



The Corporation of the Municipality of Brockton

## Council Meeting Minutes

Tuesday, December 14, 2021, 6:30 p.m.  
Electronic Meeting

**Council Present:** Chris Peabody, Mayor  
Dan Gieruszak, Deputy Mayor  
Steve Adams, Councillor  
Tim Elphick, Councillor  
Kym Hutcheon, Councillor  
James Lang, Councillor  
Dean Leifso, Councillor

**Staff Present:** Sonya Watson, Chief Administrative Officer  
Fiona Hamilton, Clerk  
Trish Serratore, Chief Financial Officer  
Sarah Johnson, Jr. Deputy Clerk  
Gregory Furtney, Director of Operations  
Mark Coleman, Director of Community Services  
Paulette Peirol, Community Development Coordinator  
Dieter Weltz, Building and Planning Manager/CBO  
Chris Wells, Director of Fire and Emergency Services

**1. Acceptance of Council Agenda**

**Resolution 21-34-01**

Moved By: Dan Gieruszak

Seconded By: Kym Hutcheon

That the Council of the Municipality of Brockton accept the Agenda for the regular Council Meeting on December 14, 2021 as presented.

**Carried**

**2. Declaration of Pecuniary Interest and General Nature Thereof**

No conflicts of interest were disclosed.

**3. Public Meetings Required Under the Planning Act**

**4. Delegations**

**5. Minutes**

**5.1 Council Minutes - November 23, 2021**

**Resolution 21-34-02**

Moved By: James Lang

Seconded By: Dean Leifso

That the Council of the Municipality of Brockton adopt the minutes of the November 23, 2021 Council Meeting as presented.

**Carried**

## **6. Business Arising From the Minutes**

## **7. Reports**

### **7.1 Young Petition for a Municipal Drain**

Stephen Cobean, Drainage Superintendent, responded to questions from Council about the potential cost of raising the culvert and how those costs may be allocated between the parties.

#### **Resolution 21-34-03**

Moved By: Steve Adams

Seconded By: Tim Elphick

That Council of the Municipality of Brockton receives Report Number DRAIN2021-02 - Young Petition for Municipal Drain, prepared by Stephen Cobean, Drainage Superintendent and in doing so accepts the petition for new drainage works for Lots 19 and 20, Concession 12 in the former Township of Greenock and that Council appoint an Engineer to make an examination of the area, by By-Law or Resolution, (*Drainage Act RSO, 1990, Section 8*) once the 30 day notification period required under Section 5(1) of the *Drainage Act* has expired.

**Carried**

### **7.2 Zettler Drain Improvement Project Update**

Stephen Cobean, Engineer with Cobide Engineering, responded to questions from Council about the approval process through the Saugeen Valley Conservation Authority, including the need to hire a biologist to address fisheries, and conduct geomorphology work on the open section of the drain.

Council requested that a report come forward at the January 25, 2022 Council Meeting to provide oversight of the project.

#### **Resolution 21-34-04**

Moved By: Dan Gieruszak

Seconded By: Kym Hutcheon

That the Council of the Municipality of Brockton hereby approves Report Number DRAIN2021-03 – Zettler Drain Improvement Project Update, prepared by Fiona Hamilton, Clerk and in doing so approves instructing the Engineer to finalize the design and bring forward the Engineer's Report as soon as possible with an update report for January 25, 2022.

**Carried**

### **7.3 Hawks' Nest**

Sonya Watson, Chief Administrative Officer, confirmed that local businesses had previously acted as sponsors for the program.

#### **Resolution 21-34-05**

Moved By: Dan Gieruszak

Seconded By: Kym Hutcheon

That the Council of the Municipality of Brockton hereby accepts Report Number ED2021-08 - Hawks' Nest, prepared by Paulette Peirol, Community Development Coordinator and approves including a donation of \$2,000 within the 2022 budget and becoming a Partner Level sponsor.

**Carried**

7.4 Spruce the Bruce Enhanced Program

**Resolution 21-34-06**

Moved By: Steve Adams

Seconded By: Tim Elphick

That the Council of the Municipality of Brockton hereby accept Report ED2021-10 - Spruce the Bruce Enhanced Program, prepared by Paulette Peirol, Community Development Coordinator, for information.

