

# Library Goals and Objectives

## Purpose

The Library Committee has been combined with the Heritage Committee and acts as an Advisory Committee to Council to ensure that facilities are provided for the County of Bruce to deliver Library Services.

## 2021 In Review

Walkerton Branch – Repair/replacement of soffits and eaves trough on the addition part of building. Interior touch up painting, archives storage room tidy up. Re-opening of seniors room for programming.

Cargill Branch – routine building and grounds maintenance.

## 2022 Goals and Objectives

Walkerton Branch – complete deferred building maintenance of painting of exterior doors, windows, bollards. Tree/shrub replacement in gardens. Book drop fire extinguisher system.

Cargill Branch – routine minor building repairs and maintenance.

## Summary of Significant Changes

No Significant changes.

### Library – Walkerton and Cargill Operating Budget Summary

	2021 approved budget	2022 draft budget	2022 budget change	2022 budget change
Total Revenue	\$58,900	\$58,900	\$0.00	0%
Total Expense	\$95,987	\$93,761	(\$2,226)	(2.32%)
Net Difference	(\$37,087)	(\$34,861)	(\$2,226)	(6.00%)

### Library - Cargill Operating Budget Summary

	2021 approved budget	2022 draft budget	2022 budget change	2022 budget change
<b>Revenue</b>				
Rent	\$9,000	\$9,000	\$0	0%
Other Revenue	\$5,000	\$5,000	\$0	0%
<b>Total Revenue</b>	<b>\$14,000</b>	<b>\$14,000</b>	<b>\$0</b>	<b>0%</b>
<b>Expense</b>				
Maintenance	\$3,375	\$3,375	\$0	0%
Utilities	\$3,335	\$3,335	\$0	0%
General Expense	\$9,802	\$6,489	(\$3,313)	(33.80%)
<b>Total Expense</b>	<b>\$16,512</b>	<b>\$13,199</b>	<b>(\$3,313)</b>	<b>(20.07%)</b>
<b>Net Difference</b>	<b>(\$2,512)</b>	<b>\$801</b>	<b>\$3,313</b>	<b>(131.88%)</b>

### Library - Walkerton Operating Budget Summary

	2021 approved budget	2022 draft budget	2022 budget change	2022 budget change
<b>Revenue</b>				
Rent	\$43,000	\$43,000	\$0	0%
Other Revenue	\$1,900	\$1,900	\$0	0%
<b>Total Revenue</b>	<b>\$44,900</b>	<b>\$44,900</b>	<b>\$0</b>	<b>0%</b>
<b>Expense</b>				
Wages	\$0	\$35,523	\$35,523	100.00%
Maintenance	\$12,750	\$12,750	\$0	0%
Utilities	\$21,750	\$21,750	\$0	0%
General Expense	\$44,975	\$10,539	(\$34,436)	(76.57%)
<b>Total Expense</b>	<b>\$79,475</b>	<b>\$80,562</b>	<b>\$1,087</b>	<b>1.37%</b>
<b>Net Difference</b>	<b>(\$34,575)</b>	<b>(\$35,662)</b>	<b>(\$1,087)</b>	<b>3.14%</b>

**MUNICIPALITY OF BROCKTON  
OPERATING  
BUDGET FOR LIBRARY - CARGILL  
2022**

PARTICULARS 01-3171	ACCOUNT NUMBER	2020	2021		2022	% Increase from PY
		ACTUAL	ACTUAL	BUDGETED	BUDGETED	
<b>EXPENDITURES</b>						
Supplies - Cargill	1305	68	17	250	250	0.00%
Maintenance & Purchase -Equipment - Cargill	1320	753	-	500	500	0.00%
Maintenance-Building - Cargill	1322	3,763	344	2,875	2,875	0.00%
Service Agreement - Cargill	1344	2,029	2,138	1,800	1,800	0.00%
Utilities-Hydro - Cargill	1360	1,164	1,158	1,700	1,700	0.00%
Utilities-Heat - Cargill	1365	984	1,451	1,500	1,500	0.00%
Utilities-Water - Cargill	1366	-	-	135	135	0.00%
Insurance	1380	2,305	2,301	2,652	2,939	10.81%
Transfers to Capital Fund	1710	-	-	-	-	0.00%
Transfers to Reserve Fund	1720	1,500	1,500	1,500	1,500	0.00%
Inter-department Expense	1820	-	-	3,600	-	-100.00%
<b>OPERATING EXPENDITURES</b>		<b>12,567</b>	<b>8,909</b>	<b>16,512</b>	<b>13,199</b>	<b>-20.07%</b>
<b>REVENUES</b>						
Rent - County - Cargill	0132	9,333	9,510	9,000	9,000	0.00%
Transfer from Reserve Fund-Cargill	0142	-	-	5,000	5,000	0.00%
Donation - Cargill	0176	35	-	-	-	0.00%
<b>OPERATING REVENUE</b>		<b>9,368</b>	<b>9,510</b>	<b>14,000</b>	<b>14,000</b>	<b>0.00%</b>
<b>TOTAL OPERATING</b>		<b>3,199</b>	<b>(601)</b>	<b>2,512</b>	<b>(801)</b>	<b>-131.88%</b>

