

Ontario Building Code Administration

Ontario Building Code Administration

Our services

- Continued professional development and training for building department staff.
- With the 2021 construction season demands, some staff objectives were placed on hold to ensure staff were providing the required level of service to the public. One task that will carry over to 2022 is the proposed implementation of e-permitting with the intent of supporting and providing more efficiencies within the Building Department.

2022 Ontario Building Code Administration Financial Information

Revenue	2020 budget	2021 approved budget	2022 draft budget	2022 budget change	2022 budget change
Licenses and permits	(\$178,250)	(\$180,000)	(\$200,000)	(\$20,000)	11.11%
Reserve Fund	\$0	\$0	(\$111,486)	(\$111,486)	100.00%
Internal recoveries	(\$2,000)	\$0.00	(\$10,000)	(\$10,000)	100.00%
Total revenue	(\$180,250)	(\$180,000)	(\$321,486)	(\$141,486)	78.60%

Explanation of changes

- Internal recoveries for Property Standards Recoveries increase in Reserve Fund contribution to assist with e-permitting software and additional staff resources.

2022 Ontario Building Code Administration

Financial Information

Expenditure	2020 budget	2021 approved budget	2022 draft budget	2022 budget change	2022 budget change
Wages	\$97,780	\$99,421	\$243,583	\$144,162	145.00%
Maintenance	\$1,300	\$1,300	\$1,300	\$0	0.00%
General Expenses	\$81,171	\$79,279	\$76,603	(\$2,676)	(3.38%)
Total expenditure	\$180,250	\$180,000	\$285,579	\$141,486	58.65%

Explanation of changes

- Reallocation of Property Standards to best align within the budget to reflect the true costs for the building department. In addition, there is additional staff wages to assist with the increased demands associated within the building department as well as the reallocation of wages from the Property Standards budget

Reserve fund: Building Services

Reserve Fund	Description	Balance as of December 2020
Protective Inspection/Building	Funds that may only be used to help stabilize slow years in terms of building activity and permit revenue	\$211,675

*with a projected surplus of \$246,736 to be transferred for 2021

DISCUSSION

