



## **Durham Street Park Development Committee Minutes**

**Wednesday, July 7, 2021, 1:30 p.m.**

**Electronic Meeting**

**Present: Chris Peabody, Mayor**

**Kym Hutcheon, Councillor**

**Jessie Bates**

**Dan Wong**

**Eric Coleman**

**Katrina Wei**

**Mark Coleman, Director of Community Services**

**Sonya Watson, Chief Administrative Officer**

**Paulette Peirol, Community Development Coordinator**

**Regrets: Jeff Davis**

**Stephanie Douglas**

**Christine Brandt**

### **1. Call to Order and Acceptance of Agenda**

The meeting was called to order at 1:35 p.m.

#### **Resolution:**

Moved by Katrina Wei

Seconded by Kym Hutcheon

That the Durham Street Park Development Committee hereby accept the agenda for the meeting on July 7, 2021 as presented.

**Carried**

### **2. Disclosure of Pecuniary Interest and General Nature Thereof**

None

### **3. Delegations**

None

### **4. Minutes**

4.1 Durham Street Park Development Committee Minutes – June 16, 2021

Deferred. To be brought forward at next meeting.

## **5. Business Arising from the Minutes**

### **5.1 Short List of Park Names**

Committee reviewed the list of proposed Park Names and selected the top three names (The W Park, The Market Square, The Market Garden). By majority vote – The Market Garden was selected.

#### **Resolution:**

Moved by Jessie Bates

Seconded by Eric Coleman

That the Durham Street Park Development Committee hereby recommends that the Durham Street Park be formally named The Market Garden.

**Carried**

## **6. Concept Plans**

### **6.1 Consultation with abutting landowners**

Discussions and site meetings were conducted with the abutting landowners. No objections with site plans. Clarification on side access to their properties, fencing, gate locations, utilities provided. Question about advertising signage allowed on side of buildings facing park. Staff to provide copy of signage by-law.

### **6.2 Updated version**

Staff to share comments from abutting landowner with Stempski Kelly with adjustments to gate locations, inground utilities, location of dumpsters and preference for accessible parking in reserved area at back of lot next to walkway.

## **7. Interpretive Panels**

Staff to continue research and discussions with Stempski Kelly and local sign shops about donor recognition signage options.

## **8. Fund Raising**

### **8.1 Draft Fund Raising Materials**

Staff provided updated draft of the fund raising poster and donation form. Upon Council acceptance of progress report on July 13, 2021, staff to begin promotion and distribution of the campaign with local service clubs and businesses. Copy to be provided to Committee. Website page and social media posts to be developed.

## 8.2 Spruce the Bruce Update

Paulette provided an update on discussions with County in that Municipality did not qualify to apply to the program in 2021.

## 8.3 Canada Healthy Communities Initiative Application

Staff noted they have completed and submitted the grant application in the amount \$83,985. Notice of funding approval should be received by September 16, 2021.

## 8.4 Canada Community Revitalization Fund Application

The fund will provide support to: adapt community spaces and assets so that they may be used safely in accordance with local public-health guidelines build or improve community infrastructure to encourage Canadians to re-engage in and explore their communities and regions.

Eligible projects will be prioritized in the following order:

- revitalize downtown cores and main streets
- reinvent outdoor spaces
- create green infrastructure
- increase the accessibility of community spaces

Examples may include projects involving:

- downtown cores and main streets
- green projects and projects that reduce environmental impacts
- improvement of accessibility, etc.

Further priority will be given to projects that:

- are shovel ready
- bring in other partners to leverage project funding
- are of a smaller scope, where the project will be completed quickly so the program benefits will be shared broadly.
- help communities rebound from the effects of the pandemic and contribute to the reanimation of communities, towns and cities.
- can demonstrate measurable direct or indirect social-economic benefits

Staff to draft and submit grant application by the July 23, 2021 submission deadline in the range of \$50,000 to \$60,000 to fill the gap left by not being able to apply to the Spruce the Bruce program and to balance the budget for the updated preferred conceptual plan. The undetermined fund raising campaign

dollars have been left out the grant applications. Those funds may offset any grants not approved.

**9. New Business Brought Forward**

None

**10. Next Meeting**

August 11, 2021 at 1:30 p.m.

**11. Adjournment**

**Resolution:**

Moved by Kym Hutcheon

Seconded by Eric Coleman

That the Durham Street Park Development Committee hereby adjourn at 3:00 p.m. to meet again on August 11, 2021 at 1:30 p.m. or at the call of the Chair.

**Carried**