



Brockton Heritage Committee Minutes

Monday, June 7, 2021, 4:30 pm
Electronic Meeting

Present: Fiona Hamilton, Clerk (Recording Secretary)
Ted Cobean
Barb Kerry
Lynda Breig
Dean Leifso – Councillor
Denise Lagundzin

Absent: Tanya Tilson
Frank Weiler
Ron MacKinnon
Murray Wells
Joe Reichenbach

1. Call to Order and Acceptance of Agenda

The meeting was called to order by Co-Chair Dean Leifso at 4:40 p.m.

Resolution:

Moved by Ted Cobean

Seconded by Barb Kerry

That the Brockton Heritage Committee hereby accepts the agenda for the meeting on June 7, 2021 as presented.

Carried

2. Declarations of Pecuniary Interest and the General Nature Thereof

3. Delegations

3.1 Kyle Potts, GIS Technician - Updated Virtual Heritage Committee Tours

Kyle Potts, GIS Technician, provided a presentation of the refreshed web pages and the updated virtual heritage tours to the Committee. Mr. Potts explained the various features of the App and asked for input into any changes or pictures that could be amended.

Mr. Potts demonstrated the swipe map tool that would allow residents to compare the historic landscape with current aerial views, as well as the heritage maps that would allow residents to walk or drive to historic properties throughout Brockton.

4. Adoption of Minutes

4.1 Brockton Heritage Committee Minutes - March 1, 2021

Resolution:

Moved by Denise Lagundzin

Seconded by Lynda Breig

That the Brockton Heritage Committee hereby approves the minutes from March 1, 2021 as presented.

Carried

5. Business Arising from the Minutes

5.1 New Cordwainer Book

Committee Member Barb Kerry noted that a resident had a number of photographs and a collection that had not previously been published. The Committee discussed whether a new Cordwainer Book could be considered and the potential amount to be considered in the budget. The Committee discussed approving the new Cordwainer Book in principle and allocating an amount to be included in the 2022 budget.

Resolution:

Moved by Denise Lagundzin

Seconded by Ted Cobean

That the Brockton Heritage Committee proceed in principle to undertake a new Cordwainer Book in conjunction with Andrea Popiez to showcase nearly 100 historic stories.

Carried

The Committee requested that Barb Kerry get in touch with Mrs. Popiez to begin the process.

6. Correspondence

7. Accounts

7.1 Financial Report - March 2021

Fiona Hamilton, Clerk, to clarify the \$5,602.91 for Programs and Promotions that appeared in the March 2021 accounts.

7.2 Financial Report - April 2021

7.3 Financial Report - May 2021

Resolution:

Moved by Lynda Breig

Seconded by Barb Kerry

That the Brockton Heritage Committee hereby approve the accounts for March, April, and May 2021.

Carried

8. Old Business/Ongoing Projects**8.1 Heritage Plaques for Truax Dam and Bridge 11 Concession 20**

Committee Member, Ted Cobean, provided an overview of the proposal for creating the Heritage Plaques for the Truax Dam and Bridge 11 Concession 20. Mr. Cobean explained that while we had previous photographs and some in-progress pictures, the Committee still needed an aerial after shot of the Truax Dam. Mr. Cobean explained the proposed photographs and language for the Bridge 11 Concession 20 Heritage Plaque.

Mr. Cobean proposed a plaque similar to the example from Saugeen Shores for the Truax Dam at a cost of approximately \$1,700.00. The Committee agreed to wait on approving the wording and quote until such time as all the photographs and the design was finalized.

Mr. Cobean then presented the proposal for the Bridge 11 Concession 20 Heritage Plaque would be similar to those erected at the Centre Town Condos. Mr. Cobean inquired whether there were any comments on the proposed text for the Heritage Plaque. The proposed cost is approximately \$1,400 plus H.S.T.