**Carried**

7.5 Infrastructure Ontario Opportunity

Council expressed support for responding to the call for expressions of interest by Infrastructure Ontario.

**Resolution 21-34-07**

Moved By: James Lang

Seconded By: Dean Leifso

That the Council of the Municipality of Brockton hereby accepts Report Number ED2021-09 - Infrastructure Ontario Opportunity, by Paulette Peirol, Community Development Coordinator, and in doing so directs staff to respond to the Infrastructure Ontario invitation for expressions of interest in land for a scientific complex.

**Carried**

7.6 Chief Building Official's Activity Report for November

**Resolution 21-34-08**

Moved By: Steve Adams

Seconded By: Tim Elphick

That the Council of the Municipality of Brockton hereby Report Number BLDG2021-33 – Chief Building Official's Activity Report for November 2021, prepared by Dieter Wetz, Building and Planning Manager/CBO for information purposes.

**Carried**

7.7 2275710 ONTARIO LIMITED Site Plan Control Agreement East Ridge Business Park

**Resolution 21-34-09**

Moved By: James Lang

Seconded By: Dean Leifso

That the Council of the Municipality of Brockton hereby approves Report Number BLDG2021-34 – 2275710 ONTARIO LIMITED – Municipality of Brockton Site Plan Control Agreement, prepared by Dieter Wetz, Building and Planning Manager/CBO and in doing so approves a By-Law coming forward authorizing entering into a Site Plan Control Agreement with Mr. Aaron Fleischauer as authorized agent for 2275710 ONTARIO LIMITED, for PT LT 33 CON 1 NDR, BRANT, PTS 1, 2, 3, 3R9765 MUNICIPALITY OF BROCKTON within the East Ridge Business Park, Walkerton with the subject property being east of the existing Solar Panel site.

**Carried**

## 7.8 Walkerton Pumper Truck RFP Results

Council discussed the need to monitor the implementation of the Purchasing and Procurement Policy to ensure we receive as many bids as possible for goods, services and equipment being purchased by the Municipality of Brockton. Trish Serratore, Chief Financial Officer, clarified that Brockton does not pay the full amount of HST such that there was sufficient funds to complete the purchase.

### **Resolution 21-34-10**

Moved By: Steve Adams

Seconded By: Tim Elphick

That the Council of the Municipality of Brockton hereby accepts Report Number FIRE2021-08 - Walkerton Pumper Truck RFP Results, prepared by Chris Wells, Director of Fire and Emergency Services and in doing so authorizes the Director of Fire and Emergency Services to enter into contract negotiations with Fort Garry Fire Trucks for a Pumper Truck at a total price of \$843,787 excluding applicable taxes.

**Carried**

## 7.9 Cemetery Monument Request

Council identified the potential for the larger stone to dwarf other monuments in the adjacent area. Gregory Furtney, Director of Operations, noted that Brockton would be responsible for the foundation that would be located close to the road and would require a crane for installation. Council expressed support for receiving more information about the initial by-law.

**Action: Staff will bring forward a report with more background information about the initial by-law.**

### **Resolution 21-34-11**

Moved By: Dan Gieruszak

Seconded By: Kym Hutcheon

That the Council of the Municipality of Brockton hereby receives Report Number PW2021-31 - Cemetery Monument Request, prepared by Cally Mann, Municipal Executive Coordinator, for information purposes and in doing so directs staff to follow the Cemetery By-law currently in place.

**Tabled**

## 7.10 November 2021 Water and Wastewater Maintenance

### **Resolution 21-34-12**

Moved By: Steve Adams

Seconded By: Tim Elphick

That the Council of the Municipality of Brockton hereby Report Number UT2021-18 - November 2021 Water and Wastewater Maintenance, prepared by Gregg Furtney, Director of Operations, for information purposes

**Carried**

## 7.11 Skating Oval Continuation in 2022

Council expressed support for the initiative. Council directed staff to attempt to find a sponsor for the program or to present a further funding proposal in the budget if necessary. Council noted the importance of creating no cost recreational opportunities where possible.

