



Brockton Heritage Committee Agenda

Monday, December 2, 2024, 4:30 pm
Electronic Meeting

Pages

1. **Call to Order and Acceptance of Agenda**
2. **Declarations of Pecuniary Interest and the General Nature Thereof**
3. **Adoption of Minutes**
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4. **Business Arising from the Minutes**
5. **Correspondence**
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7. **Old Business/Ongoing Projects**
 - 7.1 Heritage Trust Fund Program By-Law
 - 7.2 Municipal Heritage Register
 - 7.3 Edward (Ted) J. Cobean Heritage Award
 - 7.4 Local History Books on Brockton Website
8. **New Business**
 - 8.1 Inquiry on Curling Photos from 1800's
9. **Adjournment**



Brockton Heritage Committee Minutes

Monday, November 4, 2024, 4:30 pm

Victoria Jubilee Hall, 111 Jackson Street South, Walkerton ON N0G 2V0

Committee Members Present: Dean Leifso, Chair
Barb Kerry
Ron MacKinnon
Tanya Tilson
Sarah Johnson, Deputy Clerk and Secretary
Gregory J. McLean, Councillor

Committee Members Absent: Denise Lagundzin
Lynda Breig
Ted Cobean

1. Call to Order and Acceptance of Agenda

Resolution:

Moved by: Tanya Tilson

Seconded by: Ron MacKinnon

That the Brockton Heritage Committee hereby approve the agenda for the meeting on November 4, 2024 as presented.

Carried

2. Declarations of Pecuniary Interest and the General Nature Thereof

3. Adoption of Minutes

3.1 Brockton Heritage Committee Minutes - September 9, 2024

Resolution:

Moved by: Gregory J. McLean

Seconded by: Ron MacKinnon

That the Brockton Heritage Committee hereby approve the minutes from the meeting on September 9, 2024 as presented.

Carried

4. Business Arising from the Minutes

5. Correspondence

5.1 Highway for Peace - Remembering WWI and Commemoration of the 160th Bruce Battalion

6. Accounts

6.1 Financial Report - September 2024

6.2 Financial Report - October 2024

Resolution:

Moved by: Barb Kerry

Seconded by: Ron MacKinnon

That the Brockton Heritage Committee approve the financial reports for September 2024 and October 2024 as presented.

Carried

7. Old Business/Ongoing Projects

7.1 Doors Open

The Committee suggested that funds be reserved in future budgets to reimburse private homeowners for insurance coverage, if required.

The Committee discussed when to schedule the next Doors Open Brockton event, noting the many events scheduled in 2026 including the Bruce County Ploughing Match in Walkerton, Walkerton Homecoming, and the Municipal Election.

The Committee discussed where site visitors had travelled from to attend Doors Open.

Resolution:

Moved by: Gregory J. McLean

Seconded by: Ron MacKinnon

That the Brockton Heritage Committee schedule the next Doors Open Brockton event to occur in September 2027.

Carried

7.2 Heritage Trust Fund Program By-Law Comparison

The Committee discussed the terms of the loan program, and whether the interest rate for the loan could be changed to provide more incentive for heritage property owners, such as prime minus half, or prime minus one.

The Committee discussed where the interest collected is allocated within the budget. **Action: The Secretary will inquire with the Finance Department.**

The Committee discussed whether loans should be increased to \$30,000 with a lower interest rate, and whether grants should be limited to public institutions, or a separate amount should be given to private individuals versus public institutions. Ted interest rate 1/2 prime suggestion

The Committee noted encouragement for the loan program to ensure funds are replenished for future Committee's needs.

The Committee discussed increasing the loan amount with a lower interest rate if possible and whether to segregate grants for certain circumstances. The Committee suggested that there should be a difference between non-profit properties and private properties.

The Committee deferred consideration to the next meeting after learning more information about the interest rate.

7.3 Municipal Heritage Register

The Committee discussed holding a public meeting in 2025 and sending a letter to the current "listed" properties inviting them to the meeting. At this time the Committee has no interest in proceeding to formally designate any of the listed properties, leaving that decision up to the property owner(s).

7.4 Award for Outstanding Contributions on Preserving and Promoting Brockton Heritage

The Committee discussed purchasing a wall plaque to display at Municipal Office recognizing the award winners, and having a separate recognition item for the winner to keep.

The Committee plans to advertise the award during Heritage Week which will occur February 17-23, 2025.

The Committee discussed their plans for the first award winner, with the intention of creating a memorial award.

Resolution:

Moved by: Gregory J. McLean

Seconded by: Barb Kerry

That the Brockton Heritage Committee formally name the award the Edward (Ted) J. Cobean Heritage Award and proceed to recognize Ted Cobean for his efforts in preserving and promoting Brockton Heritage in 2025.

Carried

7.5 Local History Books on Brockton Website

8. New Business

8.1 2025 Heritage Committee Meeting Calendar

The Heritage Committee approved the 2025 Heritage Meeting Calendar of the following meetings occurring at 4:30 p.m. at Victoria Jubilee Hall, Walkerton:

- February 3, 2025
- April 7, 2025
- June 2, 2025
- September 8, 2025
- October 6, 2025
- December 1, 2025

8.2 Tweedsmuir Histories Donation

The Committee discussed the donation request of Tweedsmuir history books and stories, noting the original documents are located at the Bruce County Museum.

The Committee will arrange for a donation form to be signed by the resident.

