



# SAUGEEN MUNICIPAL AIRPORT

**THE SAUGEEN MUNICIPAL AIRPORT COMMISSION  
SPECIAL MEETING MINUTES**  
Thursday, May 6, 2021, 2:00 p.m.

**Commissioners Present:** Dan Gieruszak, Chair  
Moe Hanif  
Tom Hutchinson  
Bill Roseborough  
Jack Zeinstra

**Commissioners Absent:** Kelani Stam, Secretary  
Dave Hocking, Vice Chair

**Guests:** Filomena McDonald, Airport Manager  
Catherine McKay, Recording Secretary

The meeting was conducted by videoconference in light of the COVID-19 pandemic.

**1. Call to Order**

The Chair called the meeting to order at 2:06 p.m.

**2. Approval of the Agenda**

**Motion** Moved by B. Roseborough

Seconded by M. Hanif

That New Business be added to the agenda for May 6, 2021 and that the agenda be accepted as so amended.

**Carried**

**3. Disclosure of Pecuniary Interest and Declaration of Conflict of Interest**

None declared.

**4. Delegations**

There were no delegations.

**5. Approval of Minutes**

**Motion** Moved by J. Zeinstra

Seconded by M. Hanif

That the minutes of the April 21 and April 30, 2021 meetings of the Commission be approved as circulated.

**6. Action Item Update from Minutes**

There were no action items from the minutes.

**7. Correspondence Requiring Action**

Correspondence requiring action will be addressed in the closed session.

**8. Public Notification**

There were no public notifications.

**9. In Camera**

**Motion** Moved by J. Zeinstra

Seconded by B. Roseborough

That the Commission convene in closed session at 2:08 p.m. in order to address matters pertaining to advice that is subject to solicitor/client privilege, including communications necessary for that purpose, and a position, plan, procedure, criteria or instruction to be applied to any negotiation carried on or to be carried on by or on behalf of the Saugeen Municipal Airport.

**Carried**

The Airport Manager and the Recording Secretary remained for the in camera portion.

**Motion** Moved by T. Hutchinson  
That the Commission reconvene in open session at 3:06 p.m.  
**Carried**

Seconded by J. Zeinstra

**10. Direction Coming Out of In Camera**

**Motion** Moved by M. Hanif  
That the Saugeen Municipal Airport Commission hereby approves direction to staff as provided in the closed session.  
**Carried**

Seconded by J. Zeinstra

**11. New Business**

The Chair referred to a recent article in the Owen Sound Sun Times regarding landing fees. The article noted a recommendation that planes weighing less than 2,500 kg. should be exempt from landing fees and those over 2,500 kg. are subject to landing fees. The Commission provided direction to the Airport Manager to present an updated report on landing fees to its May 19, 2021 meeting.

Bill Roseborough raised a new approach to the airport restaurant and this item will be added to the next meeting agenda.

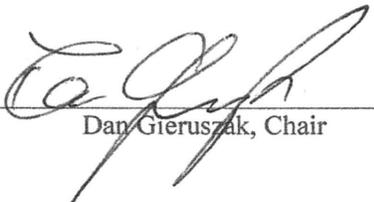
The Commission briefly discussed the possibility of a photo opportunity to take place on Sunday, May 9, 2021 at a time to be confirmed. (Sod turning for a new hangar build.)

**12. Adjournment**

**Motion** Moved by M. Hanif  
That the Commission adjourn at 3:13 p.m..  
**Carried**

Seconded by B. Roseborough

**Next Meeting:** Wednesday, May 19, 2021 at 1:30 p.m.

  
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Dan Gieruszak, Chair

  
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Catherine McKay, Recording Secretary