

## Report to Council

<b>Report Title:</b>	Municipal Modernization Program Phase II Implementation Funding Update		
<b>Prepared By:</b>	Fiona Hamilton, Clerk, Trish Serratore, Chief Financial Officer, and Sonya Watson, Chief Administrative Officer		
<b>Department:</b>	Administration		
<b>Date:</b>	July 13, 2021		
<b>Report Number:</b>	CAO2021-12	<b>File Number:</b>	C11AD, F11
<b>Attachments:</b>	Letter from Ministry of Municipal Affairs and Housing		

### Recommendation:

That the Council of the Municipality of Brockton hereby approves Report Number CAO2021-12 – Municipal Modernization Program Phase II Implementation Funding Update, prepared by Fiona Hamilton, Clerk, Trish Serratore, Chief Financial Officer and Sonya Watson, Chief Administrative Officer, and in doing so authorizes a By-Law coming forward entering into an agreement with the Ministry of Municipal Affairs and Housing.

### Report:

#### Background:

On March 9<sup>th</sup>, 2021 staff brought forward report CAO2021-05 Municipal Modernization Program Phase II Implementation Funding report for Councils approval. Staff applied for the implementation funding for the following five projects:

1. Broadcasting Council Meetings
2. Budget Software
3. E-Permitting Software
4. Municipal App
5. Online Form/E-Commerce Platform

The total request for these project was a range of \$134,000 - \$150,000. Staff submitted the application to the Ministry on March 12, 2021.

#### Analysis:

Staff are pleased to announce that on June 30<sup>th</sup>, 2021 staff received a letter from Minister Steve Clark indicating we were successful on our application for the Municipal Modernization Program Phase II Implementation Funding. The Municipality of Brockton will receive up to 75% of the total eligible costs to

implement the projects for a total of \$112,500, with a final report of the efficiency outcomes by September 30<sup>th</sup>, 2022. The letter from the Ministry of Municipal Affairs and Housing has been attached to this report for Council’s information.

Staff will be meeting in the upcoming week to begin planning for each project and start posting Request for Proposals where necessary. Additional updates will be provided to council on the progress of each project.

**Sustainability Checklist:**

What aspect of the Brockton Sustainable Strategic Plan does the content/recommendations in this report help advance?

- Do the recommendations help move the Municipality closer to its Vision? N/A
- Do the recommendations contribute to achieving Cultural Vibrancy? N/A
- Do the recommendations contribute to achieving Economic Prosperity? N/A
- Do the recommendations contribute to Environmental Integrity? N/A
- Do the recommendations contribute to the Social Equity? N/A

**Financial Impacts/Source of Funding:**

- Do the recommendations represent a sound financial investment from a sustainability perspective? Yes

This grant funding will substantially assist with the implementation costs for each project.

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**Respectfully Submitted by:**



Fiona Hamilton, Clerk



Trish Serratore, Chief Financial Officer



Sonya Watson, Chief Administrative Officer