**Resolution 21-34-13**

Moved By: James Lang

Seconded By: Dean Leifso

That the Council of the Municipality of Brockton hereby approves Report Number REC2021-27 – Skating Oval Continuation in 2022, prepared by Mark Coleman, Director of Community Services and in doing so, provides pre-budget approval to staff, weather permitting, for the setup and continuation of the outdoor Skating Oval at Lobies Park in 2022.

**Carried**

7.12 Hydro One Energizing Life Community Fund Application

**Resolution 21-34-14**

Moved By: Dan Gieruszak

Seconded By: Kym Hutcheon

That the Council of the Municipality of Brockton hereby approves Report Number REC2021-25 – Hydro One Energizing Life Community Fund Application, prepared by Mark Coleman, Director of Community Services and in doing so confirms and ratifies the application to the Hydro One Energizing Life Community Fund for funding support of The Market Garden Park development project.

**Carried**

7.13 New Horizons for Seniors Program Grant Application – Cargill Lawn Bowling Club Equipment

Mark Coleman, Director of Community Services, responded to questions from Council about the equipment if the grant was not successful. Mr. Coleman explained the plan and proposal to maintain the greens over the next year even if the grant application was not successful.

**Resolution 21-34-15**

Moved By: James Lang

Seconded By: Dean Leifso

That the Council of the Municipality of Brockton hereby approves Report Number REC2021-26 – New Horizons for Seniors Program Grant Application – Cargill Lawn Bowling Club Equipment, prepared by Mark Coleman, Director of Community Services and in doing so approves staff applying to the New Horizons for Seniors Program for funding support of the Cargill Lawn Bowling Club equipment replacement;

And Further that the agreement with the Cargill Lawn Bowling Club be amended and brought back to Council at a future meeting, to reflect the change in operations where municipal staff will perform greens maintenance as supported by a contribution from the Club in the amount of \$2,500 .00 annually;

And Further that rental fees be waived for the use of the community centre hall for club meetings and fundraising events.

**Carried**

7.14 Request for Rebate Arena Advertising Panel Invoicing

Mark Coleman, Director of Community Services, responded to questions from Council about the potential to simply extend the advertising over the next year, rather than issuing rebates due to the COVID-19 pandemic. Trish Serratore, Chief Financial Officer, explained that it may be complicated for new advertisers if the rates were simply extended throughout the year.

**Resolution 21-34-16**

Moved By: Dan Gieruszak

Seconded By: Kym Hutcheon

That the Council of the Municipality of Brockton hereby approves Report Number REC2021-28 – Request for Rebate Arena Advertising Panel Invoicing, prepared by Mark Coleman, Director of Community Services and in doing so, directs staff to process a 20% rebate of fees for advertising panel clients for the COVID-19 closure periods of the Walkerton Community Centre April 2020 through May 2021.

**Carried**

**7.15 Arena Ice Dehumidifier Breakdown**

Trish Serratore, Chief Financial Officer, responded to questions from Council about the potential cost and the quotes that had previously been obtained. Mark Coleman, Director of Community Services, confirmed that it may be a challenge to find a vendor with a unit in stock in the hope of replacing the current unit as soon as possible, noting that most arenas usually have two of these units. It was noted that there may be a possibility to rent a unit until such time as a permanent solution can be secured.

**Resolution 21-34-17**

Moved By: Steve Adams

Seconded By: Tim Elphick

That the Council of the Municipality of Brockton hereby receives Report Number REC2021-29 - Arena Ice Dehumidifier Breakdown, prepared by Trish Serratore, Chief Financial Officer and by doing so provides authorization for the CAO and CFO to approve the purchase of the Arena Ice Dehumidifier upon review of the applicable quotes and timelines in accordance with the Purchasing and Procurement Policy;

And further that the replacement be funded from the Recreation Reserve Fund.