Resolution:

Moved by: Barb Kerry

Seconded by: Tanya Tilson

That the Brockton Heritage Committee accept the donation of Tweedsmuir history documents.

Carried

9. Adjournment

Resolution:

Moved by: Barb Kerry

Seconded by: Ron MacKinnon

That the Brockton Heritage Committee hereby adjourn at 5:22 p.m. to meet again on December 2, 2024.

Carried

General Ledger

Annual Department Budget vs. Actual Comparison Report

Fiscal Year Ending: DEC 31,2024 - From Period 1 To Period 11 Ending NOV 30,2024

Account	Description	Previous Year Total		Current Year To Date		Budget Remaining	Total Budget
		Actual	Budget	Actual	Budget		
Fund: 01 Operating							
Category: 3???							
3172 Heritage							
Revenue							
01-3172-0126	GRANTS ONTARIO	0.00	10,000.00	0.00	10,000.00	10,000.00	10,000.00
01-3172-0127	GRANTS CANADA	0.00	0.00	0.00	0.00	0.00	0.00
01-3172-0141	TRANSFERS FROM RESERVES	0.00	0.00	0.00	0.00	0.00	0.00
01-3172-0142	TRANSFERS FROM RESERVE FUN	36,015.43	0.00	0.00	0.00	0.00	0.00
01-3172-0145	RECOVERIES	12.00	0.00	0.00	0.00	0.00	0.00
01-3172-0154	FEES	0.00	0.00	0.00	0.00	0.00	0.00
01-3172-0176	DONATIONS	0.00	100.00	0.00	100.00	100.00	100.00
01-3172-0237	ART SHOWS	(30.00)	1,000.00	0.00	1,000.00	1,000.00	1,000.00
Total Revenue		35,997.43	11,100.00	0.00	11,100.00	11,100.00	11,100.00
Expense							
01-3172-1222	WAGES - PART TIME	0.00	0.00	0.00	0.00	0.00	0.00
01-3172-1240	BENEFITS - PART TIME	0.00	0.00	0.00	0.00	0.00	0.00
01-3172-1270	MILEAGE	0.00	0.00	0.00	0.00	0.00	0.00
01-3172-1271	TRAINING & SEMINARS	0.00	0.00	199.40	0.00	(199.40)	0.00
01-3172-1305	SUPPLIES - OFFICE	0.00	300.00	179.70	300.00	120.30	300.00
01-3172-1320	MAINTENANCE & PURCHASE - EC	0.00	0.00	0.00	0.00	0.00	0.00
01-3172-1340	POSTAGE	0.00	0.00	(1.97)	0.00	1.97	0.00
01-3172-1344	SERVICE AGREEMENTS	710.28	80.00	116.32	80.00	(36.32)	80.00
01-3172-1350	TELEPHONE	0.00	0.00	0.00	0.00	0.00	0.00
01-3172-1369	RENT - OFFICE	0.00	0.00	0.00	0.00	0.00	0.00
01-3172-1370	ADVERTISING	0.00	0.00	0.00	0.00	0.00	0.00
01-3172-1371	PUBLICATIONS	0.00	0.00	0.00	0.00	0.00	0.00
01-3172-1382	PROGRAMS & PROMOTIONS	38,401.50	8,000.00	3,161.93	2,000.00	(1,161.93)	2,000.00
01-3172-1387	ART SHOWS	0.00	0.00	0.00	0.00	0.00	0.00
01-3172-1388	ARCHIVES	0.00	0.00	0.00	0.00	0.00	0.00
01-3172-1710	TRANSFERS TO CAPITAL FUND	0.00	0.00	0.00	0.00	0.00	0.00
01-3172-1720	TRANSFERS TO RESERVE FUND	0.00	0.00	0.00	0.00	0.00	0.00
Total Expense		39,111.78	8,380.00	3,655.38	2,380.00	(1,275.38)	2,380.00
Dept Excess Revenue Over (Under) Expenditures		(3,114.35)	2,720.00	(3,655.38)	8,720.00	12,375.38	8,720.00
Category Excess Revenue Over (Under) Expenditures		(3,114.35)	2,720.00	(3,655.38)	8,720.00	12,375.38	8,720.00

General Ledger

Annual Department Budget vs. Actual Comparison Report

Fiscal Year Ending: DEC 31,2024 - From Period 1 To Period 11 Ending NOV 30,2024

Account	Description	Previous Year Total		Current Year To Date		Budget Remaining	Total Budget
		Actual	Budget	Actual	Budget		
REPORT SUMMARY							
01-3172	Heritage	35,997.43	11,100.00	0.00	11,100.00	11,100.00	11,100.00
Fund 01 Total Revenue		35,997.43	11,100.00	0.00	11,100.00	11,100.00	11,100.00
01-3172	Heritage	39,111.78	8,380.00	3,655.38	2,380.00	(1,275.38)	2,380.00
Fund 01 Total Expenditure		39,111.78	8,380.00	3,655.38	2,380.00	(1,275.38)	2,380.00
Fund 01 Excess Revenue Over (Under) Expenditures		(3,114.35)	2,720.00	(3,655.38)	8,720.00	12,375.38	8,720.00
Report Total Revenue		35,997.43	11,100.00	0.00	11,100.00	11,100.00	11,100.00
Report Total Expenditure		39,111.78	8,380.00	3,655.38	2,380.00	(1,275.38)	2,380.00
Report Excess Revenue Over (Under) Expenditures		(3,114.35)	2,720.00	(3,655.38)	8,720.00	12,375.38	8,720.00