

Report to Council

Report Title: Purchasing and Procurement Update Report June 2021

Prepared By: Trish Serratore, Chief Financial Officer, and Gregg Furtney, Director of Operations

Department: Finance

Date: June 8, 2021

Report Number: FIN2021-19 **File Number:** C11FIN, F18

Attachments:

Recommendation:

That the Council of the Municipality of Brockton hereby receives Report Number FIN2021-19 – Purchasing and Procurement Update Report June 2021, prepared by Trish Serratore, Chief Financial Officer, and Gregg Furtney, Director of Operations for information purposes.

Report:

Background:

As per the Municipality of Brockton’s Purchasing and Procurement Policy, staff are required to report purchasing results over \$25,000.00 to Council for information purposes.

The Public Works Department issued an Invitational Competitive Process for the purchase of various sized (Outside Diameter) lengths of culvert (300mm, 450mm, 600mm, 800mm, and 900mm) for various 2021 projects throughout the Municipality of Brockton.

Three (3) quotes were received from Ontario Suppliers ranging from \$29,917.99 (+HST) to \$35,000 (+ HST).

The lowest quotation was from Atlantic Industries Limited (Ayr, Ontario) in the amount of \$29,917.99 (+HST).

Analysis:

The competitive quotations were all from very reputable Ontario vendors. Delivery of the culverts are due by the middle of June.

Sustainability Checklist:

What aspect of the Brockton Sustainable Strategic Plan does the content/recommendations in this report help advance?

- Do the recommendations help move the Municipality closer to its Vision? Yes

- Do the recommendations contribute to achieving Cultural Vibrancy? N/A
- Do the recommendations contribute to achieving Economic Prosperity? Yes
- Do the recommendations contribute to Environmental Integrity? Yes
- Do the recommendations contribute to the Social Equity? Yes

Financial Impacts/Source of Funding:

- Do the recommendations represent a sound financial investment from a sustainability perspective? Yes

Purchase of the culverts and related hardware are already captured within the 2021 Operating Budget for Public Works.

Respectfully Submitted by:



Trish Serratore, Chief Financial Officer



Gregg Furtney, Director of Operations.

Reviewed By:



Sonya Watson, Chief Administrative Officer