**Carried**

**7.16 JDR Subdivision Land Exchange****Resolution 21-34-18**

Moved By: Dan Gieruszak

Seconded By: Kym Hutcheon

That the Council of the Municipality of Brockton hereby approves Report Number CAO2021-39 – JDR Subdivision Land Exchange, prepared by Fiona Hamilton, Clerk and Sonya Watson, CAO for information purposes and further approves staff moving forward with engagement with the residents in the subdivision and the development of a concept plan for the parkland.

**Carried**

**7.17 2020 Financial Indicator Review****Resolution 21-34-19**

Moved By: Steve Adams

Seconded By: Tim Elphick

That the Council of the Municipality of Brockton receive Report Number FIN2021-32 – 2020 Financial Indicator Review, prepared by Trish Serratore, Chief Financial Officer for information purposes.

Carried

7.18 2022 Ontario Community Infrastructure Fund Funding Notification

**Resolution 21-34-20**

Moved By: James Lang

Seconded By: Dean Leifso

That the Council of the Municipality of Brockton receives Report Number FIN2021-37– Ontario Community Infrastructure Fund Funding Notification, prepared by Trish Serratore, Chief Financial Officer for information purposes.

Carried

7.19 2021 Year-End Surplus and Deficit Transfers

**Resolution 21-34-21**

Moved By: James Lang

Seconded By: Dean Leifso

That the Council of the Municipality of Brockton hereby receives Report Number FIN2021-33 - 2021 Year End Surplus and Deficit Transfers, prepared by Trish Serratore, Chief Financial Officer for information purposes and further authorizes the following year-end transfers:

**Brockton Heritage Budget** - Archives Account - any surplus from the 2021 Municipality of Brockton Heritage Budget - Archives Account be transferred to the Equipment Reserve Fund - Heritage section.

**Surplus/Deficit Transfer - Utility Budget** - any surplus/deficit from the 2021 Municipality of Brockton Utility Budgets be transferred to or from the Reserve Fund for future Capital expenditures.

**Surplus/Deficit Transfer - Brockton Building Services Budget** - any surplus/deficit from the 2021 Municipality of Brockton Building Services Budget be transferred to or from the Equipment Reserve Fund - Building as per the *Ontario Building Code*.

**Surplus/Deficit Transfer – Economic Development** - any unused funds for special projects from the 2021 Municipality of Brockton Budget be transferred to an Economic Development Reserve Fund for the completion of these projects or future projects.

**Surplus/Deficit Transfer – Brockton Child Care Budget** - That the Council of the Municipality of Brockton hereby direct that any surplus/deficit from the 2021 Municipality of Brockton Child Care Budget be transferred to or from the Brockton Child Care Reserve Fund for future infrastructure.

**Surplus/Deficit Transfer – Cemetery Care & Maintenance Trust Funds** - That the Council of the Municipality of Brockton hereby direct that any surplus/deficit from the 2021 Municipality of Brockton Cemetery Care and Maintenance Fund be transferred to or from the Municipal Care and Maintenance Trust account as directed by the *Cemetery Act*.

**Surplus/Deficit Transfer – Operating** - any surplus/deficit from the 2021 Municipality of Brockton Operating Budget be transferred to or from the Brockton Working Capital Reserve.

**Surplus/Deficit Transfer – Operating/Capital Grant Funded Projects** - any surplus/deficit from the 2021 Municipality of Brockton Operating/Capital Budget that were approved by Council and funded through a third party grantor be transferred to or from the Brockton Equipment Reserve Fund.

**Surplus/Deficit Transfer - Capital Budget** - any surplus/deficit from the 2021 Municipality of Brockton Capital Budget be transferred to or from the Reserve Fund for each department for future Capital expenditures.

**Surplus/Deficit Transfer – General Government** - That the Council of the Municipality of Brockton hereby approve transferring any surplus from the 2021 Municipality of Brockton General Government Office Maintenance Budget be transferred to the Equipment Reserve Fund

**Carried**

7.20 Postponement of Property Assessment

Council observed how difficult it may be for residents to pay for increased property taxes when the reassessments do occur given the length of time and rapid increase in the value of properties.

**Resolution 21-34-22**

Moved By: Steve Adams

Seconded By: Tim Elphick

That the Council of the Municipality of Brockton hereby receives Report FIN2021-34 – Postponement of Property Assessment, prepared by Trish Serratore, Chief Financial Officer for information purposes.

