



The Corporation of the Municipality of Brockton

**Special Council Meeting Minutes
(Strategic Action Plan)**

Thursday, August 26, 2021, 3:30 p.m.
Electronic Meeting

Council Present: Chris Peabody, Mayor
Dan Gieruszak, Deputy Mayor
Steve Adams, Councillor
Tim Elphick, Councillor
Kym Hutcheon, Councillor
James Lang, Councillor
Dean Leifso, Councillor

Staff Present: Sonya Watson, Chief Administrative Officer
Fiona Hamilton, Clerk
Trish Serratore, Chief Financial Officer
Sarah Johnson, Jr. Deputy Clerk
Cally Mann, Municipal Executive Coordinator
Paulette Peirol, Community Development Coordinator
Gregory Furtney, Director of Operations
Dieter Weltz, Building and Planning Manager
Chris Wells, Director of Fire and Emergency Services
Mark Coleman, Director of Community Services

1. Acceptance of Special Council Agenda

Resolution 21-26-01

Moved By: Kym Hutcheon

Seconded By: Dan Gieruszak

That the Council of the Municipality of Brockton accept the Agenda for the Special Council Meeting on August 26, 2021 as presented.

Carried

2. Declaration of Pecuniary Interest and General Nature Thereof

3. Delegations

3.1 Bill Winegard and Associates - Brockton Strategic Action Plan

Bill Winegard provided a summary of the steps that were taken and the next steps involved in finalizing the strategic plan. Mr. Winegard noted that the goal of the session was to identify the appropriate priorities for each of the identified action items, including any action items that should be removed for this particular Strategic Plan and saved for implementation in the longer term. Mr. Winegard also noted that these actions were in addition to maintaining the current service levels.

4. Business for Which the Meeting Was Called

4.1 Discussion on Strategic Action Plan 2025

Bill Winegard reviewed the action items and started reviewing the actions that were to be reviewed and asked Council to highlight any items that should be removed. Once the list of items to be removed had been reviewed, Council considered the path forward for the remaining items.

Council discussed whether some items could be consolidated, and debated whether some action items were of the kind that should be included in a strategic plan, rather than simply dealt with through the normal budget and council procedures.

Council also discussed the timeline involved for each of the action items that were not removed, highlighting those that were "on-going", within the next year, or potentially longer term.

Gregory Furtney, Director of Operations, provided information about the potential contract with Veolia Water, indicating the term of the Agreement was outside of the five (5) year scope of the Strategic Action Plan. Trish Serratore, Chief Administrative Officer, also confirmed the legislated requirements for a longer-term asset management plan that would also need to extend beyond the timeline of the Strategic Action Plan.

Cally Mann, Municipal Executive Coordinator marked each of the changes on the shared screen as each item was discussed and prioritized.

Bill Winegard thanked Council and staff for their efforts in contributing to the Strategic Action Plan process and confirmed the next steps would be to incorporate the list of action items into a more descriptive document that would be brought forward for Council's consideration for adoption by By-law at a future meeting.

Sonya Watson, CAO thanked council for their time and commitment to the project to have detailed discussions and move forward in a cohesive manner. Ms. Watson noted there was great input from the community and various committees for inclusions in the plan even during the challenges with COVID. The CAO noted this plan would be a valuable tool to help guide staff and council's work and decision making and thanked Bill for his guidance through the process.

5. Confirmation of Proceedings

Resolution 21-26-02

Moved By: Tim Elphick

Seconded By: Kym Hutcheon

That the Council of the Municipality of Brockton authorize that the following by-law be read, enacted, signed, sealed, and numbered as follows:

- By-Law 2021-120 - August 26, 2021 Confirmatory By-Law

Carried

6. Adjournment

Resolution 21-26-03

Moved By: Tim Elphick

Seconded By: Kym Hutcheon

That the Council of the Municipality of Brockton does now adjourn at 6:01 p.m. to meet again on September 14, 2021.

Carried

Mayor - Chris Peabody

Clerk – Fiona Hamilton