



Brockton Child Care Committee Meeting Minutes

Date and Time: Tuesday, November 13, 2018 at 6:30 p.m.

Location: Brockton Childcare Centre

Business Items

1. Call to Order

Meeting started at 6:30 with Sharon Bross, Connie Borth, Chris Oberle, Becky Hunt, Jen Jacquot, Dana Wright and Becky Fortney present.

Absent: Lisa Mackinnon and Susan Kuntz

2. Acceptance of Agenda

Motion: Jen Jacquot **Seconded:** Dana Wright

Carried.

3. Disclosure of Pecuniary Interest and General Nature Thereof: None

4. Review and Approval of Old Minutes

September minutes approved. No meeting was held in October

Motion: Dana Wright **Seconded:** Becky Fortney

Carried.

5. Business Arising from Old Minutes---No Report

6. Business Arising

Expansion---Sharon has sent away the paper work for our new license. Our new license will consist of 117 children and 56 school age. Construction will start in March of 2019.

Employees---Desiray Wepler and Ashley Waechter have been hired on as Preschool Level II

2019 Budget---Sharon distributed a rough draft of the budget to the Committee

7. New Business

School Age Fees---Sharon offered for discussion if we should be charging a flat rate versus an hourly rate for before and after school programs. Connie has contacted other Centres with school age programs and of the Centres she contacted they all charge flat rates. Currently we charge by the hour. (\$7 for kindergarten and \$6 for grades one and up). The Committee suggested that Sharon figure out cost to operate the program as well as the rate needed to cover these costs.

December 24---The Centre will be open from 6:15am to 1:00pm on December 24th. Half day charges will be charged for all children who are scheduled and not attending. Anyone using the Day Care the day of will be charged half day rate 5 hours or less. Any children attending over 5 hours will be considered a full day and charged accordingly.

Committee Members---Julia Fischer has resigned from the Day Care Committee.

8. Supervisor's Report

Statistics--- The average daily attendance for the following months was September 97. October stats are not available at this time

9. Financial Report

At this time the wages are not correct on the month end forms.

10. Strategic Plan

Annie Pope attended training in Owen Sound for three days to complete the Health and Safety Course. This training was needed as the Centre will have to have their own Health and Safety Committee due to the expansion.

11. Items Brought Forward By Committee Members

Nothing at this time.

12. Next Meeting

Tuesday December 11, 2018 at 6:30pm. Brockton Childcare Centre

13. Adjournment

8:00 p.m.

Motion: Jen Jacquot

Seconded: Becky Hunt

Carried.