

Elmwood Community Centre Board Meeting Minutes

DATE: November 20, 2018

PRESENT: Dale Ahrens, Dean Leifso, Ernie Falkiner, Patsy Becker, Linda Thompson

ABSENT: Mayor Eccles

GUESTS: Eric McDougall – Municipality of Brockton, Parks, Recreation & Facilities Manager

Stephanie Pavao – Municipality of West Grey, Manager, Parks, Recreation & Culture

Steve Lehman – Custodian, Elmwood Community Centre

1. Call to Order

2. Adopt Agenda

Motion: Moved by D. Leifso Seconded by E. Falkiner

That the November 20, 2018 agenda be adopted as presented.

Carried

3. Declaration of Pecuniary Interest and Nature there of - none

4. Minutes of previous meeting

Motion: Moved by E. Falkiner Seconded by D. Leifso

That the October 16, 2018 minutes be adopted as presented.

Carried

5. Treasurer's Report

- P. Becker provided the detailed operating budget versus actual report with an estimated final actual for 2018 and the 2019 budget.
- Bank balance at the end of October was \$19,040.05
- D. Ahrens provided a capital update regarding the exterior lights. The supplier KVM Energy said they can have it completed in December.

Motion: Moved by E. Falkiner Seconded by D. Leifso

That the Treasurer's Report is adopted as presented.

Carried

6. Business

- D. Ahrens stated that both councils approved the Joint Agreement minus the annual increase section.

Motion: Moved by E. Falkiner Seconded by D. Leifso

That the Board accepts the revised Joint Agreement.

Carried

D. Ahrens and E. Falkiner signed the Joint Agreement

Rental fees for 2019

- The Board had a discussion and review of the 2018 rental fees and the rental fees for 2019.
- L. Thompson requested that the fees remain the same in 2019 in order to increase rentals in 2019. The ECC rental rates are in line with rental rates in other communities.
- E. Falkiner brought forward a concern regarding the ECC technical equipment, the need to purchase missing cables and the current missing microphone.
- It was suggested that a \$200.00 damage deposit be required.
- It was agreed that at the next meeting a recommendation for damage deposit be added to the 2019 rental contract and keep the 2019 rental fees the same as 2018.
- S. Pavao informed the Board that the Municipality of West Grey would be providing online payment service for rental fees. S. Pavao offered the online payment service to ECC to use for their rental payments. It was decided that once the online payment service has been operating for a couple of months, ECC would be included in the payment process.

Seniors exercise program

- D. Ahrens stated that the seniors exercise program would be starting up again after Farmers Week in January. Dale was wondering if someone else could use the senior's equipment. E. McDougall said yes.

Number of facility rentals for December

- L. Thompson provided a report that the hall has 2 rentals in December; in 2017 the hall rentals were 0.

Kitchen renovation update

- E. Falkiner stated that pricing for stainless steel is still outstanding.
- \$1,300 savings if a portion of the kitchen counter tops was laminate not stainless steel.
- E. Falkiner to provide S. Pavao will the stainless steel requirements for a further quote.

Budget 2019

- Tentative budget is set.
- The Treasurer's honorarium is increased to \$1,600.
- The Secretary/Booking Agent's stays the same at \$2,400.

Motion: Moved by D. Leifso Seconded by E. Falkiner

To accept the 2019 budget.

Carried

New Business

- E. Falkiner updated the Board on the problems with furnace #1. He received a quote for a part from Emke Schaab for \$450.00 plus install and tax. E. Falkiner will order the part.
- Thursday, Nov. 22nd at 2:30 p.m. the Health Dept. representative will be doing the regular annual inspection.

7. Next Meeting

Tuesday, December 18, 2018 at 6:00 p.m., dinner at 6:30 p.m., short Board meeting after dinner.

8. Adjournment

Motion: Moved by D. Leifso Seconded by E. Falkiner

That the ECCB meeting be adjourned.

Carried