-132% Increase/(Decrease)  
(3,313) Increase/(Decrease)

**MUNICIPALITY OF BROCKTON  
OPERATING  
BUDGET FOR LIBRARY - WALKERTON  
2022**

PARTICULARS 01-3170	ACCOUNT NUMBER	2020	2021		2022	% Increase from PY
		ACTUAL	ACTUAL	BUDGETED	BUDGETED	
<b>EXPENDITURES</b>						
Wages - Library	1200	-	-	-	-	0.00%
Wages - Custodian	1220	16,532	-	-	27,834	100.00%
Wages - Custodian - Part time	1225	-	-	-	-	0.00%
Benefits	1240	(191)	-	-	7,689	100.00%
Benefits - Custodians	1242	6,171	-	-	-	0.00%
Clothing Allowance	1260	319	-	-	-	0.00%
Mileage - Custodian	1270	-	-	-	-	0.00%
Supplies	1305	1,098	1,147	1,000	1,000	0.00%
Maintenance & Purchase - Equipment	1320	455	-	750	750	0.00%
Maintenance-Building	1322	10,657	8,129	12,000	12,000	0.00%
Service Agreement	1344	4,559	6,511	6,000	6,000	0.00%
Telephone	1350	612	610	600	600	0.00%
Utilities-Hydro	1360	8,220	8,968	15,000	15,000	0.00%
Utilities-Natural Gas	1365	4,531	5,299	6,000	6,000	0.00%
Utilities-Water & Sewer	1366	869	1,037	750	750	0.00%
Rental - Equipment	1368	-	-	-	-	0.00%
Grants & Donations	1373	-	-	-	-	0.00%
Insurance	1380	2,305	2,301	2,300	2,939	27.78%
Promotion/Program	1382	-	-	-	-	0.00%
Transfer to Capital	1710	-	-	-	-	0.00%
Transfer to Reserve	1720	-	-	-	-	0.00%
Inter-department Expense	1820	-	-	35,075	-	-100.00%
<b>OPERATING EXPENDITURES</b>		<b>56,136</b>	<b>34,003</b>	<b>79,475</b>	<b>80,562</b>	<b>1.37%</b>
<b>REVENUES</b>						
Ontario Grants	0126	-	-	-	-	0.00%
Rent - Rooms	0130	400	-	3,000	3,000	0.00%
Rent - County- Walkerton	0132	40,106	40,895	40,000	40,000	0.00%
Transfer from Reserve Fund	0142	-	-	-	-	0.00%
Recoveries	0145	-	-	100	100	0.00%
Photocopy/Internet charges	0166	-	-	100	100	0.00%
Donations	0176	1,100	300	1,700	1,700	0.00%
<b>OPERATING REVENUE</b>		<b>41,606</b>	<b>41,195</b>	<b>44,900</b>	<b>44,900</b>	<b>0.00%</b>
<b>TOTAL OPERATING</b>		<b>14,531</b>	<b>(7,192)</b>	<b>34,575</b>	<b>35,662</b>	<b>3.14%</b>

3.14% Increase/(Decrease)  
1,087 Increase/(Decrease)

**MUNICIPALITY OF BROCKTON  
CAPITAL  
BUDGET FOR LIBRARY - WALKERTON  
2022**

PARTICULARS 02-3170	ACCOUNT NUMBER	2020	2021		2022	% Increase from PY
		ACTUAL	ACTUAL	BUDGETED	BUDGETED	
<b>EXPENDITURES</b>						
Purchases - Capital	1600	-	-	-	-	0.00%
Transfer to Reserve Fund	1720	-	-	-	-	0.00%
<b>CAPITAL EXPENDITURES</b>		-	-	-	-	0.00%
<b>REVENUE</b>						
Grants Ontario	0126	-	-	-	-	0.00%
Transfer from Reserves	0141	-	-	-	-	0.00%
Transfer from Reserve Fund	0142	43,454	-	-	-	0.00%
Transfer from Revenue Fund	0143	-	-	-	-	0.00%
<b>CAPITAL REVENUES</b>		43,454	-	-	-	0.00%
<b>TOTAL CAPITAL</b>		(43,454)	-	-	-	0.00%

0.00% Increase/(Decrease)  
\$0 Increase/(Decrease)

<b>TOTAL LIBRARY</b>	<b>(28,924)</b>	<b>(7,192)</b>	<b>34,575</b>	<b>35,662</b>	<b>3.14%</b>
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3.14% Increase/(Decrease)  
\$1,087 Increase/(Decrease)