**Carried**

7.21 South Grey Bruce Youth Literacy Council Donation Request

**Resolution 21-34-23**

Moved By: Dan Gieruszak

Seconded By: Kym Hutcheon

That the Council of the Municipality of Brockton hereby approves Report Number FIN2021-35 – South Grey Bruce Youth Literacy Council Donation Request, prepared by Trish Serratore, and in doing so approves the following donation:

- \$300.00 to the South Grey Bruce Youth Literacy Council

**Carried**

7.22 Online Payment Services–Paymentus Contract

**Resolution 21-34-24**

Moved By: James Lang

Seconded By: Dean Leifso

That the Council of the Municipality of Brockton hereby receives Report Number FIN2021-36 – Online Payment Services – Paymentus Contract, prepared by Trish Serratore, Chief Financial Officer for information purposes and by doing so authorizes staff to enter into an agreement with Paymentus for online payment service.

**Carried**

7.23 2021 Year-End Website Analytics

**Resolution 21-34-25**

Moved By: Steve Adams

Seconded By: Tim Elphick



That the Council of the Municipality of Brockton hereby receives Report Number CLK2021-38 – 2021 Year-End Website Analytics, prepared by Sarah Johnson, Jr. Deputy Clerk for information purposes.

**Carried**

7.24 COVID-19 Municipal Response - December 14, 2021 Update

Sonya Watson, Chief Administrative Officer, informed Council that the Municipal Emergency Control Group had met earlier in the day to discuss the rising cases and the concerns related to the Omicron variant. Ms. Watson informed Council that staff would return to remote work following the holidays and that staff were working to establish additional local vaccination clinics.

**Resolution 21-34-26**

Moved By: Dan Gieruszak

Seconded By: Kym Hutcheon

That the Council of the Municipality of Brockton hereby receives Report Number CLK2021-40 - COVID-19 Municipal Response – December 14, 2021 Update, prepared by Sarah Johnson, Jr. Deputy Clerk for information purposes and further confirms and ratifies all operational decisions, procedures, and cancellations put in place by staff, and the Municipal Emergency Control Group in response for the COVID-19 pandemic

**Carried**

7.25 2021-2025 Multi-Year Accessibility Plan

Sarah Johnson, Jr. Deputy Clerk provided Council with additional resident feedback on the plan, including advocating for affordable housing, future accessible improvement of parks, a suggestion of upgrading the Walkerton Arena to accommodate spectators in wheelchairs, and support for remote work arrangements.

**Resolution 21-34-27**

Moved By: James Lang

Seconded By: Dean Leifso

That the Council of the Municipality of Brockton hereby receives Report Number CLK2021-41 – 2021-2025 Multi-Year Accessibility Plan, prepared by Fiona Hamilton, Clerk, Sarah Johnson, Jr. Deputy Clerk, and Julie Farrell, Human Resources Generalist and in doing so approves a By-Law coming forward to adopt the 2021-2025 Multi-Year Accessibility Plan for the Municipality of Brockton.

**Carried**

7.26 2022 Municipal and School Board Election Proposal

**Resolution 21-34-28**

Moved By: Dan Gieruszak

Seconded By: Kym Hutcheon

That the Council of the Municipality of Brockton hereby receives Report Number CLK2021-29 – 2022 Municipal and School Board Election Proposal, prepared by Fiona Hamilton, Clerk and Sarah Johnson, Jr. Deputy Clerk and in doing so approves the following regular Council Meeting dates for 2022 to be held at 7:00 p.m., unless otherwise noted in accordance with the Municipality of Brockton's Procedural By-Law:

- Tuesday, September 6, 2022

- Tuesday, September 20, 2022
- Tuesday, October 4, 2022
- Tuesday, October 18, 2022
- Tuesday, November 1, 2022
- Tuesday, November 22, 2022

And that the December 6, 2022 Council Meeting be removed, in favour of holding the Inaugural Council Meeting on Tuesday, November 15, 2022.

And further that these revised dates be circulated to all Council members and posted on the Municipal website.

