



## **Durham Street Park Development Committee Minutes**

**Wednesday, June 16, 2021, 10:00 a.m.**

**Electronic Meeting**

**Present: Chris Peabody, Mayor**

**Kym Hutcheon, Councillor**

**Jessie Bates**

**Eric Coleman**

**Katrina Wei**

**Mark Coleman, Director of Community Services**

**Sonya Watson, Chief Administrative Officer**

**Paulette Peirol, Community Development Coordinator**

**Regrets: Jeff Davis**

**Stephanie Douglas**

**Christine Brandt**

**Guests: Sean Kelly**

**Jaclyn Short**

### **1. Call to Order and Acceptance of Agenda**

The meeting was called to order at 10:03 a.m.

#### **Resolution:**

Moved by Katrina Wei

Seconded by Kym Hutcheon

That the Durham Street Park Development Committee hereby accept the agenda for the meeting on June 16, 2021 as presented.

**Carried**

### **2. Disclosure of Pecuniary Interest and General Nature Thereof**

None

### **3. Delegations**

None

#### **4. Minutes**

##### **4.1 Durham Street Park Development Committee Minutes - May 26, 2021**

###### **Resolution:**

Moved by Eric Coleman

Seconded by Kym Hutcheon

That the Durham Street Park Development Committee hereby accept the minutes of the meeting on May 26, 2021 as presented.

**Carried**

#### **5. Business Arising from the Minutes**

##### **5.1 Park Names Names**

The Committee reviewed the list of proposed Park (The Market Square, The Market Garden, Wong Park, Durham Street Park, The W Park).

**Action: Committee to select short list and choose name at next meeting**

#### **6. Concept Plans**

##### **6.1 Refining the Preferred Plan and Associated Charter Sketches**

Sean Kelly presented the updated conceptual Plan images with the wrought iron style fencing.

##### **6.2 Discussion about Detailed budget**

Sean Kelly presented revised budget for updated concept.

##### **6.3 Discussion about Content for Interpretive Panels for the Wong Family**

Committee reviewed sample images of heritage interpretive panels. Dan Wong and Paulette Peirol to work together in bringing materials and photos together.

##### **6.4 Next Steps**

Electrical/WIFI servicing options; share conceptual plans with abutting landowners; report to Council on July 13th providing update on conceptual plans, budget, park naming, grant application.

#### **7. Discussion on Recognition of Bruce Power**

Staff to continue research and discussions with Stempski Kelly and local sign shops about donor recognition signage options.

## **8. Fund Raising**

### **8.1 Draft Grant Application – Canada Healthy Community Initiatives**

Staff to draft application using updated detailed budget and submit for June 25, 2021 deadline.

### **8.2 Community Fund Raising Campaign**

Staff shared with Committee first draft of fundraising campaign poster. A campaign goal of \$100,000 was proposed.

## **9. New Business Brought Forward**

### **9.1 Electrical outlets for events and public WIFI**

Staff to seek options and incorporate in project plans.

### **9.2 Park Naming**

As part of the park naming discussion above, the name “The W Park” was an idea proposed with “W” built into the water feature having a play on words with a potential inference to Water, Walkerton, Wong.

### **9.3 Controlled Access – fencing/gates options for abutting businesses**

Committee reviewed potential need of abutting businesses to the park to have controlled access to their properties from the park. Sean Kelly to refine gate locations into working plans.

## **10. Next Meeting**

July 7, 2021 1:30 p.m.

## **11. Adjournment**

### **Resolution:**

Moved by Kym Hutcheon

Seconded by Jessie Bates

That the Durham Street Park Development Committee hereby adjourn at 3:00 p.m. to meet again on July 7, 2021 at 1:30 p.m. or at the call of the Chair.

**Carried**