



## **Physician Recruitment & Retention Committee 2018 Municipalities of Brockton & South Bruce**

**SEPTEMBER 26, 2018** Meeting held in the Brockton Municipal Office Boardroom, Walkerton was called to order by Chair Kelly Fotheringham at 4:00 p.m.

**ATTENDEES:** Kelly Fotheringham, Bill Bell, Dave Inglis, Wayne Huber, Ev Dargie, Christine Brandt, Dr. Amanda Wilhelm, Dr. Paul McArthur, Bob McCulloch, Stephanie Dudgeon.

**REGRETS:** Pam Dickson, Ryan Fullerton, Myrna Inglis

**RECORDER:** Paula Culbert

**ADOPTION OF AGENDA:** Motion to approve the agenda of the September 26, 2018 Meeting:  
Moved by Bob McCulloch, seconded by Dr. Amanda. CARRIED.

**DISCLOSURE OF PECUNIARY INTEREST AND GENERAL NATURE THEREOF:** None.

**BUSINESS ARISING FROM MINUTES OF JULY 25, 2018 MEETING:** None.

**ADOPTION OF MINUTES:** Minutes of the July 25, 2018 Meeting:  
Moved by Wayne Huber, seconded by Ev. Dargie. CARRIED.

### **BUSINESS ARISING FROM MINUTES OF JULY 31, 2018**

- There was no Treasurers Report provided at the July 31, 2018 Meeting
- Reference to Dr. Z should be referred to as Dr. D.
  - o This will be edited accordingly

**ADOPTION OF MINUTES as amended:** Minutes of the July 31, 2018 Meeting:  
Moved by Wayne Huber, seconded by Ev. Dargie. CARRIED.

### **WEBSITE UPDATE**

- Bob McCulloch provided an update on current pictures on the website
- All agreed to remove Dr. James, Dr. Creighton and Dr. Rassam
- All agreed that the following pictures are to be added: Dr. Doan, Dr. Bowman, Dr. Rana
- Dr. Paul advised that he would pass on profile for the additions to Bob
- Bob has also requested head shots of each

### **FAMILY HEALTH TEAM REPORT:**

- It was reported that S. Kaster was in Mildmay 2 days a week, now she is working 4 days a week
- Dr. Doan has committed to be a backup
- Dr. Paul discussed briefly splitting the practice; the goal is an organized approach

- Dr. Paul has met with DL to answer any questions
- Administration staff in Mildmay is thinking about reducing days worked, this will need to be discussed further

#### **PHYSICIAN'S REPORT:**

- Dr. Paul advised that Dr. D is working out well, great team player
  - o He has been given some challenging cases and done very well
  - o Dr. D is currently looking at real estate in the area
  - o Administration staff has to be arranged
- Dr. Paul advised that we have to assure Dr. E that she will not be left with the entire Mildmay practice
- It was requested that Myrna send along a list of medical students that could be contacted via email
  - o It was stated that committee can contact, but not pester
- It was suggested to obtain a 2nd year list as well
- Dr. Paul shared some information around Dr. G
  - o Is interested in a family practice, just finished elderly care
  - o Spouse is still in school for another 3 years
  - o Has not said no, but has not said yes
  - o May only be able to do weekends as in the past
- Dr. Paul advised that he does have a few leads, but nothing concrete

#### **FINANCE REPORT:** Kelly Fotheringham in Ryan's absence

- \$75.00 - potluck
  - o Approval is being requested
- \$123.40 – accommodations for Dr. G payable to Heather Helwig
  - o Previously he has used the locum house
  - o Is committee willing to reimburse for locum lodging and travel expenses?
  - o Dr. Paul will discuss both FHO administrator
  - o Part of the problem is that budget from Dr. James' practice has yet to be solved; if this was available, it would make things easier

**MOTION:** It was duly moved by Bob McCulloch and seconded by Stephanie Dudgeon that the above two expenses be paid by the committee.

**MOTION CARRIED.**

#### **RECRUITMENT REPORT:**

- The committee discussed extending a contract to a local medical student
  - o He is said to be willing to consider Mildmay
  - o He wants to be in this area, spouse has employment at the Hanover Hospital
  - o Is the committee willing to put out an offer to commit to two years?
  - o Dr. Paul worked with him as a medical student
  - o The committee generally felt that he should be advised of opportunities available for him here
- Work will be done to secure Dr. E
  - o Temporary cover until such time was suggested
- It was shared that there is recruitment funding available through Bruce Power
  - o This committee will be submitting an application
  - o Appears Brockton and South Bruce application would a joint effort

**DISCOVERY WEEK:** Ev Dargie

- Ev reported that is pretty quiet this time of year
- She distributed copies of the current Schulich School of Medicine Booklet

**CLOSED SESSION:** None.

**OTHER BUSINESS:**

- a. Update Committee Contact List
  - a. Kelly distributed a current copy
- b. Update Committee Mandate
  - a. Kelly distributed a copy dated 2014
  - b. As part of the duty of this committee, a review and update is required
  - c. The committee discussed all suggested edits (green highlights)

**MOTION:** It was duly moved by Christine Brandt and seconded by Bill Bell that the all changes to the Committee Mandate be approved as submitted.

**MOTION CARRIED.**

- c. It was shared that the Department of Labour recently did an inspection (where??). Only one very minor infraction – furnace room. There was too much stored in this area, but has now been rectified and is all up to code as of now.
- d. Chesley Clinic has hired a recruiter for a 3 year contract; it appears the recruiter is for Chesley only.

**NEXT MEETING:** Wednesday, November 21, 2018 at 4:00pm in the Brockton Municipal Office Boardroom, Walkerton.

**MEETING ADJOURNMENT:** Motion to adjourn was moved by Dr. Amanda at 4:52pm.