**Carried**

#### 7.27 Approval of Land for Ministerial Zoning Order

Mayor Peabody informed Council that both hospice groups had been contacted and informed that those lands would be included in the application for a Ministerial Zoning Order.

##### **Resolution 21-34-29**

Moved By: Steve Adams

Seconded By: Tim Elphick

That the Council of the Municipality of Brockton hereby approves Report Number CAO2021-34 - Approval of Land for Ministerial Zoning Order, prepared by Fiona Hamilton, Clerk, Sonya Watson, Chief Administrative Officer and Dieter Weltz, CBO and approves including Lots 1, and 6-10 in the proposal to be circulated amongst the public, and commenting agencies prior to coming back for Council's review and approval of the final application for a Ministerial Zoning Order.

**Carried**

#### 7.28 Summary of East Ridge Business Park Sales

##### **Resolution 21-34-30**

Moved By: James Lang

Seconded By: Dean Leifso

That the Council of the Municipality of Brockton hereby approves Report Number CAO2021-36 – Summary of East Ridge Business Park Sales, prepared by Fiona Hamilton, Clerk and Sonya Watson, CAO for information purposes and further authorizes the Chief Financial Officer to repay the outstanding balance of the land purchase price as loan number 6652/8832455 in the amount of \$222,298.00 with the proceeds from the sales of land in the East Ridge Business Park.

**Carried**

#### 7.29 Alternate Work Arrangement Policy

Council discussed the content of the policy, and whether or not to delay consideration until after the COVID-19 pandemic. Sonya Watson, Chief Administrative Officer responded to inquiries from Council regarding the purpose of the policy, advising on the importance of recruitment and retention and providing flexibility for employees. Ms. Watson noted the number of current employees that were supportive of alternate work arrangements, which had occurred during the pandemic, advising that arrangements would be monitored.

Council supported remaining competitive and progressive by providing employees this opportunity. Council requested a report back about the implementation of the policy with some staff feedback.

Ms. Watson spoke to housekeeping amendments that were made to the policy.

Fiona Hamilton, Clerk explained that the policy is intended to ensure competitive recruitment and retention, including increasing employee wellness and implementing long-term cost savings. Ms. Hamilton noted that staff have assessed remote working arrangements during the pandemic which assists with the implementation of this policy.

Council suggested long-term planning for the municipal office and assessment of the policy to monitor which staff members should continue working in the community rather than remotely.

**Resolution 21-34-31**

Moved By: Dan Gieruszak

Seconded By: Kym Hutcheon

That the Council of the Municipality of Brockton hereby approves Report Number CAO2021-33 – Alternate Work Arrangement Policy, prepared by Sonya Watson, Chief Administrative Officer and in doing so approves bringing forward a By-Law to adopt the Alternate Work Arrangement Policy.

**Carried**

7.30 Pandemic Lieu Time

Council discussed approving the time only for the purpose of obtaining the vaccination, and whether the need for on-going boosters for vaccination may continue.

**Resolution 21-34-32**

Moved By: James Lang

Seconded By: Dean Leifso

That the Council of the Municipality of Brockton hereby receives Report Number CAO2021-35 - Pandemic Lieu Time, prepared by Sonya Watson, Chief Administrative Officer for information purposes;

And Whereas, the Municipality of Brockton encourages all individuals to consider receiving the COVID-19 vaccination;

Now Therefore, the Council of the Municipality of Brockton hereby directs that all active employees of the Municipality of Brockton shall be credited with two (2) hours of compensating time off (lieu time) to be used between January 1, 2022 and December 31, 2022 at the discretion of the employee, with the prior approval of their Supervisor.

**Carried**

7.31 Strategic Action Plan

Council discussed the ambitious plan and the inclusion of the key performance indicators.

**Resolution 21-34-33**

Moved By: Dan Gieruszak

Seconded By: Kym Hutcheon

That the Council of the Municipality of Brockton hereby receives Report Number CAO2021-38 – Final Strategic Action Plan, prepared by Sonya Watson, Chief Administrative Officer, and Cally Mann Municipal Executive Coordinator in doing so adopts the 2021-2025 Strategic Action Plan.

