

## Report to Council

<b>Report Title:</b>	2022 Municipal and School Board Election Proposal		
<b>Prepared By:</b>	Fiona Hamilton, Clerk and Sarah Johnson, Jr. Deputy Clerk		
<b>Department:</b>	Clerk's		
<b>Date:</b>	December 14, 2021		
<b>Report Number:</b>	CLK2021-29	<b>File Number:</b>	C11CL, C07EL
<b>Attachments:</b>	Revised 2022 Council Meeting Calendar		

### Recommendation:

That the Council of the Municipality of Brockton hereby receives Report Number CLK2021-29 – 2022 Municipal and School Board Election Proposal, prepared by Fiona Hamilton, Clerk and Sarah Johnson, Jr. Deputy Clerk and in doing so approves the following regular Council Meeting dates for 2022 to be held at 7:00 p.m., unless otherwise noted in accordance with the Municipality of Brockton's Procedural By-Law:

- Tuesday, September 6, 2022
- Tuesday, September 20, 2022
- Tuesday, October 4, 2022
- Tuesday, October 18, 2022
- Tuesday, November 1, 2022
- Tuesday, November 22, 2022

And that the December 6, 2022 Council Meeting be removed, in favour of holding the Inaugural Council Meeting on Tuesday, November 15, 2022.

And further that these revised dates be circulated to all Council members and posted on the Municipal website.

### Report:

#### Background:

On February 9, 2021 staff brought forward Report Number CLK2021-04 recommending the use of internet and telephone voting for the 2022 Municipal and School Board Election. Council approved proceeding with internet and telephone voting as per By-Law 2021-025.

The next Municipal and School Board Election will be held on October 24, 2022. Staff have met with Bruce County Clerk's throughout 2021 to discuss the 2022 Election preparation, as well as participating in Election Forums, and AMCTO Elections training.

All Bruce County municipalities have approved an internet/telephone method of voting for the 2022 election, and have selected Simply Voting Inc. as the election provider.

### **Analysis:**

#### **Voting Places and Voting Period Proposal**

Staff will continue to monitor the impact of the COVID-19 pandemic over the next few months, but are currently proposing to offer internet and telephone voting at the following locations during the voting period:

##### Maple Court Villa and Brucelea Haven Nursing Home

As conducted in previous elections, staff will provide internet voting assistance to residents at Maple Court Villa and Brucelea Haven for one (1) day during the voting period.

##### Cargill Community Centre

As the Cargill Community Centre is a fully accessible facility, the Centre will serve as a voting location to assist residents if they wish to vote using kiosks, or telephone. A staff member will also be present on **Voting Day only** (8:30 a.m. to 8:00 p.m.) at the Help Desk to assist any residents in completing their vote.

##### Elmwood Community Centre

To ensure ease of access for all residents, staff also recommend using the Elmwood Community Centre as a voting location with a staff member present for **Voting Day only** (8:30 a.m. to 8:00 p.m.).

##### Municipal Office

The Municipal Office will serve as a voting location **throughout the voting period**. Residents will be able to vote using a computer or telephone. A staff member will also be present at the Help Desk to assist any residents in completing their vote.

##### Help Desk

Electors who need assistance to vote, or need access to a phone or computer to vote, may visit one of our Voter Help Centres to vote on voting day and the Municipal Office during the voting period. Any voter who experiences trouble logging in or accessing the Telephone or Internet Voting System will be able to contact a Voter Helpline or email staff.

##### Voting Period

The Municipal Elections Act was amended since the last election to change a number of key dates. Nomination day has been changed to be the third Friday in August (in this case, August 19, 2022), the Voting Day will be October 24, 2022 and the first day of the new term of Council begins on November 15, 2022.

Staff propose to schedule the voting period from Monday, October 17, 2021 at 10:00 a.m. to Monday, October 24, 2021 at 8:00 p.m.

## Revised 2022 Council Meeting Dates

Staff have reviewed the 2022 Council Meeting Schedule that was approved by Council on September 14, 2021. As a result of the 2022 Election, staff have proposed to adjust the following meeting dates:

- September 13, 2022 moved to September 6, 2022
- September 27, 2022 moved to September 20, 2022
- October 1, 2022 moved to October 4, 2022
- October 25, 2022 moved to October 18, 2022
- November 8, 2022 moved to November 1, 2022
- November 15, 2022 added as the Inaugural Meeting rather than December 6, 2022; and
- November 22, 2022 as the first regular Council meeting following the Inaugural Meeting.

The new term of Council would begin on November 15, 2022; therefore, the outgoing Council's last meeting would be held on November 1, 2022, and the Inaugural Meeting could instead be held on November 15, 2022. The first regular Council meeting for the new term of Council would be November 22, 2022. The December 6, 2022 meeting would be removed entirely.

Staff have attached the revised 2022 Council Meeting Schedule to this report for Council's review.

Once the meeting dates are adjusted, staff will notify Council members and update the 2022 Council Meeting Schedule on the Municipal website.

## Sustainability Checklist:

What aspect of the Brockton Sustainable Strategic Plan does the content/recommendations in this report help advance?

- |   |     |
|---|-----|
| • Do the recommendations help move the Municipality closer to its Vision? | Yes |
| • Do the recommendations contribute to achieving Cultural Vibrancy?       | Yes |
| • Do the recommendations contribute to achieving Economic Prosperity?     | Yes |
| • Do the recommendations contribute to Environmental Integrity?           | Yes |
| • Do the recommendations contribute to the Social Equity?                 | Yes |

## Financial Impacts/Source of Funding:

- Do the recommendations represent a sound financial investment from a sustainability perspective? Yes

Staff are proposing that \$45,000.00 from the Council Election Reserve Fund be transferred out of reserves for the 2022 Municipal and School Board Election.

Reviewed By:



Trish Serratore, Chief Financial Officer

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**Respectfully Submitted by:**

A handwritten signature in black ink, appearing to read 'Fiona Hamilton'.

Fiona Hamilton, Clerk

A handwritten signature in blue ink, appearing to read 'Sarah Johnson'.

Sarah Johnson, Jr. Deputy Clerk

**Reviewed By:**

A handwritten signature in black ink, appearing to read 'Sonya Watson'.

**Sonya Watson, Chief Administrative Officer**