The Committee discussed the design of the Heritage Plaques, since one plaque would be aluminum and the other laminate, and noted that the proposal for Bridge 11 would be consistent with other bridges, while the proposal for the Truax Dam would be in a more highly visible location, with additional information and photographs, and additional strength would be beneficial against any vandalism or weather due to its location.

The Committee discussed the appropriate purchasing and procurement methods involved with proceeding with the Bridge 11 heritage plaque.

Resolution:

Moved by Ted Cobean

Seconded by Denise Lagundzin

That the Brockton Heritage Committee hereby accept the quote from Cox Signs in the amount of \$1,383 plus H.S.T for the construction of a Laser Engraved Anodized Aluminum heritage plaque to be installed at the Bridge 11 Concession 20 with the language as proposed to the Committee.

Carried

8.2 Heritage Committee Terms of Reference Review

Fiona Hamilton, Clerk reviewed the revised Terms of Reference, summarizing the minor changes in the document, and further explained the rationale behind the number of Committee members, and use of sub-Committees as part of the Committee Review process. Ms. Hamilton advised that if the Committee approved the amended Terms of Reference, a report would be brought forward to Council recommending that Council approve the Terms of Reference.

The Committee agreed to change Item 2.5 to reference that the Heritage Committee may appoint sub-Committees as required. The Committee discussed the composition of the sub-Committees.

Ted Cobean expressed his preference for meeting a minimum of five (5) times per year. The Committee discussed scheduling meetings in February, April, June, October, and November with the option to call additional meetings. Ms. Hamilton will amend the Terms of Reference accordingly.

Ted Cobean suggested that the agenda be distributed one (1) week/seven (7) days prior to the meeting. The Committee agreed with the proposed change, and Ms. Hamilton will amend the Terms of Reference accordingly.

Resolution:

Moved by Lynda Breig

Seconded by Barb Kerry

That the Brockton Heritage Committee hereby approve the revised Terms of Reference for the Brockton Heritage Committee as amended and in doing so recommend that the Council of the Municipality of Brockton formally adopt the Terms of Reference at the next Council Meeting.

8.3 Heritage Archives (Walkerton Library and Possible Storage at Walkerton Jail)

Barb Kerry discussed the current storage of the heritage archives, and importance of long-term planning for storage, including possible use of the Walkerton Jail. Co-Chair Dean Leifso discussed the need for accommodations for storage, and logistics involved in using the Walkerton Jail for storage. Fiona Hamilton, Clerk advised of proposed changes to use of the Walkerton Jail due to courthouse needs.

Ms. Hamilton advised that the Walkerton Library archives would be transferred downstairs, and suggested that funds be budgeted to reconfigure space at the Walkerton Library to allow for multi- use of the library room, including heritage storage.

Fiona Hamilton, Clerk to arrange for Walkerton Court documents to be moved to the Greenock Works Shop.

The Co-Chair encouraged the Committee to comment on the need for storage in the Strategic Action Plan.

8.4 Historic Photo Murals

The Committee agreed to proceed with the heritage plaque project this year, and postpone the next phase of the historic mural project until 2022.

8.5 Local History Books on Brockton Heritage Website

9. New Business

9.1 Brockton Strategic Action Plan Culture, Arts and Heritage Focus Group Participation Request

Barb Kerry agreed to volunteer to participate in the Strategic Plan Focus Group.

9.2 Backup/Maintenance of Heritage Hard Drives

The Committee discussed storage on the two (2) hard drives that could be backed up by the Municipality. Fiona Hamilton, Clerk explained that cloud storage is not available with the Municipality, but agreed with the Committee's security concerns, and advised that photos on the existing hard drives can be backed up to the Municipality's server, and suggested that electronic sharing methods be investigated to share photos upon request, and staff could provide a proposal for costing.

10. Adjournment

Resolution:

Moved by Denise Lagundzin

Seconded by Barb Kerry

That the Brockton Heritage Committee hereby adjourns at 6:01 p.m. to meet again on October 4, 2021 at 4:30 p.m. or at the call of the Chair.

Carried