**Carried**

7.32 2021 Brockton Accomplishments

Council expressed support for circulating the report more widely throughout the community to celebrate Brockton's accomplishments.

**Resolution 21-34-34**

Moved By: Steve Adams

Seconded By: Tim Elphick

That the Council of the Municipality of Brockton hereby receives Report Number CAO2021-37 – 2021 Brockton Accomplishments, prepared by Sonya Watson, Chief Administrative Officer and Cally Mann, Municipal Executive Coordinator for information purposes.

**Carried**

**8. Public Notification**

**9. Accounts**

9.1 Accounts - \$1,453,343.94

**Resolution 21-34-35**

Moved By: Dan Gieruszak

Seconded By: Kym Hutcheon

That the Council of the Municipality of Brockton approve payment of the accounts in the amount of \$1,453,343.94.

**Carried**

**10. Correspondence Requiring Action**

10.1 Westario Power Inc. - Special Shareholder Resolution

**Resolution 21-34-36**

Moved By: James Lang

Seconded By: Dean Leifso

That the Council of the Municipality of Brockton hereby approve the Westario Power Inc. Special Resolution of Shareholders confirming the Directors of the Corporation effective November 9, 2021 and authorizes the Mayor and Clerk to sign the resolution on behalf of the Corporation of the Municipality of Brockton.

**Carried**

**11. Information**

**Resolution 21-34-37**

Moved By: Steve Adams

Seconded By: Tim Elphick

That the Council of the Municipality of Brockton hereby receives all items provided in Section 11. Information.

**Carried**

11.1 Baker Tilly SGB LLP - Audit of Consolidated Financial Statements of Municipality of Brockton

11.2 Bruce County - News Release: County Seeking Proposals to Create Additional Rental Units for Vulnerable Residents

11.3 Town of Hanover - Notice of Public Meeting Zoning By-Law Amendment

- 11.4 Hanover/Walkerton Waste Management Committee Minutes - November 23, 2021

Council discussed the potential municipal contribution for the Hanover/Walkerton Landfill.

- 11.5 Municipal Engineers Association - Appointment of 2021-2022 Board of Directors

- 11.6 Municipal Innovation Council Minutes - September 1, 2021

- 11.7 Municipal Innovation Council Minutes - September 30, 2021

- 11.8 Ontario Power Generation - Bruce County Community Update December 2021

- 11.9 Saugeen Municipal Airport Commission Correspondence

- 11.10 Saugeen Mobility and Regional Transit Board Minutes

- 11.11 City of Kitchener Resolution - Prohibit Conversion Therapy

- 11.12 City of Kitchener Resolution - Fire Safety Measures

- 11.13 Township of Lake of Bays Resolution - Support Adelaide Metcalfe on Funding Request for Rural Infrastructure Projects

Council requested that the item be brought forward at the next meeting for consideration.

- 11.14 City of St. Catharines Resolution - National Childcare Program

Council requested that the item be brought forward at the next meeting for consideration.

- 11.15 Township of Wainfleet Resolution - Support Lake of Bays on Infrastructure Funding

Council requested that the item be brought forward at the next meeting for consideration.

## **12. By-Laws**

### **Resolution 21-34-38**

Moved By: James Lang

Seconded By: Dean Leifso

That the Council of the Municipality of Brockton authorize that the following by-laws be read, enacted, signed, sealed, and numbered as follows:

- By-Law 2021-165 - 2022 Interim Tax By-Law
- By-Law 2021-166 - Borrowing to Meet Current Expenditures for 2022 By-Law
- By-Law 2021-167 - 2021-2025 Multi-Year Accessibility Plan By-Law
- By-Law 2021-168 - Adopt Alternate Work Arrangement Policy By-Law
- By-Law 2021-169 - Adopt 2021-2025 Strategic Action Plan By-Law
- By-Law 2021-170 - 403 Durham Street East Encroachment Agreement By-Law
- By-Law 2021-171 - 2275710 ONTARIO LIMITED Site Plan Agreement By-Law
- By-Law 2021-172 - Appoint Fiona Hamilton as Director of Legislative and Legal Services (Clerk)

