

Elmwood Community Centre Board Meeting Minutes

Tuesday October 5, 2021 at 7:00 p.m.

Present: Dale Ahrens, Dean Leifso, Michael Sugden, Beth Hamilton, Ernie Falkiner, Hazel Pratt

Staff: Patsy Becker, Steve Lehman, Marianne Smith

Absent: Kodey Hewlett, Alicia DeVisser, Mark Coleman

1. Call to Order

7:11 p.m.

2. Approval of Agenda

Motion: Moved by D. Leifso Seconded by B. Hamilton
That the Sept 13, 2021 agenda be adopted
Carried

3. Declaration of Pecuniary Interest (direct or indirect)

None

4. Approval of Previous Meeting Minutes

With amendments

Motion: Moved by E. Falkiner Seconded by H.Pratt
Carried

5. Treasurer's Report

August Financial Statement

Motion: Moved by M. Sugden Seconded by H. Pratt
To accept the August Financial Statements as presented.
Carried

6. Business Arising from the Previous Minutes

Tech update

Pricing on Notebook and Printer around 600.00. Ernie made **Motion:** to purchase notebook computer, printer and any other peripherals required to set up with a purchase limit not exceeding \$1000.00. Seconded by B. Hamilton
Carried

E-banking and E-transfers

E. Falkiner will take approved and signed minutes from Sept 13 motion to Bank to initiate process to allow Treasurer and Chair access to E-Banking and E-transfers.

Sherry Bakker

D. Ahrens communicated with S. Bakker on memorial inquiry and will continue working towards an appropriate resolution

7. Ongoing Business**Covid 19 – Update**

No new updates.

Implementation of capital projects

Stone dust – Brockton to landscape ball diamond to remove weeds, MEI will deliver stone dust and Brockton has offered to level in spring. Pavilion – portable sound system. Eastern Overhead Door – Showed D.Ahrens options for serving door. Jordon Cuneo to provide separate quotes for flooring in Pavilion for Kitchen, Bar and Bathrooms. Looking into Shelving and cabinets for pavilion kitchen. Network and Connectivity screens with room for expansion for Hall. Consider ordering now and installing at future date.

Fire Plan

Dale to Continue to work on plan and will consult with Dave West from Brockton.

Software Facility Booking System

Set up time with K.Hewlett and may also add Ben from Alliance to coordinate Calendar with website.

Insurance for facilities and events

M.Coleman away. Waiting on response from Brockton

ECCB Services and Procedures Review

D. Ahrens working to create structure of ECCB. This will allow seamless transitions for new members and guidelines towards:

- A. Structure
- B. Human Resources
- C. Key Functions

8. New Business**Budget 2022**

Make projections for next meeting

Parking

Consider expansion possibilities and requirements to cover loss of roadway parking due to new curbs.

South Road Sign

Last wind took down sign – Elmwood Chamber looking into insurance claim possibilities. Options to share electricity to that area for a LED or Scrolling sign from other side of road. Considerations are – Angling the sign for better visibility, hydro or solar and adding to sign on Lion Park side.

9. Next Meeting

Tuesday, November 2 2021 at 7:00 p.m. in person at Elmwood Community Centre pavilion.

10. Adjournment

Motion: Moved by D. Leifso Seconded by E. Falkiner
That the ECCB meeting be adjourned.
Carried