**Carried**

### 13. Committee Minutes

#### **Resolution 21-34-39**

Moved By: Steve Adams

Seconded By: Tim Elphick

That the Council of the Municipality of Brockton receive the minutes of the following committees and or boards as presented:

- Cargill and District Community Fund Minutes - September 21, 2021
- Elmwood Community Centre Board Minutes - November 11, 2021

**Carried**

### 14. New Business Brought Forward

#### 1. Walkerton Capitals Recognition

Councillor Elphick congratulated the Walkerton Capital U11 rep team, coaches, trainers, and managers for their recent win against Kincardine at the Silverstick Tournament.

#### 2. Chepstow Bridge

Councillor Hutcheon noted the Chepstow Bridge rehabilitation is completed, including sidewalks.

#### 3. South Bruce Grey Health Centre Nursing Shortage

Councillor Adams noted that the South Bruce Grey Health Centre would be holding a virtual meeting on December 15, 2022 regarding investigating service disruptions due to staffing levels. Councillor Adams expressed significant concern for both the residents and the staff working at that facility.

#### 4. County of Bruce Development Charges

Mayor Peabody informed Council that the County of Bruce opposed a resolution to implement development charges.

#### 5. Gas Station Development

Mayor Peabody discussed a proposed development along Highway 9 for a gas station. Mayor Peabody requested Council's support for a house-keeping amendment to the zoning bylaw in order for the development to proceed.

### 15. Closed Session

#### **Resolution 21-34-40**

Moved By: Dan Gieruszak

Seconded By: Kym Hutcheon

That the Council of the Municipality of Brockton enter into Closed Session at 8:07 p.m. in order to address a matter pertaining to:

- Security of the property of the municipality or local board
- Personal matters about an identifiable individual, including municipal or local board employees - **Staffing Update, Staffing Proposal, By-Law matter**
- A proposed or pending acquisition or disposition of land by the municipality or local board - **Road Allowance Proposal, Municipal Property Disposal**
- Labour relations or employee negotiations

- Litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board - **East Ridge Business Park Offers**
- Advice that is subject to solicitor/client privilege, including communications necessary for that purpose
- A matter in respect of which a council, board, committee or other body may hold a closed meeting under another Act. 2001, c.25, s.239 (2)
- Information explicitly supplied in confidence to the municipality or local board by Canada, a province or territory or a Crown agency of any of them
- A trade secret or scientific, technical, commercial, financial or labour relations information, supplied in confidence to the municipality or local board, which, if disclosed could reasonably be expected to prejudice significantly the competitive position or interfere significantly with contractual or other negotiations of a person, group of persons, or organization
- A trade secret or scientific, technical, commercial, financial information that belongs to the municipality or local board and has monetary value or potential monetary value
- A position, plan, procedure, criteria or instruction to be applied to any negotiation carried on or to be carried on by or on behalf of the municipality or local board - **Proposed Purchase of Asset, East Ridge Business Park Agreement of Purchase and Sale**
- The meeting is held for the purpose of educating or training the members and at the meeting, no member discusses or otherwise deals with any matter in a way that materially advances the business or decision-making of the council, local board or committee.

**Carried**

**Resolution 21-34-41**

Moved By: Dan Gieruszak

Seconded By: Kym Hutcheon

That the Council of the Municipality of Brockton hereby approves the direction provided to staff in Closed Session.

**Carried**

**16. Confirmation of Proceedings**

**Resolution 21-34-42**

Moved By: James Lang

Seconded By: Dean Leifso

That the Council of the Municipality of Brockton authorize that the following by-law be read, enacted, signed, sealed, and numbered as follows:

- By-Law 2021-173 - December 14, 2021 Confirmatory By-law

**Carried**

**17. Adjournment**

**Resolution 21-34-43**

Moved By: Tim Elphick

Seconded By: Kym Hutcheon

That the Council of the Municipality of Brockton does now adjourn at 9:12 p.m. to meet again on January 11, 2022.

**Carried**

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Mayor - Chris Peabody

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Clerk – Fiona Hamilton